

**Minutes of the PACRA Board of Directors Meeting
January 16, 2014**

Present: Judy Cater, Tom Humphrey, Ted Kilman, Bob Larson, Becky McCluskey, Sandy Nanninga, June Rady, Jean Ruff.

Absent: JaDene Dugas, JoAnne Lesser, Steve Spear.

Approval of Minutes: November 21, 2013. MSC/Kilman/Cater.

Announcements: Bob Larson stated that due to an email issue he was not notified in time to attend Jim Bowen's memorial service. He did receive pictures of the service and will pick out a few to send to the Board to view.

Bob mentioned that Henry Perry, classified staff person in the Art Department passed away.

Benefits Committee: Jean Ruff reported that a Kaiser report was discussed at the last meeting. The report stated that historical data justified the Kaiser Rate increase. The Kaiser report also included active and retired members. Jean requested that we also receive information to include retirees in future Fringe Benefits Consortium reports. At the present time only active employees are reflected in the reports provided by FBC.

Jean also stated that at this time the State of California has not approved the 75% rate increase that was requested by UNUM Long Term Care.

Old Business: **Annual Meeting:** Thursday, May 15, 2014 – Old Spaghetti Factory, San Marcos. 11:30 – 2:30. Bob reported that the most popular menu selections are spaghetti with meatballs and lasagna with very few people selecting the Fettuccine Alfredo. Becky suggested, and the group agreed, that we replace that menu item with chicken Caesar salad. Tom volunteered to monitor the front door and allow entrance to any who arrived before 11:30 when the restaurant officially opens for business. Tom will meet with restaurant staff to lock in the time and date and June will meet with staff regarding our suggested menu items.

Program: President Bob Deegan will be allotted 15 minutes for his annual update on the College. Ted suggested rather than having another speaker or entertainment we allow time for the attendees to visit with one another. The suggestion was made that we have light background music playing during this time. Judy will bring her computer to use for background music. Judy suggested we invite Melinda Finn from the Public Information Office to take pictures of the event. PACRA will provide President Deegan and Melinda Finn's meals.

Election of Officers: The following officer positions are up for election this year:

Secretary/Treasurer, Recording Secretary, and one Member-at-Large position
(Sandra Nanninga's position.)

Slate of Officers: Nominated from the floor. MSC/McCluskey/Humphrey

Bob Larson	Secretary/Treasurer
Jean Ruff	Recording Secretary
Sandy Nanninga	Member-at-Large

Slate of Officers: Nominated from the floor. MSC/McCluskey/Humphrey

Bob Larson	Secretary/Treasurer
Jean Ruff	Recording Secretary
Sandy Nanninga	Member-at-Large

Mailing: Bob is working on streamlining the mailing process for the Annual Meeting to one mailing rather than two in order to save on postage. He plans to include the four required items included in one mailing. He will prepare a sample envelope and check the weight with the Post Office in order to ensure that the envelope will be less than one ounce. Mailing items will include: (1) Membership Renewal Notice, (2) Board of Director's slate of officers with option for additional nominations, (3) Ballot with Proxy, and (4) Reservation Form.

PACRA Pacer: There was discussion regarding articles to be included in the next edition. Scholarship information will not be included due to the early Scholarship deadline of February 11, 2014. Bob will email PACRA members the Scholarship criteria and provide a link to the Scholarship application. We encourage all PACRA family members to apply. A request for members email address will be in the next edition, with reference to costs of postal mailing. June requested articles be submitted for publication by the end of February.

Policy on Memorials & Flowers:

Due to the high cost of sending flowers it was decided that the PACRA Board will sign and send bereavement cards rather than flowers when PACRA members pass away.

Other: None.

Adjournment: Meeting was adjourned at 3:05 pm.

Respectfully Submitted,

Jean Ruff, Recording Secretary