

**Minutes of the Meeting
PACRA Board of Directors
April 10, 2008 – SSC-35**

Present: James Bowen, Petra Caballero, James Clayton, JaDene Dugas, Jean Huston, Shirley Jordan, Dr. Ted Kilman, Robert Larson, Sandy Nanninga, June Rady, Dr. Omar Scheidt

Absent: Dr. Kenneth Burns

Call to Order: The meeting was called to order by President JaDene Dugas 2:03 p.m. in Room SSC-35.

Approval of Minutes 3/13/08: MSC – Nanninga, Larson to approve the Minutes as amended.

Planning of Annual Meeting President Dugas asked Jim Bowen to contact Mr. Deegan and invite him to attend the Annual Meeting to give an short update of Palomar College, Mr. Bowen agreed to contact Mr. Deegan

Speaker:

Program: The Board discussed the cost for a Barbershop Quartet. It agreed to keep the cost from between \$200 – \$250 for a 15 – 20 minute performance. Mr. Larson will con tact Ken Burns to let him know of the group's decision. Dr. Scheidt will also give an update on the Benefits Committee.

Elections: Shirley Jordan, Elections Committee Chair, reported that she had contacted approximately 15 people regarding the filling of the Corresponding and Recording Secretary positions. No one expressed interest in either position. Sandy Nanninga expressed interest in continuing to serve as Member at Large (Classified) and Robert Larson said he would continue for another term as Treasurer. He also said he would be amenable to serving as Secretary/Treasurer if the bylaws were amended to combine the positions of Corresponding Secretary and Treasurer.

MSC Rady, Dugas to amend the bylaws to combine the positions of Corresponding Secretary and Treasurer into a new position of Secretary/Treasurer. Jean Huston agreed to make the changes to the bylaws and present them to the membership for approval at the Annual Meeting.

Letter From Dr. Huber's daughter, Clare Bostick President Dugas shared with the Board a letter received from Dr. Huber's daughter, Clare Bostick, thanking the PACRA Board for their support they had given her father over the years. Dr. Kilman stated that the letter was very well written and he would like to include it in the PACER Newsletter.

Facilities Review Response June Rady reported that she contacted Mike Ellis, Director of Facilities and had received guidelines for honoring form administrators and faculty. She was invited to attend a meeting which is scheduled for 3:00 p.m. today. She will make a report at the next meeting.

PACRA PACER Dr. Kilman reported that he had contacted Printing Solutions, where the PACRA Pacer has been published in the past. He asked whether or not the Board was wedded to continuing using that company. He inquired about the size and type of paper and the method used to mail the PACER. Jean Huston provided Dr. Kilman with a copy of the last issue. She indicated that the PACER was published twice per year (May and November) and mailed with a first class stamp. Dr. Kilman will continue to work on the next edition of the Pacer.

Next PACRA Meeting President Dugas stated that there is need to finalize plans for the Annual Meeting and scheduled another meeting for Thursday, May 8 at the Escondido Center. Mr. Clayton volunteered to schedule a room for the meeting. EC-205

New Business:

PACRA Logo Pin & Membership Card Robert Larson disseminated samples of a new PACRA Logo, membership card and pin which he is planning to order if approved by the Board. After discussion it was:
MSC Nanninga, Jordan to accept the new PACRA logo and membership card. In addition, it was requested that Mr. Larson check the cost for the pins prior to submitting the order.

(over)

**Request from
Wayne Armstrong**

Dr. Scheidt stated that before he speaks to the Benefits Committee regarding Mr. Armstrong's request, he needs further clarification of the actual situation. Mr. Larson indicated that he will contact Mr. Armstrong and have him provide the details of his situation directly to Dr. Scheidt.

**Recognition of
John Schettler's
90th Birthday**

President Dugas suggested the possibility for someone in the Board write a "Proclamation" for John Schettler's 90th Birthday; he is a founding member of PACRA. After brief discussion, it was suggested that President Dugas talk with Dr. Kilman to see if he is willing to write John Schettler's 90th Birthday Proclamation.

Adjournment:

The meeting was adjourned at 3:27 p.m.