

**Minutes of the PACRA Board of Directors Meeting
March 20, 2014**

Present: Ted Kilman, Bob Larson, JoAnne Lesser, Sandy Nanninga, June Rady, Jean Ruff.

Absent: Judy Cater, JaDene Dugas, Tom Humphrey, Shirley Jordan, Becky McCluskey, Steve Spear.

Approval of Minutes: MSC/Nanninga/Lesser to approve Minutes of February 20, 2014 with a correction to the timeline for the May 15, 2014 Annual Meeting of events.

Announcements: Bob Larson talked with JaDene and gave an update of how she is doing. JaDene is dealing with many changes and hopes to attend meetings in the near future.

Reports/Updates: **Benefits Committee:** Meeting cancelled/No report.

Old Business: **Annual Meeting – Final Preparations & Assignments:**

REMINDER NOTES: Judy Cater will bring equipment for background music to be played during lunch and social time.

June Rady will invite Melinda Finn, Palomar College photographer to attend. Melinda's lunch will be hosted by PACRA.

June Rady has invited President Deegan to be our keynote speaker and he has confirmed his attendance. President Deegan's lunch will be hosted by PACRA.

DRAFT AGENDA -- Times are approximate

11:00 am Bob Larson/June Rady will arrive to make sure table arrangement are as requested.

11:15 am Tom Humphrey, Shirley Jordan, Sandy Nanninga will arrive. Tom will be stationed at the restaurant entrance door to usher in those PACRA members who arrive early. Shirley and Sandy will be at a table just inside the entrance door. They will distribute name tags, lunch tickets and direct guests to the meeting room.

11:30 am Restaurant doors are opened.

12:00 noon June Rady will welcome member to PACRA's 23rd Annual Meeting and announce that lunch will begin to be served.

12:45 pm June Rady will introduce President Bob Deegan who will deliver the keynote address.

1:15 pm June Rady will thank President Deegan for his continued support of PACRA and his attendance at our annual meetings.

1:20 pm June Rady will introduce PACRA Board of Directors – Kilman, Larson, Ruff, Nanninga, McCluskey, Spear, Cater, Lesser, Humphrey, Dugas, and Jordan. Special recognition will be given to Jean Ruff, Sandy Nanninga, Becky McCluskey and Steve Spear for their service as PACRA representatives to the PC Benefits Committee.

1:25 pm Judy Cater will announce those certificated/classified staff members who will be retiring in 2014.

Judy will acknowledge any new members who are attending and will ask how many current members are attending the annual meeting for the first time.

1: 35 pm Ted Kilman will request a moment of silence in memory of those members who have recently passed.

1:40 pm Business Meeting – Bob Larson will conduct the election of officers. He will also present the Treasurer's Report and ask if there are comments/questions. He will also remind members of the importance of having their email address on file due to the ever-increasing US postal fees.

2:00 – 2:30 pm This social time is dedicated to our members as an opportunity to relax, remember and reacquaint ourselves with one another. Photos are encouraged.

PACRA Scholarship-Application Process: There was discussion on how the PACRA Scholarship program originated and changed through the years to include the current process. Further discussion included suggestions of how to improve on the application process in the future. The application deadline has passed for this year so this discussion will be continued in future meetings in preparation for the next years application processing. JoAnne will update the Scholarship application and will bring it to the April meeting. Bob will contact the Foundation for information on how the Book Grant and/or Loan program is being processed and will bring this information to the April meeting. June requested that Bob bring to the April meeting an update on the PACRA budget prior to the board discussing and voting on a possible Book Grant for the fall 2014 semester.

"About Us" on the PACRA website: Carried forward to April meeting. Bob felt the current statement on PACRA'S website is outdated and needs to be updated. He will bring an updated stated to the April meeting.

Board meeting time: . MSC/Larson/Nanninga. to move the meeting time from 2:00 pm to 1:00 pm on the third Thursday of each month. MSC/Larson/Nanninga. This change begins in April 2014.

New Business: **Making Ken Burns an Honorary Member:** MSC/Kilman/Lesser to make Ken Burns an Honorary Member of PACRA. .

File Cabinet Storage – Need for Archivist: Continued for future meeting.

Adjournment: Meeting adjourned at 3:05 pm.

Respectfully Submitted,
Jean Ruff, Recording Secretary