

**Minutes of the PACRA Board of Directors Meeting  
April 17, 2014**

- Present:** Judy Cater, Bob Larson, Sandy Nanninga, June Rady, Jean Ruff, Steve Spear.
- Absent:** JaDene Dugas, Tom Humphrey, Shirley Jordan, Ted Kilman, JoAnne Lesser, Becky McCluskey.
- Approval of Minutes:** MSC/Larson/Cater to approve minutes of March 20, 2014.
- Announcements:** Bob Larson announced the need to clarify procedures for the PACRA scholarship application cycle. PACRA was not notified until after the Scholarship was awarded this year. The Scholarship was awarded to Joel Mitchell, grandson of Jim Clayton.
- June Rady notified the members that Helen Huber, wife of Fred Huber has passed away. June feels that Helen may be last spouse covered under Palomar's life time health benefits offered to the spouse of an employee.
- Reports/Updates:** **Benefits Committee:** Steve Spear reported that the Benefits Committee is considering contracting with CECHCR (California Education Coalition for Health Care Reform) for 150K to see if they could save the District money on our health benefit programs.
- Old Business:** **Annual Meeting:** June went over the time line for the meeting.
- 11:00 Bob Larson/June Rady will arrive to make sure table arrangement are as requested.
- 11:15 Tom Humphrey, Shirley Jordan, Sandy Nanninga will arrive. Tom will be stationed at the restaurant entrance door to usher in those PACRA members who arrive early. Shirley and Sandy will be at a table just inside the entrance door. They will distribute name tags, lunch ticket and direct guests to the meeting room.
- 11:30 Restaurant doors are opened.
- 12:30 June Rady will welcome members to PACRA's 23<sup>rd</sup> Annual Meeting and announce that lunch will begin to be served.
- 12:45 June Rady will introduce President Bob Deegan who will deliver the keynote address.
- 1:15 June Rady will thank President Deegan for his continued support of PACRA and his attendance at our annual meetings.
- 1:20 June Rady will introduce PACRA Board of Directors – Kilman, Larson,

Ruff, Nanninga, McCluskey, Spear, Cater, Lesser, Humphrey, Dugas, and Jordan. Special recognition will be given to Jean Ruff, Sandy Nanninga, Becky McCluskey and Steve Spear for their service as PACRA representatives to the Palomar College Benefits Committee.

- 1:25 Judy Cater will announce those certificated/classified staff members who will be retiring in 2014. Judy will acknowledge any new members who are attending and will ask how many current members are attending the annual meeting for the first time.
- 1:35 Ted Kilman will request a moment of silence in memory of those members who have recently passed.
- 1:45 Business Meeting – Bob Larson will conduct the election of officers. He will also present the Treasurer's Report and ask if there are comments/questions. He will also remind members of the importance of having their email address on file due to the ever-increasing US postal fees.
- 2:00-2:30 This social time is dedicated to our members as an opportunity to relax, remember and reacquaint ourselves with one another. Photos are encouraged.

**New Business**

**PACRA Scholarship-Application Process:** This item will be carried forward to the next meeting.

**File Cabinet Storage – Need for Archivist:** Suggestion of Katherine Gannett as a possibility.

**About Us – statement on PACRA website:** Bob will rewrite the information on PACRA. June suggested we all look at the website and bring to the next meeting any suggestions or ideas for discussion.

**2014 – 2015 Budget:** Bob provided a budget breakdown as of April 17, 2014 and a Projected Expense document for the 2014 – 2015 Dues Cycle. June suggested we look at a budget breakdown again in September after we see what the dues cycle looks like at that time.

**Book Grant Contribution:** PACRA will consider contributing to the Foundation's Book Loan program in years when the PACRA Scholarship is not awarded. The Board agreed that PACRA cannot do both in the same year. This decision will be determined by the Board each year.

**Other:** None.

**Adjournment:** Meeting was adjourned at 2:05 pm.

Respectfully Submitted,  
Jean Ruff, Recording Secretary