



GOVERNANCE STRUCTURE GROUP REQUEST

Request submitted by: Star Rivera-Lacey, Ph.D. **Date:** August 26, 2022

Proposed Name of Requested Group: Accreditation Steering Committee

	Council	X	Committee		Subcommittee		Task Force
Action Requested:			Add		Delete	X	Change

Role:
 The Accreditation Steering Committee:

- provides the overall planning, guidance, and preparation for the *Institutional Self-Evaluation, Midterm Report*, and other report requirements from ACCJC/WASC;
- is responsible for coordinating and organizing information, data, and resources in preparation for accreditation-related reports and site visits;
- makes recommendations on any issues related to accreditation throughout the six-year cycle;
- maintains currency with accreditation standards and procedures, including attending accreditation workshops; and communicates and distributes information related to accreditation standards and procedures to the College community.

Reporting Relationship: Institutional Effectiveness, Planning, & Fiscal Stewardship Council

Meeting Schedule: 4th Friday from 11 a.m. to 12 p.m. as needed; more frequently during preparation of the *Institutional Self-Evaluation* and other report requirements.

Chair: Accreditation Liaison Officer

Tri-Chairs for Institutional Self-Evaluation:

- Faculty member appointed by Faculty Senate
- Non-faculty member appointed by CCE/AFT
- Non-faculty member appointed by CAST or Administrative Association
 (Tri-chairs are/may be in addition to the Members/Designees)

Recorder: Administrative Technician - Accreditation

Members/Designees:

- President, Faculty Senate
- Director, Institutional Research and Planning
- Faculty Co-chair, Curriculum Committee
- Faculty Co-chair, Learning Outcomes Subcommittee
- Equity, Education, and Student Success Council representative
- Infrastructure and Sustainability Council representative
- Institutional Effectiveness, Planning, and Fiscal Stewardship Council representative
- Employees, Community, and Communication Council representative
- One Faculty Senate representative appointed by Faculty Senate
- One Administrative Association representative appointed by AA
- One Classified Unit Employee representative appointed by CCE/AFT
- One Confidential and Supervisory Team representative appointed by CAST
- One Palomar Faculty Federation representative appointed by PFF
- One Associated Student Government representative appointed by ASG

Reviewed by College Council:

10-17-06 Approved	03-01-16 Revised
10-02-07 Revised	09-10-21 Revised
10-19-10 Revised	
12-04-12 Revised	