

**Minutes of the PACRA Board of Directors Meeting  
November 19, 2015**

- Present:** Judy Cater, Tom Humphrey, Ted Kilman, Bob Larson, JoAnne Lesser, Sandy Nanninga, June Rady, Jean Ruff, Steve Spear.
- Absent:** JaDene Dugas, Shirley Jordan, Becky McCluskey.
- Guests:** Judy Dolan, Josie Silva.
- Approval of Minutes:** Minutes of October 15, 2015 approved as written – *with one correction* – date of *previous* meeting should have been September 17, 2015.
- Announcements:** Bob Larson reported that the search for a Superintendent/President was a failed search. Two potential candidates were selected and presented to the Governing Board and neither candidate was offered the position. There was no conclusive reason given for the failed search. Adrian Gonzales is currently serving as Interim Superintendent/President and will continue in that capacity. The new search is expected to take a year to complete.
- Reports/Updates:** **Benefits Committee:** Steve Spear reported some of the main problems with the roll out of the new health benefit plan is with the retiree group. Some of the older retirees are in care facilities and are unable to complete the necessary forms. There are a total of 395 retirees, 30 of which live out of the area. Out of the 365 who live in Southern California area 325 have completed forms and from the 30 out of area retirees 21 have responded. If there are those who have not responded by the deadline, Human Resources staff will complete the forms for them, in order to get them into the system. Jean Ruff reported there are some dependency issues that are being worked on by Wendy Corbin, Benefits Coordinator. Issues are: Adult disabled children are required by SISC to be carried on the parents IRS tax return as dependents/Guardianship of grandchildren – guardianship age is 18, insurance age is 26/Same sex domestic partners – depends on which forms established domestic partners – State form will be accepted – no other form will be accepted. Dependents will be offered health benefits via COBRA for 3 years – paid by Palomar College District. Wendy stated that Palomar will continue to work on the dependent issue and hopes to have a permanent resolution before the 3 year COBRA time frame has expired.
- Steve addressed the Benefit Committee meeting with three questions brought to PACRA from a current retiree. 1) Is a referral needed to go to a new Physician? No referral needed with the PPO health plan. 2) Is a pre authorization required for Chiropractic Services? Not for the first 5 visits. After 5 visits the Physician must submit a medical plan based on a medical necessity. 3) What is the process of having a Physician who is not in the network certified to be a network provider? Request that the Physician complete the required forms to be admitted into the network of providers. Steve has contacted and shared this information with the

retiree.

**Old Business:**

**Annual Meeting: May 19, 2016 – Review suggestions for improving event:** June Rady suggested in January we start focusing on our annual meeting and at that time she will contact the President's office to extend an invitation to Interim President Adrian Gonzales to the PACRA Annual Meeting for 2016.

**PACRA Membership Cards:** Bob brought up the question of whether or not we want to continue providing membership cards to PACRA members. The Palomar College Foundation has provided the cards to PACRA at no cost but it appears to be a workload issue for the Foundation Discussion ensued as to the logistics of creating and : providing the cards ourselves. Josie Silva stated that she may be able to help in this matter. This topic will be continued.

**Labeling Archived Palomar Photos:** Bob has received one box of pictures from Melinda Finn and has attempted to sort through the box. He expressed his frustration with this process. It appears to be a more difficult task than first anticipated. Bob will bring this box to the January meeting so the board can see what the project entails and possibly assist with sorting and labeling the pictures. Melinda has several additional of pictures.

boxes

**New Business:**

**December 2015 Meeting:** Time and Place. December 10, 2015 at the Olive Garden in Escondido at 11:30 am. June will email the board details and make reservations for the December luncheon meeting.

**PACRA Email list to Human Resource Services:** As a result of the recent health benefit change and the difficulty of not having a streamlined method of communicating with retirees Wendy Corbin asked if PACRA would be willing to assist in setting up a data base data base of retiree emails. Bob addressed this issue in the meeting. Judy Cater suggested that Bob send an inquiry to PACRA members asking if they would allow PACRA to share their email with Human Resources for the purpose of better communication. This item will be carried forward.

**Scholarship Application Dates:** JoAnne Lesser provided the following information regarding the Scholarship deadline dates:

2016 PACRA Application Dates:

Start date	1/11/16
End date	3/04/16

Judges Review dates:

Start date	3/04/16
End date	4/01/16

Committee Selection date: 4/08/16

Scholarship Honors Night: 5/18/16 @ 6:30 pm – Student Union

**Other:** JoAnne Lesser received information that Judy Mancuso passed away.

Bob Larson spoke specifically to our two invited guests stating that in May the PACRA board will have two positions up for reelection and it is our understanding that Judy and Josie may have an interest in serving on the board. The two positions will be the Secretary/Treasurer and the Recording Secretary. Josie expressed an interest in the position currently held by Bob Larson of Secretary/Treasurer and Judy expressed an interest in the position currently held by Jean Ruff of Recording Secretary. Judy Dolan and Josie Silva will be invited to attend future board meetings.

**Adjournment:** The meeting was adjourned at 2:02 pm.

Respectfully Submitted,

Jean Ruff, Recording Secretary