

**Minutes of the PACRA Board of Directors Meeting
February 19, 2015**

- Present:** Judy Cater, Tom Humphrey, Ted Kilman, Bob Larson, JoAnne Lesser, Sandy Nanninga, Jean Ruff, Steve Spear.
- Absent:** JaDene Dugas, Shirley Jordan, Becky McCluskey, June Rady.
- Approval of Minutes:** Having no corrections the minutes of January 15, 2015 were approved as written.
- Announcements:** Bob brought a picture copy of the original PACRA Board. This picture will be published in the next Pacer. Bob will continue working on the historical files.
- Reports/Updates:** **Benefits Committee:** Steve reported that the Benefits Committee has approved Palomar contracting with CECHCR (Center for Collaborative Solutions) and this will be presented at the next Governing Board Meeting for approval. CECHCR will seek to find new underwriters for our health care benefits that will save the College money without changing our existing health benefits. It is anticipated that CECHCR will be able to save the College an estimated one million in health care costs. Changes would relate only to the Fringe Benefits Consortium. (PPO). Kaiser will not change. Steve drafted and presented to the group a flow chart which documented clearly the differences between groups 1, 2 and 3 of our retiree health benefits.
- Old Business:** **PACRA Twenty Fourth Annual Meeting:** May 14, 2015 at the Old Spaghetti Factory. Bob states there are some slight differences in the contract this year. The price of the meal does not include drinks. The additional cost is \$1.00 for coffee, tea or milk and \$1.50 for soft drinks. Bob suggested that PACRA cover the cost of the \$1.00 for coffee, tea or milk and if attendees choose soft drinks or alcohol they will cover the cost.
- Bob talked with the Palomar College Foundation regarding funding meals for the 2015 retirees and the Foundation has agreed to fund up to \$400.00. Richard Talmo and Kim Hartwell will be invited to the luncheon and Mr Talmo will be given an opportunity to speak.
- Bob suggested that we create a luncheon invitation which includes a form of the three meal choices and a stamped return envelope to be mailed to the 2015 retirees. Bob will talk with Lucy in Human Resources to inquire whether or not the invitations can be mailed to the 2015 retirees from their office. These invitations should be mailed as early in April as possible once HR has a firm list of retirees.
- Status and Location of Governing Board Meeting Minutes:** Judy has

spoken with Deborah Doerfler, the Executive Assistant to the Governing Board/Superintendent, regarding the Governing Board Minutes. Deborah explained to Judy that the Governing Board minutes are in the process of being digitized. Judy stated that the minutes for the last ten years are now on line. The older minutes are on micro film and available upon request through Deborah's office.

New Business:

None.

Other:

Scholarships: JoAnne talked with Kim Hartwell and was told the on line application deadline is March 6, 2015. Kim will scan all scholarships received for PACRA applicants and will notify JoAnne if any are received. JoAnne has not received any emails or phone calls requesting information regarding the PACRA scholarship to date. JoAnne reminded the group that the scholarship program is now being outsourced and there are changes to the letter of recommendation process. An email will be sent requesting a letter of recommendation for a student and the professor will reply directly to the scholarship committee. JoAnne expressed some concern that since this is new process, there may not be a smooth transition. Judy believes that since the faculty is accustomed to the electronic transmission of letters of recommendation for staff members applying for positions on and off campus, this will make the process go smoothly. JoAnne will ask Mary San Agustin if the student will also receive a copy of the letter of recommendation written on their behalf. Bob stated that if we do not receive an application from a PACRA family member we can still consider giving a \$500.0 book grant as a way of assisting students.

Adjournment:

Meeting was adjourned at 1:49 pm.

Respectfully Submitted,

Jean Ruff
Recording Secretary