



Program Review and Planning 2019-2020

OVERVIEW OF PROGRAM REVIEW AND PLANNING FOR INSTRUCTIONAL PROGRAMS

Program Review is about documenting the plans you have for improving student success in your program and sharing that information with the community. Through the review of and reflection on key program elements, program review and planning identifies program strengths as well as strategies necessary to improve the academic discipline, program, or service to support student success. With our new Guided Pathways plan, this review becomes even more crucial for the success of our students and college.

[We are using the Strengths, Opportunities, Aspirations, Results \(SOAR\) strategic planning technique to help us focus on our current strengths and opportunities, create a vision of future aspirations, and consider the results of this approach.](#)

BASIC PROGRAM INFORMATION

Academic Year
2019-2020

Are you completing a comprehensive or annual PRP?
Annual

Department Name
Dental Assisting Program

Discipline Name
Dental Assisting (DA)

Department Chair Name
Denise Rudy

Division Name
Mathematics, Science and Engineering

Website address for your discipline
<https://www2.palomar.edu/pages/dental/>

Discipline Mission statement

The Mission Statement of the Registered Dental Assisting Program is to provide the community with Registered Dental Assistants who are capable of working with the dental team to attain the shared goal of providing the best possible care for their patients and abide by ethical principles of the Dental Assisting profession. The Registered Dental Assisting Program is committed to giving students opportunities to gain knowledge and develop skills while utilizing critical thinking as an integral part of the process as well.

[\(click here for information on how to create a mission statement\)](#)

Does your discipline have at least one degree or certificate associated with it?
Yes

Are any of your programs vocational (CTE/CE)?
No

List all degrees and certificates offered within this discipline.
Associate of Science in Dental Assisting
Certificate of Achievement in Dental Assisting

Please list the names and positions of everyone who helped to complete this document.

Denise Rudy
Adelina Coria-Hernandez
Michelle Tucker

Full-time faculty (FTEF)
2

Part-time faculty (FTEF)
2

Classified & other staff positions that support this discipline
ADA

Additional hourly staff that support this discipline and/or department
N/A

PROGRAM INFORMATION

PROGRAM OUTCOMES

Begin this section by reviewing the Program Review reports for courses and programs in TracDat. All active course and program outcomes should be systematically assessed over a 3-year cycle.

- **Program** = Leads to a degree or certificate
- **Discipline** = A group of courses within a discipline

*Programs will be able to complete program completion and outcome questions.

How well do your program's learning outcomes communicate the scope and depth of the degree/certificate offered and align with employer and transfer expectations?

Very well, they were designed to address the scope of practice for a dental assistant and their requirements for graduation, passing licensing exams and employment. The learning outcomes meet the requirements of the Commission on Dental Accreditation and the California Dental Board the accrediting agencies governing dental assisting educational programs.

Describe your program's plan for assessing program learning outcomes.

Every 2 to 3 years

Summarize the major findings of your program outcomes assessments.

GRADUATES	2015	2016	2017	2018	2019	
Number of AA Degrees and Certificates		9	9	9	5	8
Number of Certificates Only	15	14	15	16	15	
Total Number of Graduates	24	21	23	21	23	
Total Number Enrolled	25	24	24	24	24	

GRADUATE STATUS

Employed as Full-Time Dental Assistant	10	8	14
Employed as Part-Time Dental Assistant	0	0	0
Employed in Other Occupations	0	0	0
Attending School/furthering Education	0	1	0
DA-90 Clinical Rotation			

Student interns Recommendations for future Employment as a RDA by dental facility

2016 98.60% Recommended
2017 95.60% Recommended
2018 93.50% Recommended
2019 95.50% Recommended

Depending on the degree or transfer goals of our students, they have the choice of three different GE pathways:

- [Associate Degree GE Requirements](#)
- [CSU GE Requirements](#)
- [IGETC Requirements](#)

Palomar College has identified a set of General Education/Institutional Learning Outcomes, which represent the overall set of abilities and qualities a student graduating from Palomar should possess. [Click here for a link to Palomar's GE/ILOs.](#)

PROGRAM COMPLETIONS

Student success is at the core of what we do in assisting students in achieving their goals.

The Chancellor's Office Vision for Success stresses the importance of Program Completion as a major goal for our students. In addition, transfer and career readiness are key components of Palomar College's mission statement. This year, our funding formula has also changed reflecting this emphasis, providing additional funding as a function of the number of completions.

In this section we will identify a program standard and a stretch goal (what you would like to move toward) for program completions.

The standards represent the lowest number of program completions deemed acceptable by the College. In other words, if you were to notice a drop below the set standard, you would seek further information to examine why this occurred and strategies to increase completions.

In this section we will identify a program standard and a stretch goal (what you would like to move toward) for programs.

List the number of completions for each degree/certificate for the previous year.

GRADUATES	2019
Number of AA Degrees and Certificates	8
Number of Certificates Only	15
Total Number of Graduates	23
Total enrolled	24

Have your program completions Increased, decreased, or stayed the same over the last 5 years?
Stayed the same

What factors have influenced your completion trends?

The program completions are very close each year. The program is successful in training students to

complete the certificate but in 2018 there were fewer students who received the AS degree. The main factor is that there are many jobs locally and pay has increased, so students are hired as soon as they get the certificate and license, therefore not as interested in pursuing the AS degree since it does not affect employment or pay. The graduating class of 2019

The Chancellor's Office Vision for Success stresses the importance of reducing equity gaps through faster improvements of underrepresented groups.

ACCJC also requires that colleges establish institutional and program level standards in the area of success rates. These standards represent the lowest success rate deemed acceptable by the College. In other words, if you were to notice a drop below the rate, you would seek further information to examine why the drop occurred and strategies to address the rate.

[Click on this link to review the course success rates \(A, B, C, or Credit\) for your discipline.](#)

In this section we will identify a course success rate standards and a stretch goal (what you would like to move toward) for programs.

Course Success Rates by gender, age, ethnicity, special population, location, and modality (You can access the Student Equity Plan on the SSEC website <https://www2.palomar.edu/pages/ssec/>)

COURSE INFORMATION

COURSE SUCCESS AND RETENTION

What is your program's standard for Discipline COURSE Success Rate?

85.0%

Why did you choose this standard?

85% is the standard for students which are enrolled in the RDA program. (DA 50 and DA 57 are prerequisites and not completed at an 85% pass rate. DA 50 had a pass rate of 56% and DA 57 had a pass rate of 39%. in 2018-19)

100% is obviously unrealistic and 90% would only allow for only 1 student to not to complete the program , so 87% allows for 3 students not to complete and 83% allows 4 students out of 24 possible enrolled students, 85% seems realistic and it is still very high.

What is your Stretch goal for COURSE success rates?

90.0%

How did you decide upon the goal?

looking at past trends and seeing what is possible

COURSE OUTCOMES

How have you improved course-level assessment methods since the last PRP?

no

Summarize the major findings of your course outcomes assessments.

96% to 100% is impressive

This section is intentionally blank for annual PRPs. Please click "Next" to continue.

This section is intentionally blank for annual PRPs. Please click "Next" to continue.

Program Goals

In the previous sections, you identified opportunities for improvement. Using these opportunities, develop 3-year [SMART goals](#) for your department. Goals should be Specific, Measurable, Attainable, Relevant, Time-Specific. Ensure your goals align with the mission of your department and/or [the College's strategic plan](#).

Please list all discipline goals for this three-year planning cycle. [Click here for previous PRPs and goal information](#).

Goals

Goal 1

Brief Description

Adding a hybrid class for DA 85

Is this a new or existing goal?

Existing

Goal Status

Ongoing

How will you complete this goal?

2019-2020 curriculum will be revised to include the hybrid class to the RDA program, but to get it through the curriculum process it probably won't be offered until spring 2021.

Outcome(s) expected (qualitative/quantitative)

Students will be able to enroll in the hybrid class starting spring semester 2021.

How does this goal align with your department mission statement, the college strategic plan, and /or Guided Pathways?

This goal aligns with the college mission statement "to provide an engaging teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals" Having the opportunity to take an online lecture course will meet the needs for students who have busy schedules and like the online method of teaching.

Expected Goal Completion Date

6/25/2021

Goal 2

Brief Description

To work with the dental community to raise starting salaries for Palomar graduates

Is this a new or existing goal?

Existing

Goal Status

Ongoing

How will you complete this goal?

I will work with students and local dentists to understand the need for higher salaries for RDA's in San Diego County

Outcome(s) expected (qualitative/quantitative)

Average student starting salaries will increase from 15 to 16 dollars per hour to 18 to 20 dollars per hour

How does this goal align with your department mission statement, the college strategic plan, and /or Guided Pathways?

The mission statement of the Registered Dental Assisting Department is to provide the community with Registered Dental

Assistants who are capable of working with the dental team to attain the shared goal of providing the best possible care for their patients and abide by ethical principles of the Dental Assisting profession. If graduates are indeed able to meet the goals of the mission statement, they should earn a good wage.

Expected Goal Completion Date

5/25/2020

Goal 3**Brief Description**

To revise curriculum to add the latest dental technology and practices.

Is this a new or existing goal?

Existing

Goal Status

Ongoing

How will you complete this goal?

2019-2020 curriculum will be revised to include the additional time to the dental materials lab class and to review and revise all dental assisting classes. to the RDA program but to get the course curriculum committee it probably won't be offered until spring 2021.

Outcome(s) expected (qualitative/quantitative)

Revision will be complete by the end of fall 2019 but to the the courses through the curriculum process, it probably won't be offered until spring 2021.

How does this goal align with your department mission statement, the college strategic plan, and /or Guided Pathways?

New curriculum that includes the latest dental techniques aligns with the college mission statement "to provide an engaging teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals".

Expected Goal Completion Date

6/24/2020

STAFFING AND RESOURCE NEEDS**Instructions**

1. Refer to [Strategic Plan](#).
2. See [Data](#).
3. See career info (In PRP)

Are you requesting additional full-time faculty?

Are you requesting additional Staff, CAST or AA?

No

No

RESOURCE REQUESTS AND BUDGET ALLOCATION REVIEW

Budget Analysis: This section should be completed by department chairs by the end of September.

Are there areas in your budget where there has been a historical surplus (See three year trend)?

No

Are there processes that need to be examined to ensure we are being the most efficient with funding?

No

Are there ongoing needs in your department budget that you currently do not have the resources for?

No

Do you have non-general fund sources of funding?

No

One Time Needs

For more information about funding sources available, see [IELM BLOCK GRANT, LOTTERY PERKINS AND STRONG WORKFORCE GUIDELINES](#) (on the left menu of the web page.)

Please check with your department chair on the availability for this cycle.

Do you have one-time funding requests?

No

Review

Chair Review

Chair Comments

Chair Name

Chair Sign Date

Dean Review

Strengths and successes of the discipline as evidenced by the data and analysis:
strong and effective faculty leadership. excellent clinical partners.

Areas of Concern, if any:

Recommendations for improvement:

Dean Name

Dean Sign Date

margie fritch

12/10/2019

IPC Review

Strengths and successes of the discipline as evidenced by the data and analysis:

Areas of Concern, if any:

Recommendations for improvement:

IPC Reviewer(s)

IPC Review Date

Vice President Review

Strengths and successes of the discipline as evidenced by the data and analysis:

I love the hybrid idea- looking FWD. Strong program and mission.

Areas of Concern, if any:

Recommendations for improvement:

Vice President Name

Jack S. Kahn Ph.D.

Vice President Sign Date

1/30/2020