

Entry #: 45 - ---CARE/EOPS/Foster Youth

Status: Submitted

Submitted: 4/4/2024 1:45 PM

2023-2024 REVIEW

OVERVIEW OF PROGRAM REVIEW AND PLANNING FOR NON-INSTRUCTIONAL PROGRAMS

Program Review is a self-study of your unit. For non-instructional program review, the definition of what is a unit varies based upon your division. A unit may be a department (e.g., Information Services, Institutional Research and Planning, Financial Aid), a program (e.g., EOPS, TRIO), or a division (Human Resource Services). The Vice Presidents for each division have identified/defined the units that will complete the review cycle.

Regardless of whether your unit is a program, department, or division, program review is about documenting the plans you have for improving Institutional Effectiveness in your area and sharing that information with the college community. Through the review of and reflection on key elements, Program Review and Planning identifies program strengths and strategies necessary to improve the operation of your area. With that in mind, please answer the following questions.

BASIC UNIT INFORMATION

Are you completing a Comprehensive or Annual PRP?

Annual

Division Name

Student Services

Department Name

SS Student Success, Equity, and Counseling

Program/Unit Name

---CARE/EOPS/Foster Youth

Name of Person responsible for the Program/Unit

Steven Salter

Website address(es) for your program(s)/unit(s)

Webpage URL 1

Unit webpage

www.palomar.edu/eops

Please list all participants and their respective titles in this Program Review

Participant	Title
Christina Dawber	EOPS Department Chair, CalWORKs Counselor Coordinator
Trong Nguyen	EOPS Counselor
Veronica Aguilera	EOPS/CARE Counselor
Elias Purmul	EOPS Counselor
Jaymie Gonzaga	EOPS Counselor
Leslie Aguilar	EOPS Counselor
Angela Stanley	Student Support Specialist II, EOPS
Sandra Brown	Admin Specialist II, EOPS
Griselda Ramirez	Admin Specialist II, CARE/CalWORKs

PROGRAM/UNIT DESCRIPTION**Staffing**

In this section, you will identify how many faculty and staff support your program. This information is considered when you request permanent staff and faculty hires. It is also useful as you evaluate your program and the human resources and talent you have to support our students.

To help you answer questions in this section, you will need the link shown in red below. This form required a login and password to access. Please use your Palomar email and password to log in.

Link: [Permanent Faculty and Staff Count](#)

Full-Time Staff**Total Number of Full-time Staff**

9.00

Number of Classified Staff

4.00

Number of CAST Staff

1.00

Number of Administrators

1.00

Number of Full-time Faculty

3.00

Part-Time Staff**Total Number of Permanent Part-time Staff**

0.00

FTE of Part-time Staff (2x19 hr/wk=.95)

1.50

FTEF of Part-time Faculty

2.75

Describe additional temporary hourly or contract staff who support this unit and/or department. (Include FWS/District Student Workers/Veteran Student Workers)

In addition to our part-time staff, we have several student workers (federal work study, CalWORKs work study) that provide light clerical support to the office. Additionally, we are in the process of onboarding two additional CalWORKs/FWS students to support marketing, social media, and additional office support.

Program/Unit Description**Have the services your unit performs changed in any way over the past year?**

In January of 2023, Palomar College was awarded the NextUP program as a supplemental program of EOPS, specifically intended to support Foster Youth. This brought an additional budget of approximately 1 million dollars annually designated to providing robust wrap around supports to positively impact the success, retention, and transition of eligible foster youth (there are very specific program participation requirements).

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PROGRAM/UNIT ASSESSMENT

SERVICE AREA OUTCOME ASSESSMENT**GOT SERVICE AREA OUTCOMES?**

Outcomes are statements written in support of student learning to show direct support (instruction) or indirect support (services) provided on campus. Assessment is the way we measure how well we are achieving our outcomes.

For non-instructional areas, outcomes are called Service Area Outcomes (SAO).

So, what is an SAO?

A Service Area Outcome (SAO) is a statement about what a client will experience, receive, or know as a result of a given service. Clients can be students, faculty, staff, or community members.

As part of our three-year planning and review cycles, all non-instructional units are asked to:

- identify at least two SAOs,
- develop a plan and assess their SAOs,
- reflect on the results, and
- take action, as necessary.

Palomar uses Nuventive Improve as our official repository for SLO and SAO Assessment information.

Review and/or define your SAOs and assessment plans and ensure they are entered in Nuventive Improve by doing the following:

- 1) Login to Nuventive Improve through the Palomar College [Single Sign-on](#).
- 2) Check your SAOs for **currency** and **sunset** any SAOs if you no longer plan to assess them.
- 3) Revise or edit your current SAOs by revising their wording and/or updating the assessment method and/or assessment

results, if appropriate.

NEED HELP?

Nuventive Improve:

1) If you need help with anything Nuventive Improve related such as login, unit identification, entering SAO info, contact Marti Snyder at msnyder2@palomar.edu.

2) Check out this video on how to enter SAOs in Nuventive Improve: <https://youtu.be/b1sRa68wm4c>

Defining and Assessing SAOs:

Not sure if your SAOs make the grade? Need some help writing an SAO? Not sure about how to assess your SAOs?

1) [Hartnell's SAO Guide](#) is a nice resource! Thank you Hartnell!

2) Contact Michelle Barton at mbarton@palomar.edu. We have a resource support team to help.

A template for entering SAOs can be found on the [IR&Ps Non-instructional Program Review and Planning website](#)

SERVICE AREA OUTCOMES TEMPLATE					
Date Identified or Last Reviewed	Description of SAO (What is your SAO?)	Assessment Method (How will/do you measure or assess it?)	Criterion (How will/do you know if you met the outcome?)	Date of Assessment	Date of Next Assessment
1)					
2)					
3)					
4)					

Are all of your unit's SAOs and assessment plans UPDATED and ENTERED in Nuventive Improve?

Yes

SAOs SUMMARIES AND REFLECTIONS

Each of your program/unit SAOs should be assessed at least once every three years. If you have completed any SAO assessments over the past year, summarize what you learned from the assessment and what improvements you have implemented or plan to implement as a result of your SAO assessments. If you have not completed SAO assessments, document why (e.g., SAO was assessed last year).

SAOs

SAO 1

SAO Title

EOPS/CARE students will receive a comprehensive educational plan aligned with their educational and career goals by the end of their first semester served by the program

Assessment Status

Assessed

SAO Summary and Reflection

After conducting a review of our 2022/23 student files, we've determined that 100% of students served by EOPS/CARE received a comprehensive educational plan by the conclusion of their first semester working with us. We will continue to monitor and assess our ability to meet this outcome moving forward, as it is a foundational element of our program. Additionally, we will continue to monitor counselor performance and consistency of updating student educational plans to reflect updates in the student journey and any changes they may make in their educational goals.

SAO 2

SAO Title

EOPS/CARE students will demonstrate an understanding of their commitments to the program and adhere to all requirements of their mutual responsibility contract (MRC), including maintaining a GPA of 2.0 or higher, completing three EOPS counseling contacts per semester, and adhering to their comprehensive educational plan.

Assessment Status

Assessed

SAO Summary and Reflection

One of our fundamental goals is to have a positive impact on student retention, progression, and completion for historically underserved student populations. Students must adhere to their mutual responsibility contract (MRC) which establishes expectations for continued participation in our program. The elements of the MRC are intended to keep students on track toward meeting their educational and career goals. Last year, we had fewer than 40 students violate their MRCs, resulting in strong retention and progression for our program participants.

SAO 3

SAO Title

EOPS and CARE will provide financial support in the form of book vouchers and school supplies to eligible students to promote academic success

Assessment Status

Assessed

SAO Summary and Reflection

Participating EOPS students enrolled full time received 300 dollars each semester to utilize toward the cost of their textbooks. Students were also provided an additional 50 dollar grant to the bookstore to utilize toward school supplies. Participating CARE students were eligible for up to 3500 dollars per semester in additional aid, and with the implementation of NextUP, NextUP students had the opportunity to receive up to 500 dollars toward their textbooks and additional direct aid of up to 3500 dollars per semester as well.

OTHER ASSESSMENT DATA

Review the Quantitative and Qualitative Data from your comprehensive review. If there are updates please describe them below. Completed comprehensive reviews can be found on the IRP website - "Completed PRPs".

Quantitative Data Review:

Measure 1 - Unduplicated Student Count for EOPS: 2022/23 # of Students Served: 649

Measure 2 - EOPS/CARE Counseling Contacts - 2022/23 - 3224 Student Appointments Attended

Measure 3 - Total number of degrees earned (AA/AS/AA-T/AS-T) 136

Measure 4 - CARE graduates (AA/AS/AA-T/AS-T)

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ACHIEVEMENTS AND OTHER RELEVANT INFORMATION

Describe your program's achievements this past year. Where possible, describe how these achievements are related to our students and their success!

The 2022/23 academic year saw our second consecutive year of sustained growth in EOPS, growing our student population by close to 15% year over year. Additionally, we had another year of continued student success, with close to 140 program participants graduating. We had numerous EOPS students receive institutional scholarships and collaborated with one of our local community partners to award 40 scholarships valued at 500 dollars each to our program participants (20 in fall, 20 in spring).

We began the 2022/2023 academic year with two weeks of events focused on student success. We partnered with our campus Promise program to offer more than 30 virtual workshops and culminated with an in-person event to kick off the semester, where both new and continuing EOPS students participated in programming aimed toward preparing for successful year. Other events throughout the fall included our fourth annual "Fall Family Fun" event, where our entire building decorated hallways in the holiday spirit and our student parents and their children participated in arts and crafts and trick-or-treating throughout our building. It was one of the highlights for the year. We also continued to partner with our Campus Police Department to collect toys to support our winter holiday event and our College Foundation to provide a 30 dollar grocery store card to more than 500 program participants to supplement the cost of their holiday meals.

In January of 2023, we were awarded NextUp as another part of the EOPS family. We continued our work with our EOPS advisory and expanded to form a separate Foster Youth Advisory Committee as well, to better tailor programs and services for our Foster Youth toward the unique needs of current and former foster youth. The Foster Youth Advisory contains many overlapping participants with our EOPS Advisory, as well as new partners who offer more robust social services for our students.

The Spring saw us continue to provide a robust offering of workshops and student events, including our Rise Academy Career Readiness program, our fourth annual Many Faces of Women in Leadership panel, and our annual commencement recognition event to celebrate the accomplishments of our program participants.

Current work in our program continues to focus on Outreach and sustained growth moving forward. We've requested an additional full-time counselor to support EOPS/NextUp and are pursuing a new outreach specialist and additional staffing to support our growing programs. We had a successful Program Review, where we were awarded funds to obtain updated technology and furniture for our program and we are currently exploring a new location on campus to better meet our student needs. We look forward to sharing more in the near future.

Describe any recent changes in legislation, policies, procedures, processes, and/or technology (software and hardware) that have impacted or will impact your program/unit. What effect will these changes have on your program/unit?

AB 789 will undoubtedly have an impact on EOPS and the college as a whole, as it is contradictory to the current implementation language associated with EOPS. EOPS eligibility is determined based on the number of total degree applicable units earned by a student and the achievement of the student's educational goal, where AB 789 reflects language that limits SAP calculations and eligibility to units applicable to the current program of study. We will continue to monitor the conversations at the state level to determine any potential future impact.

Additionally, as previously mentioned, our college was awarded the NextUP program in Spring of 2023. This provided an influx of money to support the institutionalization of foster youth supports at the college, but brings additional challenges in terms of space limitations and capacity to serve students with a short ramp for program implementation - we are currently in the process of onboarding additional staff to support these programs and are working diligently to find solutions from a space perspective.

In addition to (or in response to) the changes listed above, what board policies, procedures, and processes need to be updated, created, or deleted?

N/A

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PROGRESS ON PRIOR PRP GOALS

Review the goals listed on your comprehensive review and summarize progress you have made on the strategies for implementation. If your unit has experienced challenges implementing the goals, describe those challenges.

Click on "+Add Goal" below for each additional goal.

[Click here for previous PRPs with goal information.](#)

Prior PRP Goals

Goal 1

Brief Description

Ensure adequate resources are in place to continue meeting Title V requirement that 100% of students served by EOPS have a comprehensive educational plan on file by the end of their third contact.

Choice

Ongoing

Add any comments related to your work on prior goal. Include outcomes or progress, successes and challenges, and reason(s) for eliminating a goal, if applicable.

Title V requires that all students served by EOPS receive a comprehensive educational plan by the end of their first semester served by the program. We continue to track this goal throughout the year and can affirm that all students served by EOPS in 22/23 academic year received a comprehensive educational plan by the conclusion of their first semester served by our program. EOPS/CARE received a healthy increase in overall funds allocated, due to the substantial size of last year's COLA. Our increased allocations for our programs ensures that we have sufficient funding moving forward to continue to address this requirement in the future.

Goal 2

Brief Description

Be responsive to AB 705 and Guided Pathways by enhancing student support services to meet graduation and transfer goals

Choice

No longer a goal

Add any comments related to your work on prior goal. Include outcomes or progress, successes and challenges, and reason(s) for eliminating a goal, if applicable.

No Updates at this time.

Goal 3

Brief Description

Increase EOPS Utilization of Priority Registration to address student needs.

Choice

Ongoing

Add any comments related to your work on prior goal. Include outcomes or progress, successes and challenges, and reason(s) for eliminating a goal, if applicable.

We are continuing to work to build awareness of the benefits of priority registration and proactively work to ensure that students have the information they need to be prepared prior to their registration appointments.

Goal 4

Brief Description

Enhance student outreach services and foster stronger partnerships with feeder high schools, transfer institutions, and within the community to support program growth.

Choice

Ongoing

Add any comments related to your work on prior goal. Include outcomes or progress, successes and challenges, and reason(s) for eliminating a goal, if applicable.

This goal was previously marked as complete, as we had a solid team working to support program outreach. However, over the past 12 months, we've experienced transition and need to refocus on addressing new challenges dealing with outreach and program growth. While our program experienced our second straight year of sustained growth in 22/23, our numbers have flattened out in the current academic year. Our internal transition, coupled with institutional change in outreach have resulted in an opportunity to explore new ways to expand our programs' visibility both internally and with the community at large.

Goal 5

Brief Description

EOPS/CARE will expand the total number students served by our programs from a baseline of 604 students served in 2021/22 to a total of 1000 students served by the conclusion of the three year planning cycle

Choice

Ongoing

Add any comments related to your work on prior goal. Include outcomes or progress, successes and challenges, and reason(s) for eliminating a goal, if applicable.

Goal has been revised to reflect updated target student population - Impacts of the pandemic and declining enrollment derailed efforts to grow the program to this level. We are currently focused on rebuilding our student population. Our population bottomed out in 21/22, where we served a little over 600 students. We served approximately 660 students in 22/23 and hope to grow to serve approximately 1000 students within the next 3 to 5 years.

Goal 6

Brief Description

Further develop partnership with Student Affairs to enhance programing for students experiencing food and housing insecurity

Choice

Ongoing

Add any comments related to your work on prior goal. Include outcomes or progress, successes and challenges, and reason(s) for eliminating a goal, if applicable.

EOPS continues to serve as a hub for students to access food resources across campus. We have a refrigerator in our waiting room that is stocked with food resources provided by the Student Life and Leadership team. The recent transitions in leadership and staffing limitations in Student Life and Leadership have definitely impacted our ability to further grow this partnership. We look forward to connecting with the new leadership team once onboarded to explore ways to enhance and grow our relationship.

Goal 7

Brief Description

Ensure consistent programing and supports that promote academic and personal success for participants in EOPS/CARE/CalWORKs and FYRST

Choice

No longer a goal

Add any comments related to your work on prior goal. Include outcomes or progress, successes and challenges, and reason(s) for eliminating a goal, if applicable.

No further updates, goal was eliminated last year.

Goal 8

Brief Description

In partnership with Information Services, EOPS/CARE will work to enhance student data management through a full redesign of their PeopleSoft modules

Choice

Ongoing

Add any comments related to your work on prior goal. Include outcomes or progress, successes and challenges, and reason(s) for eliminating a goal, if applicable.

In the summer of 2023, we met with consultants from VB consulting to leverage PAT 2 changes to enhance our PeopleSoft databases for our programs. We conducted extensive documentation of current processes and discussed desired changes. This project has since stalled due to a lack of resources.

The Vision Plan 2035 includes the College's Educational Vision Plan. Review the goals and objectives in the plan and identify 1-3 objectives that your unit supports. Describe how your unit helps to support those objectives.

EOPS supports several objectives throughout the Vision Plan 2035. Within Area 1, we ensure support services are easy to find and accessible, we provide timely support, and ensure a welcoming easy to access environment. In area 2, we are focused on implementing DEIAA informed strategies to best serve our diverse student body. We work to create a sense of belonging for both students and staff alike and are focused on enhancing our students' sense of community. Area 4 is another area that we are focused on addressing. We leverage community partnerships to support our students and are always looking to find new opportunities to expand access for our students.

Describe any changes to your goals or three-year plan as a result of this annual update.

N/A

RESOURCES

Congratulations! You are nearing completion. In this section, you will consider the resources you need to implement your three-year program review plan and/or address any findings from your assessment of your discipline.

The section is organized into the following five parts:

PART 1: Staffing Needs (Faculty and Additional Staff)

PART 2: Budget Review

PART 3: Technology Needs

PART 4: Facilities Needs

PART 5: One Time Request for Other Needs (NonTechnology Equipment, Supplies, Operating Expenses, Travel)

Reflect upon the three year plan you created above, your current operations, and any upcoming factors (retirements, changes in legislation, and changes in policies or procedures) that will impact your unit. How will you allocate resources to implement your plan? Describe additional resources needed to improve the effectiveness of your unit/program. All resource requests must be aligned with the College's [Vision Plan 2035](#)

Summarize any reallocation/re-organization of resources you are making based upon your three-year plan, your current operations, and any other factors (e.g., legislation). Describe the impact of the reallocation of resources to your unit.

NOTE: All requests listed in the PRP will be reviewed by deans and supervisors, then forwarded to the appropriate review group for prioritization. A resource requests approved to move forward in the review process does NOT guarantee a position or funding.

PART 1: STAFFING NEEDS

This year, units are asked to identify new positions only as part of the PRP process. Vacant positions will be addressed outside of the PRP process.

If you are requesting STAFF, please fully complete this section. If not, you can skip to the next resource section. Click "+Add Staff, CAST, AA request" below for each additional request.

When considering the funds required for a position, consult the HR website for position salary schedule and the [Benefits Worksheet](#) for additional costs related to benefits for the position.

Are you requesting new Classified, CAST, or AA positions?

Yes

REQUEST FOR ADDITIONAL CLASSIFIED, CAST, AA

Staff, CAST, AA request 1

Title of position

Administrative Coordinator - EOPS/NextUP

Is the position request for AA, CAST, or Classified staff?

Classified

Is this request for a full-time or part-time position?

Full Time

How does the position fill a critical need for current, future, or critical operations? (e.g. accreditation, health and safety, regulatory, legal mandates, institutional priorities, program trend analyses of growth/stability.)

As previously mentioned, the District received NextUP in the Spring of 2023. This program has an annual budget of approximately 1 million dollars and needs extensive support to foster relationships throughout the community, as well as to develop robust policies and processes to support our student population. The Administrative Coordinator role will ensure that our program will have the supports in place to adequately serve our student population moving forward.

Does the position assist in establishing more efficient District Operations through either of the following: reorganization/restructuring OR use of technology?

Yes - this position, as a new position will have a positive impact of the efficiency of departmental operations and will result in the shifting/reorganization of responsibilities within the EOPS office.

Is there funding that can help support the position outside of general funds?

Yes

What funding would support this position?

NextUP funds (Restricted)

Describe how this position helps implement or support your three-year PRP plan.

This position will allow us to grow our populations, enhance operational efficiency and foster strong community partnerships.

Vision Plan 2035 Goals and Objectives

1:1	2:1	3:1	4:2
1:2	2:3	3:3	4:4
1:3	2:4	4:1	

If the position is not moved forward for prioritization, how will you address this need?**Staff, CAST, AA request 2****Title of position**

Student Support Specialist - EOPS/NextUP

Is the position request for AA, CAST, or Classified staff?

Classified

Is this request for a full-time or part-time position?

Full Time

How does the position fill a critical need for current, future, or critical operations? (e.g. accreditation, health and safety, regulatory, legal mandates, institutional priorities, program trend analyses of growth/stability.)

This position will support an enhanced student experience, providing consistency in office operations and supporting day to day front-office operations. Additionally, this position will work to enhance visibility of our programs internally and externally, through targeted activities and communications.

Does the position assist in establishing more efficient District Operations through either of the following: reorganization/restructuring OR use of technology?

This position would create greater efficiency within the EOPS office, ensuring there are dedicated full-time personnel in place to provide support to our students and the institution, rather than leveraging student/part-time workers to address these elements.

Is there funding that can help support the position outside of general funds?

Yes

What funding would support this position?

EOPS/NextUP budgets

Describe how this position helps implement or support your three-year PRP plan.

This position will enhance operational efficiency and the student experience.

Vision Plan 2035 Goals and Objectives

1:1	1:3	2:4	3:7
1:2	2:1	3:1	

If the position is not moved forward for prioritization, how will you address this need?

We will continue to leverage student workers and short-term hourly employees to fill this need.

PART 2: BUDGET REVIEW

Review your Budget/Expenditure reports for 2021, 2022, 2023. Consider your three-year PRP plan.

Click on the link below to access directions to the *Available Budget Report* to complete this section.

[How to Request the Available Budget Report](#)

Reflecting on your three-year PRP plan, are there any budget considerations you would like your dean/supervisor to be aware of for the upcoming year?

No

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PARTS 3, 4 and 5 – TECHNOLOGY, FACILITIES AND OTHER NEEDS

1. One-Time Fund Requests. Through the PRP process the college implements an approach for prioritizing and allocating one-time needs/requests. Prioritization takes place through the appropriate groups, leadership, and the Budget Committee. The executive team and Resource Allocation Committee consider various sources for funding PRP requests. Resource requests also inform the larger planning process like Scheduled Maintenance Plans, Staffing Plans, and institutional strategic planning.

For more information about funding sources available, see [IELM BLOCK GRANT, LOTTERY, PERKINS AND STRONG WORKFORCE GUIDELINES](#) (on the left menu of the webpage).

If you are a CTE program and think you may qualify for CTE funds for your PRP request(s), you are STRONGLY encouraged to answer the call for Perkins/Strong Workforce grant applications in February. Contact the Dean of CTE for additional information.

Consider submitting one-time requests only if you have verified that you cannot fund the request using your general discretionary funds or other funds.

1. Technology and Facilities Review. Requests for technology and facilities are assessed by the Deans and then, if appropriate forwarded to the proper institutional group (e.g., technology review committee, or facilities) for review and feedback.

PART 3: TECHNOLOGY NEEDS

Will you be requesting any technology (hardware/software) this upcoming year?

Yes

Technology Request

Technology Request 1

What are you requesting?

We have been advocating for a redesign of our PeopleSoft databases for our programs. This would entail a full redesign to eliminate redundancy, expand functionality, and enhance efficiency.

Is this a request to replace technology or is it a request for new technology?

Replacement of Technology

Who is the current user of the requested replacement technology?

All EOPS Employees

Provide a detailed description of the request. Include in your response:

a. Description of the need? (e.g., SLO/SAO Assessment, PRP data analysis)

Work has been initiated twice and stalled in both instances due to a lack of resources. The revamping of our PeopleSoft system will allow for enhanced student support and increased operational efficiency within our office.

b. Who will be impacted by its implementation? (e.g., individual, groups, members of department)

EOPS Faculty, Staff, and Students

c. What are the expected outcomes or impacts of implementation?

Increased efficiency, decreased redundancy, expanded functionality and access to information to support service delivery.

d. Timeline of implementation

12 to 18 months

What is the anticipated cost for this request? If any, list ongoing costs for the technology (licences, support, maintenance, etc.).

TBD

Do you already have a budget for this request?

Partial

What PRP plan goal/objective does this request align with?

Multiple - This not only impacts our data collection of student success, retention, and progression, but also allows for greater visibility into the access of support services and enhancing our operational efficiency to grow our student population.

What Vision Plan 2035 Goal/Objective does this request align with?

1:1	2:4	3:1
1:2	2:5	3:6
1:5	2:6	3:7

If you have multiple requests for technology and had to prioritize, what number would give this? (1 = Highest)

What impacts will this request have on the facilities/institution (e.g., water/electrical/ADA compliance, changes to a facility)?

N/A

Will you accept partial funding?

Yes

PART 4: FACILITIES REQUESTS

Do you have resource needs that require physical space or modification to physical space?

Yes

Facilities Requests

Facility Request 1

What are you requesting?

Additional space/updated physical space, etc.

Provide a detailed description of the the request. Include in your response:

a. Description of the need? (e.g., SLO/SAO Assessment, PRP data analysis)

As part of the Vision 2035, the institution has set goals and objectives to create welcoming physical and digital spaces that are easily accessible. Our space is none of these in it's current form, due to the structural limitations of where we are located - With the addition of the NextUP program, we need expanded space to serve our students, including a dedicated student space similar to the Pride Center or the Dream Village, where students can congregate, access resources and support, and receive financial aid and academic counseling services in a space that is comfortable to them.

b. Who will be impacted by its implementation? (e.g., individual, groups, members of department)

EOPS/CARE/CalWORKs and NextUP students and staff

c. What are the expected outcomes or impacts of implementation?

Increased student comfort, sense of belonging, accessibility to services and supports, increased employee morale

d. Timeline of implementation

ASAP

What is the anticipated cost for this request? If any, list ongoing costs for the request (additional equipment, support, maintenance, etc.).

TBD

Do you already have a budget for this request?

Partial

What PRP plan goal/objective does this request align with?

Several

What Vision Plan 2035 Goal/Objective does this request align with?

1:1	1:7	2:7	4:2
1:2	2:3	3:1	5:2
1:3	2:5	3:3	
1:4	2:6	3:7	

If you have multiple requests for facilities and had to prioritize, what number would you give this? (1 = Highest)

1

What impacts will this request have on the facilities/institution (e.g., water/electrical/ADA compliance, changes to a facility)?

TBD - there will undoubtedly be impacts as a result of changes to a facility and any moves that need to take place.

Will you accept partial funding?

No

Facility Request 2

What are you requesting?

Increased signage and visibility for student support programs, including EOPS, CARE, CalWORKs and Foster Youth Programs

Provide a detailed description of the the request. Include in your response:

a. Description of the need? (e.g., SLO/SAO Assessment, PRP data analysis)

EOPS and other support programs are difficult to locate on campus as a result of insufficient signage and challenging wayfinding on campus.

b. Who will be impacted by its implementation? (e.g., individual, groups, members of department)

Most importantly students, additionally staff, faculty, and community members accessing the campus environment

c. What are the expected outcomes or impacts of implementation?

Increased visibility and access to the campus environment

d. Timeline of implementation

ASAP

What is the anticipated cost for this request? If any, list ongoing costs for the request (additional equipment, support, maintenance, etc.).

TBD

Do you already have a budget for this request?

No

What PRP plan goal/objective does this request align with?

What Vision Plan 2035 Goal/Objective does this request align with?

If you have multiple requests for facilities and had to prioritize, what number would you give this? (1 = Highest)

1

What impacts will this request have on the facilities/institution (e.g., water/electrical/ADA compliance, changes to a facility)?

Minimal

Will you accept partial funding?

No

PART 5: OTHER ONE-TIME NEEDS

For more information about funding sources available, see [IELM BLOCK GRANT, LOTTERY, PERKINS AND STRONG WORKFORCE GUIDELINES](#) (on the left menu of the web page under "Instructional Funding Sources").

Do you have one-time requests for other items (e.g., Non-Technology Equipment, Supplies, Operating Expenses, Travel) that your budget or other funding sources will NOT cover?

No

I confirm that the Program Review is complete and ready to be submitted.

Yes

Enter your email address to receive a copy of the PRP to keep for your records.

ssalter@palomar.edu

Reminder: Data does not autosave. Save this content before moving to the next section or closing form.

Page 5 will show for reviewers (VP and/or Planning Councils) upon submission of the form.

FEEDBACK AND FOLLOW-UP

Once your Program/Unit PRP is completed, your division or planning council should review and discuss based on your Vice President's planning process. This area is intended for summary feedback and recommendations from the divisional review.

Confirmation of Review by Immediate Supervisor.

Immediate supervisor who reviewed PRP:

Leslie Salas

Sign Date

9/19/2024

FEEDBACK

Strengths and successes of the program/unit as evidenced by the data, analysis, and assessments:

The program continues to grow and increase their student numbers.

Areas of Concern, if any:

none

Recommendations for improvement:

Vice President (or President) Review

Strengths and successes of the discipline as evidenced by the data and analysis:

The department has done a fabtatstic job of assessing and reaching its goals and service area outcomes. With the awarding of the NextUp grant, services for current and former foster youth will be able to be enhanced dramatically.

Areas of concern, if any:

Recommendations for improvement:

the department can increase participation numbers. That has been identified as a goal. The department can also expand outreach with staff being in place and a new CRM coming on board in 2024-25.

VP Name:

Nick Mata

Signature Date:

9/19/2024