

2009-2010 Instructional Program Review and Planning Supplemental Form

Please complete this form for each priority you identified in the 2008-2009 progress report (review these at <http://www.palomar.edu/irp/IPRPSupplementalReport.htm>). Please list at the end of this form the faculty and staff who participate in this report. Forward (1) a hard copy to Instructional Services and (2) email a Microsoft Word copy to idecker@palomar.edu no later than 3/05/2010.

Department Behavioral Sciences	Department Priority # 1	<input type="checkbox"/> No funding/resources are being requested
Program/Discipline: Sociology		Program/Discipline Priority # FOR 2010-2011: 1

To establish a priority, use the current Program Review and Planning (PRP) document submitted Spring 2009 (posted at <http://www.palomar.edu/irp/IPRPSupplementalReport.htm>) for this program or discipline. Identify from Box #2 in the PRP a priority for the upcoming academic year or develop a priority based on the data analysis discussed in Box #2.

<p>*2. Data Analysis (restate or summarize the data analysis from the PRP): In our last PRP the Sociology program described the need for a campus wide service learning program to be utilized by all disciplines in an effort to connect the lessons learned in all of our classrooms (be they English, Auto Mechanics or Sociology) to the community in which students live.</p>					
<p>*3.a/b. Describe your goal (priority) based on data analysis from the PRP: In 2007 we began to informally support the efforts of a handful of faculty to utilize service learning in their classrooms. Palomar College in 2008 allocated a portion of our NCHEA funding for 20% reassigned time to support a part-time service learning coordinator. Since then the coordinator and a small faculty task force have reached out to more than 75 faculty in PD workshops and plenary sessions. Over 22 community agencies have formed or are in the process of forming partnerships with Palomar College. In Fall 2009, 12 faculty representing disciplines across the campus committed to utilizing service learning in their courses, and additional faculty signed up for Spring 2010. Our goal is to continue to make progress by institutionalizing an office of service learning. We hope to get funding for a permanent part-time position. We look forward to the additional opportunities and support this will provide our students and faculty.</p>					
Resources requested: Identify all the resources you are requesting to support the implementation of this priority. These resources would be additional funding needed beyond what is already provided to the discipline through the base resource allocation process.	Describe the resource(s) requested	Cite page(s) that provide rationale for this priority request	Estimated Amount of Funding Requested	New, one-time funding	New, on-going funding
*4.a. Equipment – Per unit cost is ≥\$500 (microscopes, table saw, etc.)					
*4.a. Technology (computers, data projectors, document readers, etc.)					
*4.b. Budget for 4000s - Per unit cost is ≤\$500 (supplies)					
*4.b. Budget for 5000s – Printing, maintenance agreements, software license, accreditation fees, etc.	A printing budget to cover the printing of forms for student learners (time sheets, agency agreement forms, evaluation forms), office supplies, and promotional materials (signs, banners to be displayed at community events such as the Oceanside SUN)		\$1,000		\$1,000
*4.c. Facilities					
*4.d. Faculty position					

*Numbering parallels sections in original Program Review and Planning document
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*4.e. Classified staff position (contract)	We need to fund a part time position for a service learning coordinator. This person would be responsible for expanding and promoting the service learning program in disciplines across the campus; cultivating relationships with community partners; overseeing and participating in the placement and support of service learners, working with other college programs such as student services and TLC, developing evaluation tools and producing reports along with research and documentation of service programs, researching grant opportunities and grant writing.				
*4.e. Classified staff position (hourly)			\$25,000		\$25,000
			TOTAL		
			\$26,000		

How will you evaluate whether or not you have met your goal/priority with the requested resources?
 We will be able to evaluate our goal by tracking the campus wide involvement of faculty and students and the development of community partnerships.

What evidence will you provide to reflect the impact these resources had on student learning?
 Faculty who participated in workshops in 2009 submitted reflection assignments and examples of student work . In the future, faculty will be asked to link service learning to specific SLOs in their course. Additional assessments will be provided through a service learning program evaluation form that has been developed. We would like to also publicize student reflections in a collection of essays made available to the campus community at the end of the academic year.

<p>*5. Strategic Plan goal or objective addressed by this priority: http://www.palomar.edu/strategicplanning/Strategic%20Plan%202009/Strategic%20Plan%202009_book%20as%20printed.pdf</p> <p>Service learning reflects the mission of the college to provide an engaging teaching and learning environment and to prepare students to contribute as individuals and global citizens living responsibility,</p>	<p>Course(s) & SLO(s) addressed by this priority: http://www.curricunet.com/Palomar/</p> <p>The course and SLOs addressed by service learning will vary depending upon the course and program.</p>	<p>Program(s) and SLO(s) addressed by this priority (program is defined as a certificate, degree, or discipline): http://www.curricunet.com/Palomar/</p> <p>The service learning program is designed to be campus wide and therefore the program(s) and SLO(s) addressed will vary.</p>
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<p>effectively, and creatively in an interdependent and changing world. Service learning is consistent with the college's values and specifically addresses Goal 2 of the Strategic Goals and Objectives: Strengthen programs and services for our students in order to support their educational goals. Service learning meets objectives defined by the college's basic skills plan, the GRAD campaign, as well as the SLOACs and SAOACs (objective 2.2, 2.3, 2.4)</p>		
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6. Reflect on the progress your discipline and/or department is making on defining, implementing, and assessing course, program, GE/Institutional level SLOs. What have been the benefits and what have been the challenges? Service learning has the potential to address learning outcomes across the curriculum. Modest success has been achieved but we need consistent staffing and support at the institutional level to continue to serve the college.

Individuals completing this Program Review and Planning Supplemental document:

Name(s):	Signatures:	Date:
Kathleen Grove		3-4-10
Terry Humphrey		3-4-10