2009-2010 Instructional Program Review and Planning Supplemental Form

Please complete this form for each priority you identified in the 2008-2009 progress report (review these at http://www.palomar.edu/irp/IPRPSupplementalReport.htm). Please list at the end of this form the faculty and staff who participate in this report. Forward (1) a hard copy to Instructional Services and (2) email a Microsoft Word copy to jdecker@palomar.edu no later than 3/05/2010.

Department Library	Department Priority # 1	☐ **No funding/resources are being requested**
Program/Discipline: Library Technology Program	**Program/Discipline Priority # FOR 2010-2011: 1**	

To establish a priority, use the current Program Review and Planning (PRP) document submitted Spring 2009 (posted at http://www.palomar.edu/irp/IPRPSupplementalReport.htm) for this program or discipline. Identify from Box #2 in the PRP a priority for the upcoming academic year or develop a priority based on the data analysis discussed in Box #2.

*2. Data Analysis (restate or summarize the data analysis from the PRP):
The Library Technology Program currently has a retention rate of 97.10% and a success rate of 93.48%.

*3.a/b. Describe your goal (priority) based on data analysis from the PRP:
In order to maintain the high retention and success rate of the LT program, it is critical that students have access to the most up-to-date facilities and technology. To meet this goal we need to develop, improve and expand the use of technology in the LT program. This includes training to use library technology, which will provide our students with the skills needed to enter the Library Technology field.

Resources requested: Identify all the resources you are requesting to support the implementation of this priority. These resources would be additional funding needed beyond what is already provided to the discipline through the base resource allocation process.	Describe the resource(s) requested	Cite page(s) that provide rationale for this priority request	Estimated Amount of Funding Requested	New, one-time funding	New, on-going funding
*4.a. Equipment – Per unit cost is ≥$500 (microscopes, table saw, etc.)					
*4.a. Technology (computers, data projectors, document readers, etc.)	**30 laptop computers (and cart) with appropriate software capable of running specialized library programs.**	**p. 3 #4 a.**	**$58, 5000.00**	**$58,500.00**	
*4.b. Budget for 4000s - Per unit cost is ≤$500 (supplies)					
*4.b. Budget for 5000s – Printing, maintenance agreements, software license, accreditation fees, etc.					
*4.c. Facilities					
*4.d. Faculty position					
*4.e. Classified staff position (contract)					
*4.e. Classified staff position (hourly)					
			TOTAL $58,500.00		

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How will you evaluate whether or not you have met your goal/priority with the requested resources?
Students will have the required technology needed to access specialized library programs and resources. They will be able to complete complex tasks efficiently and effectively by using the appropriate technology.

What evidence will you provide to reflect the impact these resources had on student learning?
Students will produce digital portfolios of work they have completed throughout the semester. Digital portfolios will enhance employment opportunities.

*5. Strategic Plan goal or objective addressed by this priority: http://www.palomar.edu/strategicplanning/Strategic%20Plan%202009/Strategic%20Plan%202009_book%20as%20printed.pdf	**Course(s) & SLO(s) addressed by this priority:** http://www.curricunet.com/Palomar/	**Program(s) and SLO(s) addressed by this priority (program is defined as a certificate, degree, or discipline):** http://www.curricunet.com/Palomar/
Goal 5: Ensure that existing and future facilities support learning, programs, and services. **Goal 6: Optimize the technological environment to provide effective programs and services throughout the district.** **Objective 6.1: Update Technology Master Plan 2005 to address:** ☐☐ Access ☐☐ Training ☐☐ Evaluation ☐☐ Ongoing technology, maintenance and replacement	**LT 100: Students will demonstrate the ability to locate, evaluate, and utilize information in a variety of formats by using both print (indexes) and electronic resources (databases).** **LT 110: Students will be able to create cataloging records using AACR2R and MARC21 Standards.** **LT 110: Students will be able to use records in bibliographic utilities, online catalogs and local integrated library systems.** **LT 115: Students will be able to manage circulation control systems, including interlibrary loan and reserve services.** **LT 120: Students will be able to analyze reference sources for content, accuracy, timeliness and usefulness.** **LT 120: Students will be able to interpret reference requests and find appropriate information source.** **LT 130: 1. Students will be able to evaluate and select appropriate media for an instructional setting.** **LT 130: Students will be able to formulate and conduct student learning activities that**	**Library Technology Program SLO #5:** **Students will be able to identify, evaluate and effectively use library technologies, including emerging and assistive technologies, to inform, educate and serve library patrons.**

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	integrate the use of information media tools. **LT 140: Students will be able to identify, evaluate, select and incorporate into library collections age appropriate print, non-print and on-line materials for youth.**	

6. Reflect on the progress your discipline and/or department is making on defining, implementing, and assessing course, program, GE/Institutional level SLOs. What have been the benefits and what have been the challenges?
The benefits of defining, implementing, and assessing course and program SLOs have been the additional opportunities faculty have had to discuss, collaborate and act on a variety of issues and initiatives in the program.   It has been a challenge to find sufficient time to fully explore all of the relevant issues that need attention. It is sometimes difficult to fully engage with the part time faculty.

Individuals completing this Program Review and Planning Supplemental document:

Name(s):	Signatures:	Date:
Linda D. Morrow		
Byung Kang		
Tamara Weintraub		
Katy French **Marlene G. Forney** **Harry Jay Baker**		

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