

Palomar College Nursing Education
LVN-RN Application Checklist



The following documentation is **REQUIRED** to submit a nursing application:

- ☐ Palomar College Nursing [Online Application](#)
- ☐ LVN license
 - Copy of license
- ☐ Proof of minimum 6 months work experience as an LVN/LPN (within the past 3 years)
 - Letter signed by employer or [Section A of LVN Work Certification Form](#)
- ☐ Proof of high school graduation, GED certificate, or higher degree earned
 - Submit one of the following:
 - Copy of high school diploma or transcripts
 - Copy of GED certificate
 - Copy of higher degree (Associates, Bachelors, or Masters) or unofficial transcripts (from US accredited institution)
- ☐ Unofficial transcripts for prerequisite courses
 - Anatomy, Physiology, Microbiology
 - Math (intermediate algebra or higher), English Composition, Public Speaking/Speech, Psychology, Sociology, Humanities
- ☐ Copy of ATI TEAS Version 7 score
 - If exam has been taken more than once, please submit copies of all exam scores
 - Include remediation verification, if applicable

The following documentation can be submitted for additional application points. Text boxes for written statements are provided on the online application form.

- ☐ Academic degree
 - Copy of degree certificate or unofficial transcripts indicating degree earned/conferred
- ☐ Veteran status (or spouse of veteran)
 - Copy of DD214 or military ID
- ☐ Disability
 - Copy of DRC evaluation letter, DSPS evaluation, VA evaluation, letter from physician
- ☐ Low family income
 - Copy of awarded financial aid (ex. CCPG, Pell Grant)
- ☐ First generation of family to attend college (applicable to those without a degree)
 - Check the applicable box in the application to verify this qualification.
- ☐ Need to work while completing prerequisites
 - Copy of letter signed by employer on company letterhead (pay stubs and W-2's are not accepted) or [Section B of LVN Work Certification Form](#)
- ☐ Social or educational disadvantages
 - Written statement by applicant, 200 words minimum
- ☐ Difficult personal or family circumstances
 - Written statement by applicant, 200 words minimum
- ☐ Refugee status
 - Copy of the card indicating refugee status
- ☐ Proficiency in language other than English
 - Submit any of the following:
 - Copy of unofficial college transcripts showing advanced language coursework or 3 semesters of the same language
 - Letter from employer verifying proficiency or [Language Certification Form](#)