

# Palomar College – Institutional Review and Planning Instructional Programs

**Purpose of Institutional Review and Planning:**

The institution assesses progress toward achieving stated goals and makes decisions regarding the improvement of institutional effectiveness in an on-going and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. Evaluation is based on analyses of both quantitative and qualitative data (ACCJC/WASC, Standard I, B.3.)

**Discipline: Economics**

Instructional Discipline Reviewed

2007-08

**1. 3-year trend of quantitative data**

	Fall 2004	Fall 2005	Fall 2006	Definitions
<b>Enrollment at Census</b>	1,057	1,237	1,241	<i>Self Explanatory</i>
<b>Census Enrollment Load %</b>	96.09%	85.78%	89.67%	Enrollment at Census Divided By Sum of Caps (aka "Seats")
<b>WSCH</b>	3,223	3,712	3,826	Weekly Student Contact Hours
<b>FTEs</b>	107.44	123.74	127.54	One Full-Time Equivalent Student = 30 WSCH
<b>Total FTEF</b>	6.00	7.40	7.00	Total Full-Time Equivalent Faculty
<b>WSCH/FTEF</b>	537	502	547	WSCH Generated per Full-Time Equivalent Faculty Member
<b>Full-time FTEF</b>	1.80	2.00	1.80	FTEF from Contract Faculty
<b>Hourly FTEF</b>	3.60	4.80	4.60	FTEF from Hourly Faculty
<b>Overload FTEF</b>	0.60	0.60	0.60	FTEF from Contract Faculty Overload
<b>Part-Time FTEF</b>	4.20	5.40	5.20	Hourly FTEF + Overload FTEF
<b>Part-Time FTEF %</b>	70.00%	72.97%	74.29%	Percent of Total FTEF Taught By Part-Time Faculty
<b>Retention Rate</b>	91.38%	92.67%	93.51%	Non-W Grades (A,B,C,CR,D,F,FW,NC) Divided By A,B,C,CR,D,F,FW,NC,W Grades
<b>Success Rate</b>	65.72%	62.74%	63.16%	A,B,C,CR Grades Divided By A,B,C,CR,D,F,FW,NC,W Grades
<b>Degrees Awarded</b>	1	-	1	Total number of Degrees awarded for the Full Academic Year
<b>Certificates Awarded:</b>	1	-	-	Total number of Certificates awarded for the Full Academic Year
<b>- Under 18 Units</b>	-	-	-	Total number of Certificates awarded for the Full Academic Year
<b>- 18 or More Units</b>	1	-	-	Total number of Certificates awarded for the Full Academic Year

**2. Reflect upon and analyze the above 3-year trend data. Briefly discuss overall observations and any areas of concern or noteworthy trends.**

Econ students' growth is very good – justifies the hiring of a new person. We are doing just that this semester – spring 2008. Our goal is to increase the success rate by supporting our students with class tutorials, online tutorials as well as web based material.

**3. Reflecting on the 3-year trend data, describe/discuss discipline planning related to the following:**

<b>PLAN – 2007-08</b>	<b>Progress – 2008-09</b>
<p><b>a. Curriculum, programs, certificates and degrees (consider changes due to CSU/UC transfer language updates, articulation, workforce and labor market projections, certificate or degree completions, etc.)</b></p> <p>No major changes here.</p>	<p><b>Increase the number of econ majors and certificates.</b></p>
<p><b>b. Class scheduling (consider enrollment trends, growth, course rotation, comprehensiveness, etc.)</b></p> <p>We have added hybrid courses to add flexibility to the schedule. We want to add more classes on prime time.</p>	<p><b>Growth demonstrates these courses have added students.</b></p>

**4. Discuss/identify the resources necessary to successfully implement the planning described:**

<b>PLAN – 2007-08</b>	<b>Progress – 2008-09</b>
<b>a. Equipment/Technology – block grant funds, VTEA, other resources, etc.</b>	<b>We want more econ software, newer computers and projectors in more dedicated econ rooms.</b>
<b>b. Budget – budget development process, one-time funds, grants, etc.</b>	<b>We need the funds to support the growth of students.</b>
<b>c. Facilities – schedule maintenance needs, additional classrooms/labs due to growth, remodeling, etc.</b>	<b>More dedicated classrooms would be nice.</b>
<b>d. Faculty position(s) – faculty priority process and projected full-time needs for 1 – 3 years</b>	<b>We are hiring right now – if growth continues we will need to hire more – we want to get to the 75% of classes taught by full time faculty. We may also need to replace a retiree in 2010.</b>
<b>e. Staff position(s) – changes in instructional or support needs due to program growth, new technology, etc.</b>	<b>We want funded econ tutors – perhaps from CSUSM.</b>
<b>f. Other</b>	

**5. Discuss one discipline goal linked to Palomar’s Strategic Plan 2009 and how it will support the success of students.**

**More full time faculty – currently about 50% of our classes taught by adjunct. We also need more trained tutors.**

**6. Student Learning Outcome progress:**

**a. Describe a learning outcome at the course or program level and the assessment used to measure student learning of that outcome.**

**Upon successful completion of Economics 101 students will organize and analyze data in graphs and exhibit understanding of the relationships of variables in writing.  
This will be assessed by written assignments including, but not limited to, essay questions on exams, research projects, and papers.**

**b. Discuss a learning outcome that is observable yet difficult to measure.**

**Students increased interest in economic issues.**

7. Describe a discipline accomplishment that you want to share with the college community.

Political Economy is widely successful as well as the Department scholarship. Growth in the number of students.

8. Are there other resources (including data) that you need to complete your discipline review and planning?

Aggregate statistics for our students that have completed Math 50 and Eng 50 – again we would like to track students that transfer.

9. For programs with an external accreditation, indicate the date of the last accreditation visit and discuss recommendations and progress made on the recommendations.

10. Other comments, recommendations:

Please identify faculty and staff who participated in the development of the reviewer’s planning:

Teresa Laughlin Loren Lee Jose Esteban Sheila Atkins – ADA

Department Chair/Designee Discipline Review and Signature Date

Division Dean Review and Signature Date

\* By no later than 2/14/08, forward a hard copy to Instructional Services for review by IPC.

\* Also, by no later than 2/14/08, forward an electronic copy to Institutional Research and Planning.