

Program Review & Planning (PRP)

PART 1: BASIC PROGRAM INFORMATION

Program Review is a self-study of your discipline. It is about documenting the plans you have for improving student success in your program and sharing that information with the college community. Through the review of and reflection on key program elements, program review and planning identifies program strengths as well as strategies necessary to improve the academic discipline, program, or service to support student success. With that in mind, please answer the following questions:

Discipline Name:	Interior Design
Department Name:	Design and Manufacturing
Division Name:	CTEE

Please list all participants in this Program Review:

Name	Position
Dennis Lutz	Department Chair

Number of Full Time faculty	0	Number of Part Time Faculty	5-6
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Please list the Classified positions (and their FTE) that support this discipline:

One ADA that supports our department with 5 other disciplines.

What additional hourly staff support this discipline and/or department:

None

Discipline mission statement ([click here for information on how to create a mission statement](#)):

The Palomar Interior Design program serves a wide community of students pursuing transfer or direct career entry into sustainable interior design. The program supports student success by providing service/work based learning, educational career planning with rigorous instruction and aesthetic and practical undergraduate preparation for the business of interior design.

List any new degrees and certificates offered within this discipline since your last comprehensive review:

None

Discipline Level Data: <https://sharepoint2.palomar.edu/sites/IRPA/SitePages/PRP%20Summary%20Source.aspx>

PART 2: PROGRAM REFLECTION

1. Program Analysis:

Reflect upon and provide an analysis of your summary data.

Interior Design has had two very bad years with the retirement of the two full time instructors. Students lost confidence in the program without leadership from a full time faculty member that has a vested interest in the discipline. The new department chairperson has worked to maintain a sense of direction and has met with many students to assure them that the college is committed to the Interior Design program. This year the enrollment has increased from the low of 106 from the last two years to 156. With a full time invested professor back into this department the program will return back to our higher numbers as seen in the previous years.

2. Standards:

ACCJC requires that colleges establish institutional and program level standards in the area of course success rates. These standards represent the lowest success rate (% A, B, C, or Credit) deemed acceptable by the College. In other words, if you were to notice a drop below the rate, you would seek further information to examine why the drop occurred and strategies to address the rate.

Discipline Level Course Success Rate:

- A. The College's institutional standard for course success rate is 70%.
- B. Review your discipline's course success rates over the past five years.
- C. Identify the minimum acceptable course success rate for your discipline. When setting this rate, consider the level of curriculum (e.g., basic skills, AA, Transfer) and other factors that influence success

Standard for Discipline Course Success Rate:

75%

Why? Students have made the commitment to pursue a career in the field.

1. This year, the student success rate is higher than it has ever been at 89%
2. Retention this year is at 98.5% and has never been higher.
3. I believe the distance learning classes need to improve in these areas. Most of these distance learning classes are going to be revised and become face-to-face classes with a lab attached to insure the student has the skills to work in the industry. These classes will match Cal State Long Beach and Northridge lower division Interior Design classes.

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3. Program Update:

Describe your proudest moments or achievements related to student success and outcomes.

The department chairperson has managed to keep most students happy, but we need to get them the classes they need to graduate in a timely manner. As discussed above, we will be changing most of the classes to a lecture laboratory environment, which will add the hands-on practical experience that is required in the field. This change will match what the transfer universities are offering which should help market the program for our transfer students.

4. Program Improvement:

What areas or activities are you working on this year to improve your program? Please respond to new data as well as feedback from last year's program review.

1. The classes for the two programs offered will be combined.
2. The Certificate of Achievement will require 30 units of Interior Design classes.
3. The A.S. Degree will require the same 30 units of Interior Design classes accompanied with the general education requirements.

5. Unanticipated Factors:

Have there been any unanticipated factors that have affected the progress of your previous plan?

Poor scheduling and no full time instructor to take ownership of the program and classes.

6. SLOACs:

Describe your course and program SLO activities this past year. How have you used the results of your assessments to improve your courses and programs? Refer to the SLO/PRP report – <https://outcomes.palomar.edu:8443/tracdat/>

Without a full time instructor to manage the program, this has been a challenge. The SLOAC data is up-to-date for the program. When the curriculum changes are put forth, the SLOs will be revised to match the revised course work.

PART 3: PROGRAM GOALS

1. Progress on Previous Year's Goals: Please list discipline goals from the previous year's reviews and provide an update by placing an "X" the appropriate status box .

Goal	Completed	Ongoing	No longer a goal
Hire a full time faculty member. This program needs a full time faculty member to manage the program or we will start losing students to other community colleges in the area.		On going until we get a full time instructor	
Find another lab. Right now ID and Arch share a lab. When the classes go to the lecture laboratory configuration to include the performance aspect to match the two CSU universities we will need to find more space. All three laboratories (DA-2, DA-3, and DA-12) are almost at capacity right now, and are all completely full in the evening.		On going until we find another lab	

2. New Discipline Goals: Please list all discipline goals for this three-year planning cycle (including those continued from previous planning cycle):

Goal #1	
Program or discipline goal	Combine classes to reduce the number of units to 30 for a Certificate and AS Degree. Match our classes and add a lab component to match CSUN and CSULB lower division Interior Design classes.

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Strategies for implementation	Rework classes and update classes in CurricUNET
Timeline for implementation	I hope to have all classes updated in CurricUNET by the end of the year. Hopefully it will take effect for the Fall 2018 term.
Outcome(s) expected (qualitative/quantitative)	Allow us to offer each class at least once in every school year.
Goal #2	
Program or discipline goal	
Strategies for implementation	
Timeline for implementation	
Outcome(s) expected (qualitative/quantitative)	
Goal #3	
Program or discipline goal	
Strategies for implementation	
Timeline for implementation	
Outcome(s) expected (qualitative/quantitative)	

PART 4: FEEDBACK AND FOLLOW-UP

This section is for confirming completion and providing feedback.

Confirmation of Completion by Department Chair

Department Chair	Dennis Lutz
Date	11/10/17

***Please email your Dean to inform them that the PRP has been completed and is ready for their review**

Reviewed by Dean

Reviewer(s)	Margie Fritch
Date	11/13/17

1. Strengths and successes of the discipline as evidenced by the data and analysis:

Strong support by the department chair to work with the adjunct faculty on the necessary changes to the curriculum to align with our transfer institutions offering this program.

2. Areas of Concern, if any:

No full-time faculty to champion the program and do outreach.

3. Recommendations for improvement:

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Hire a full-time faculty. This field has strong LMI so we should have better enrollment than we currently have.

***Please email your VP to inform them that the PRP has been completed and is ready for their review**

Reviewed by Vice President	
Reviewer(s)	Jack S. Kahn Ph.D.
Date	1/14/18
1. Strengths and successes of the discipline as evidenced by the data and analysis:	
<ul style="list-style-type: none"> 1. Strength in increasing enrollment 2. Good leadership here but seems like a needed timeline and plan to move the program forward 	
2. Areas of Concern, if any:	
3. Recommendations for improvement:	