Palomar College Nursing Education
LVN-RN Application Checklist

The following documentation is **REQUIRED** to submit a nursing application:

- ☐ Palomar College Nursing Online Application
- ☐ LVN License
  - Copy of an active license
- ☐ Proof of minimum 6 months' work experience as an LVN/LPN within the past 3 years
  - Letter signed by employer or Section A of Work/Volunteer Form
- ☐ Unofficial transcripts for prerequisite courses
  - Anatomy, Physiology, Microbiology
  - Math, English Composition, Public Speaking/Speech, Psychology, Sociology, Humanities
- ☐ Copy of ATI TEAS Version 7 score (Individual Performance Profile)
  - If exam has been taken more than once, please submit copies of all exam scores

The following **OPTIONAL** documentation can be submitted for additional application points. Text boxes for written statements are provided on the online application form.

- ☐ Academic degree
  - Copy of degree certificate or unofficial transcripts indicating degree earned/conferred
- ☐ Veteran status (or spouse of veteran)
  - Copy of DD214 or military ID
- ☐ Disability
  - Disability Certification Form or letter from the physician or from the Veterans Affairs
- ☐ Low family income
  - Copy of awarded financial aid (ex. CCPG, Pell Grant) granted within the last four (4) years.
- ☐ First generation of family to attend college (applicable to those without a degree)
  - Check the applicable boxes included in the application form to verify this qualification.
- ☐ Need to work while completing prerequisites
  - Work/Volunteer Form or Copy of letter signed by employer on company letterhead (pay stubs and W-2's are not accepted)
- ☐ Social or educational disadvantages
  - Written statement by applicant.
- ☐ Difficult personal or family circumstances
  - Written statement by applicant.
- ☐ Refugee status
  - Copy of the card indicating refugee status granted within the last ten (10) years.
- ☐ Proficiency in language other than English
  - Submit any of the following:
    - Copy of unofficial college transcripts showing advanced language coursework or 3 semesters of the same language taken within the last five (5 years).
    - Letter from employer verifying proficiency or Language Certification Form

Updated 10.2026