

netZcore Print Secure Web Client Credit Card Gateway

How to add funds to your netZcore Print account via the Web Client

Double click on the icon in the system tray or on your desktop (icon may vary depending on OS and/or version)



Log into the netZcore Print Web Client



netZcore PRINT WebClient le Help		
netZcore PRIN	Т	
	Sign In To Your Account	
Ente	er your username and password to sign in.	
Log	ain ID 123456789	
Pass	sword	
	Sign In	

Click on the Add Value button

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r	netZcore PRI	NT						Logout
_								123456789
_			My Pr	int Jobs		My Account		
	Print Jobs						Account Summary	
	Document Title	Pages	Copies	Cost	Print Queue	Submitted	Account 1234567	89
	No print job	s found for	123456789				Purse Quota	
							Add Value	
							Transaction Summ	hary
							Total \$0.00	
							Print 0 Pages	
								~

Enter the amount you wish to add to your account.

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			Logout 123456789
	My Print Jobs	My Account	
Credit Card Deposit			
Deposit to Quota Purchase Print	Funds with your Credit Car	ď	
Amount 2.00	You may de	eposit between 1.00 and 10.00	
	3		
Continue			
			/

Make sure the amount is correct and confirm

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			 Logout 123456789
	My Print Jobs	My Account	
Credit Card Deposit Confirmatio	n		
Press Confirm if the information	below is correct. You will be tal	ken to the payment web sit	te to enter your credit card information.
Amount \$2.00			
Credit To Quota			
Confirm			

This will take you to the payment web site. Verify that the amount is correct on the upper right side. Be sure to fill out all fields. Put in the security code. Click on the "Pay Now" button

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	Order Information	* Required Fields	^
	Total:	\$2.00 (USD)	
	Payment Information		
	Card Number:	* (enter number without ces or dashes)	
	Expiration Date:	* (mmyy)	
	Card Code:	* What's this?	
	Billing Information		
	First Name:*	Last Name:*	
	Zip/Postal Code:		
	Security Code		
	Elim	JAN O	
	Please enter the security co	le above.	
	I cannot read the code, pleas	se provide a new one.	~
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If the transaction is successful, you should see a confirmation page. Click on the highlighted link to return to the netZcore Print web client and your account.

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File	Help				-
		VERY IMPORTANT: Click the following Link to return to YOUR GoPrint Account to COMPLETE and FINALIZE your transaction. Click here to return to your Web Client Account to review your new balance Thank you for your order!		,	^
		You may print this receipt page for your records.			
		Order Information			
		Merchant: Palomar Community College District			
		Date/Time: 3-Sep-2021 8:07:48 PDT			
		Billing Information Total: \$2.00 (USD)			
		Discover****33			
		Date/Time: 3-Sep-2021 8:07:48 PDT			
		Transaction ID: 429086707			
		Auth Code: 003830			
		VERY IMPORTANT: Click the following Link to return to YOUR GoPrint Account to COMPLETE and FINALIZE your transaction. Contact the HELP Desk for payment issues at: 760-744-1150 x2140			
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You should see a confirmation message as below



You can then click on "My Account" to see your balance and the transaction details.

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File Help							8	
		My Print	Jobs	Му Ассо	punt			_
Account				Balances				
User ID 12	3456789		^	Purse	Balance	Ove	erdraft Availab	le
Name gp	test			Quota	\$38.50		\$0.0	00
eMail ^{gpi}	test@email.c	om						
Mehilo 12	3456789		~					
Mobile				Add Value				
				Add value				
	Print	t Job History	Discarded .	lob History	Transaction Histo	ry		
Tran Tran No Date	Purse	Note				Debit	Credit	^
2150299 09/03 08:08AM		Credit Card Depos	it posted by 12345	6789			\$2.00	
2150273 08/26 11:38AM	Quota	Quota User Payme	ent for user posted	by 123456789		\$0.10		
08/09	Ouota	Nunta Llear Pavima	ant for user posted	hv 123/156789		<u>\$0.10</u>		~
4 transactions								~

When you are finished, don't forget to log out.