BASIC PROGRAM INFORMATION

Program Review is a self-study of your discipline. It is about documenting the plans you have for improving student success in your program and sharing that information with the college community. Through the review of and reflection on key program elements, program review and planning identifies program strengths as well as strategies necessary to improve the academic discipline, program, or service to support student success. With that in mind, please answer the following questions:

Discipline Name: Automotive Technology

Department Name: Trades and Industry

Division Name: Career and Technical

Please list all participants in this Program Review :

Name	Position
Steve Bertram	Full time faculty
Tony Fedon	Full time faculty

Number of Full Time Faculty: 2   **Number of Part Time Faculty:** 6

Please list the Classified positions (and their FTE) that support this discipline:

ADA 100%   TA/Lab Tech 100%

What additional hourly staff support this discipline and/or department:

Discipline mission statement: **Link to "How to Build a Mission Statement"**

Mission Statement
The Mission of the Palomar Automotive Technology Department is to foster a safe learning environment for the preparation of men and women for potential career paths as an automotive technician, service advisor or manager, parts person, auto body technician, claims adjuster, or other related jobs in the automotive industry. Palomar College is using state-of-the-art equipment to provide students with the knowledge and skills necessary to gain entry-level technician employment in the ever-changing Automotive Repair Industry.

List any new degrees and certificates offered within this discipline since your last comprehensive review:

None

Discipline Level Data: https://sharepoint2.palomar.edu/sites/IRPA/SitePages/PRP%20Summary%20Source.aspx

SECTION 1: PROGRAM REFLECTION

1A. Program Analysis: Reflect upon and provide an analysis of your summary data.

Enrollment data indicates the the Automotive discipline is performing well. Our success rate is 77% and we are operating at 114% capacity for the last 5 years. Our retention rate is also good at 96.5%

1B. Standards: ACCJC requires that colleges establish institutional and program level standards in the area of course success rates. These standards represent the lowest success rate (% A, B, C, or Credit) deemed acceptable by the College. In other words, if you were to notice a drop below the rate, you would seek further information to examine why the drop occurred and strategies to address the rate.

Discipline Level Course Success Rate:

A. The College's institutional standard for course success rate is **70%**.

B. Review your discipline's course success rates over the past five years.

C. Identify the minimum acceptable course success rate for your discipline. When setting this rate, consider the level of curriculum (e.g., basic skills, AA, Transfer) and other factors that influence success rates within your area. If you set your discipline standard below the College's standard, please explain why.

Standard for Discipline Course Success Rate: 70

Why?

past success rate has been 77% so we are keeping it at the college institutional standard.

1C. Program Update: Describe your proudest moments or achievements related to student success and outcome.

Several students have earned industry recognized ASE certification while still in our program. Many of our students are finding employment in the independent automotive industry.

1D. Program Improvement: What areas or activities are you working on this year to improve your program? Please respond to new data as well as feedback from last year's program review.

We are planing to offer more sections of advanced classes during evenings and weekends to give non-traditional students more opportunities to complete their degrees and certificates. We have added some new equipment to keep up with industry advancement and meet students' needs.

1E. Unanticipated Factors: Have there been any unanticipated factors that have affected the progress of your previous plan?

We are still waiting for a storage facility. Without proper storage, we are not in compliance with title 5 regulations and we will not achieve NATEF certification. We have been waiting for 6 years for storage.

1F. SLOACs: Describe your course and program SLO activities this past year. How have you used the results of your assessments to improve your courses and programs? **Refer to the SLO/PRP report – https://outcomes.palomar.edu:8443/tracdat/**

We have used SLO assessments to identify weaknesses in ASE certification test results. We then fine tuned some of our curriculum material to enhance training in the 8 main ASE areas. This lead to a higher success rate for the ASE exams.

SECTION 2: PROGRAM GOALS

2A. Progress on Previous Year's Goals: Please list discipline goals from the previous year's reviews and provide an update by checking the appropriate status box .

Goal	Completed	Ongoing	No Longer a Goal
An adequate storage facility still has not been built.	○	◉	○
Realignment of our curriculum to NATEF standards	○	◉	○
Hybrid vehicle technology training	○	◉	○
New smog program equipment to maintain license	○	◉	○
	○	○	○

2B. New Discipline Goals: Please list all discipline goals for this three-year planning cycle (including those continued from previous planning cycle):

GOAL #1	
Program or discipline goal	Power gate access to ITC lab area
Strategies for implementation	Request
Timeline for Implementation	1 year
Outcome(s) expected (qualitative/quantitative)	Increase security, and eliminate unwanted traffic into the ITC lab area.
GOAL #2	
Program or discipline goal	Increase the number of certificates/degrees earned
Strategies for implementation	Offer more sections of advanced classes during the evening and on Saturday.
Timeline for Implementation	Beginning Fall 2017
Outcome(s) expected (qualitative/quantitative)	Better access to classes for non-traditional students
GOAL #3	
Program or discipline goal	
Strategies for implementation	
Timeline for Implementation	
Outcome(s) expected (qualitative/quantitative)	

**Department Chair/
Designee Signature:** _____   **Date:** _____

Division Dean Signature: _____   **Date:** _____

Vice President Signature: _____   **Date:** _____