

## 2009-2010 Instructional Program Review and Planning Supplemental Form

Please complete this form for each priority you identified in the 2008-2009 progress report (review these at <http://www.palomar.edu/irp/IPRPSupplementalReport.htm>). Please list at the end of this form the faculty and staff who participate in this report. Forward (1) a hard copy to Instructional Services and (2) email a Microsoft Word copy to [idecker@palomar.edu](mailto:idecker@palomar.edu) no later than 3/05/2010.

<b>Department</b> Dental Assisting	<b>Department Priority # 1</b>	<input type="checkbox"/> <b>No funding/resources are being requested</b>
<b>Program/Discipline:</b> Dental Assisting	<b>Program/Discipline Priority # FOR 2010-2011:</b>	

To establish a priority, use the current Program Review and Planning (PRP) document submitted Spring 2009 (posted at <http://www.palomar.edu/irp/IPRPSupplementalReport.htm>) for this program or discipline. Identify from Box #2 in the PRP a priority for the upcoming academic year or develop a priority based on the data analysis discussed in Box #2.

**\*2. Data Analysis (restate or summarize the data analysis from the PRP):**

The most recent data on the PRP (IRP) form is from 2006 and does not reflect the increase in the Dental Assisting Dept. for years 2008-2010. It shows that enrollment is decreasing but that retention and success rates are increasing. From 2009-2010 enrollment is at the maximum with a one year waitlist to enroll in the Dental Assisting Program.

**\*3.a/b. Describe your goal (priority) based on data analysis from the PRP:**

**Our goal is to continue to enroll and serve the maximum amount of students allowed by ADA accreditation.**

Resources requested: Identify all the resources you are requesting to support the implementation of this priority. These resources would be additional funding needed beyond what is already provided to the discipline through the base resource allocation process.	Describe the resource(s) requested	Cite page(s) that provide rationale for this priority request	Estimated Amount of Funding Requested	New, one-time funding	New, on-going funding
*4.a. Equipment – Per unit cost is ≥\$500 (microscopes, table saw, etc.)					
*4.a. Technology (computers, data projectors, document readers, etc.)					
*4.b. Budget for 4000s - Per unit cost is ≤\$500 (supplies)					
*4.b. Budget for 5000s – Printing, maintenance agreements, software license, accreditation fees, etc.					
*4.c. Facilities					
*4.d. Faculty position					
*4.e. Classified staff position (contract)	Rehire the position of Health Program Specialist	5-7	\$20,000		\$20,000 per year
*4.e. Classified staff position (hourly)					
			<b>TOTAL</b> \$20,000		

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How will you evaluate whether or not you have met your goal/priority with the requested resources?  
 The maximum amount of students will be enrolled and the students on the waitlist will be contacted and prepared for enrollment for the oncoming year.

What evidence will you provide to reflect the impact these resources had on student learning?  
 Our enrollment and retention rates will reflect this.

<p><b>*5. Strategic Plan goal or objective addressed by this priority:</b>  <a href="http://www.palomar.edu/strategicplanning/Strategic%20Plan%202009/Strategic%20Plan%202009_book%20as%20printed.pdf">http://www.palomar.edu/strategicplanning/Strategic%20Plan%202009/Strategic%20Plan%202009_book%20as%20printed.pdf</a></p> <p><b>Under Values:</b> Providing access to our program and services (without a Health Program Specialist position, students have no access to the DA program). <b>Goals:</b> Advance curriculum alignment with area high schools at the discipline area and within student services. (The Health Program Specialist establishes a program of study with local high schools).</p>	<p><b>Course(s) &amp; SLO(s) addressed by this priority:</b> <a href="http://www.curricunet.com/Palomar/">http://www.curricunet.com/Palomar/</a></p> <p>All of the data collection for program SLO's is done by the Health Program Specialist position.</p>	<p><b>Program(s) and SLO(s) addressed by this priority (program is defined as a certificate, degree, or discipline):</b>  <a href="http://www.curricunet.com/Palomar/">http://www.curricunet.com/Palomar/</a></p> <p>All of the following data collected and survey tools are implemented and compiled by the Health Program Specialist position. Since this position was moved to Nursing Education in 2006, this work has been done by the Research and Planning Dept. The following are our Program SLO's and not only is this data necessary for accreditation for Palomar College, it is also necessary to remain accredited by the Commission on Dental Accreditation. 1. Upon successful completion of this program, 80% of students will be prepared for employment as a dental health care professional. 2. Upon successful completion of this program, 80% students will be a safe and competent dental health care professional, by being in compliance with both Federal and California state standards and regulations. 3. Upon successful completion of this program, 80% of students will be able to pass the California Registered Dental Assistant examination. Assessment 1. A clinical progress evaluation is completed by the dental staff that participates in the DA 90 clinical rotation class. Staff and dentists</p>
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\*Numbering parallels sections in original Program Review and Planning document  
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 Reviewed by SPC on 02/02/2010

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		<p>answer questions that rate students' preparedness for employment (SLO#1). They also answer questions assessing if students are safe, competent and in compliance with OSHA standards (slo#2). 2. Employer surveys are sent to local dentists, and they rate Palomar graduates on 13 qualities and skills related to performance of dental assisting students. One question asks if they would hire a Palomar graduate (slo#1). They also answer questions assessing and if students are safe, competent and in compliance with OSHA standards (slo#2). 3. Alumni surveys are distributed approximately one year after graduation to assess if graduates were prepared for employment. It also asks if the graduate is working as a dental professional (slo#1). The survey also rates the quality of instruction as to ensure the graduates were safe, competent and in compliance with OSHA standards (slo#2). 5. California State Registered Dental Assisting Exam results (RDA) show pass rates for the RDA exam.</p>
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**6. Reflect on the progress your discipline and/or department is making on defining, implementing, and assessing course, program, GE/Institutional level SLOs. What have been the benefits and what have been the challenges?**  
 Our department has established program SLO's for many years because this is required from the Commission on Dental Accreditation. Until 2006, the department had the position of Health Program Specialist that did the work of data collection, analysis, and reporting of these statistics to the faculty and CODA. The challenge has been to just get the work of data analysis accomplished without a Health Program Specialist. All courses have SLO's and all fall semester courses (except DA 65) will be assessed by May 2010. All spring semester courses will be assessed by December 2010. DA 65 will be assessed by May 2011. There are always benefits when you do course or program assessment, because the department can assess student learning, and make program or course improvements as needed.

**Individuals completing this Program Review and Planning Supplemental document:**

Name(s):	Signatures:	Date:
Denise Rudy		

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