

Minutes of the
PACRA Board of Directors
Meeting of June 16, 2005

PRESENT: James Bowen, Jim Clayton, Fred Huber, Jean Huston,
Shirley Jordan, Bob Larson, Shirley Morgan, Omar Scheidt

ABSENT: Pat Archer, JaDene Dugas, John Schettler

Call TO ORDER: President Bowen called meeting to order at 2 p.m.

AGENDA

1. Scholarships
Bob Larson reported on the status of the scholarship applications he received from the Foundation Office during the spring. He reported that he had told the Foundation Office in May that PACRA would not be offering a scholarship this year because there were no eligible applicants. Fred Huber reported that he reviewed that scholarship applications and found that there were four highly qualified applicants and that perhaps we could offer more than one smaller scholarship. After discussion, group agreed that any change in the scholarship qualifications would have to be approved by the entire membership of PACRA. It was, therefore, decided that President Bowen would write a letter to the scholarship chairman of the Foundation informing them that PACRA would not be offering any scholarships during the current year. He would also return the scholarship applications to them.
2. Increasing PACRA membership
Several ideas relating to increasing the membership of PACRA were discussed. Among them were:
 - (a) Awarding each new retiree one year of free membership in PACRA
 - (b) Encouraging active employees to join.
 - (c) Providing Human Resources with a "PACRA packet" to each retiree as a part of their exit packet. The packet would include information about the organization, its goals and purposes, and an invitation to become an active member.

It was agreed that Bob Larson would develop the packet for Human Resources that would include a letter awarding the retiree one year of free membership in PACRA along with other information about the organization. He will bring the packet to the next board meeting for review.
3. Membership dues
Several ideas were discussed on how to encourage members to pay their annual membership dues. It was agreed that members who fall arrears in paying their dues should be placed on inactive status. Bob Larson agreed to draft a letter informing delinquent members that their membership is currently inactive and if they choose to remain inactive, they will receive no further communication from the organization. He will bring that draft to the next meeting for review.
4. Changes to Membership Directory
As a money-saving measure, this year PACRA will send to each member only changes to last year's directory instead of a new directory. Since Shirley Jordan will be gone for the next two weeks, Bob Larson agreed to type up the changes to be sent out in July.
5. Secretarial positions
Since the positions of Corresponding a Recording secretaries were not filled this year, group discussed ways to complete these tasks during the current year. Fred Huber suggested that we hire student assistants on an hourly basis to complete some of routine secretarial tasks. No action was taken on this item.
6. Next meeting
The next meeting was scheduled for Thursday, July 21 at 2 p.m.

Adjournment: The meeting was adjourned had 3:15 p.m.

Respectfully submitted,

Bob Larson, Treasurer