

2009-2010 Instructional Program Review and Planning Supplemental Form

Please complete this form for each priority you identified in the 2008-2009 progress report (review these at [PRP Supplemental Report Form](#)). Please list at the end of this form the faculty and staff who participate in this report. Forward (1) a hard copy to Instructional Services and (2) email a Microsoft Word copy to jdecker@palomar.edu no later than 3/05/2010.

Department Trades & Industry	Department Priority #	<input type="checkbox"/> No funding/resources are being requested
Program/Discipline: Automotive	Program/Discipline Priority # FOR 2010-2011: 1	

To establish a priority, use the current Program Review and Planning (PRP) document submitted Spring 2009 (posted at [PRP Supplemental Report Form](#)) for this program or discipline. Identify from Box #2 in the PRP a priority for the upcoming academic year or develop a priority based on the data analysis discussed in Box #2.

<p>*2. Data Analysis (restate or summarize the data analysis from the PRP): Degrees awarded for full academic year, has started to increase. Student retention is holding steady over the last two years. Enrollment has dropped off from 2004, but has begun to increase with the addition of a new instructor in 2006. We need to encourage students to apply for and receive their degrees and certificates.</p>					
<p>*3.a/b. Describe your goal (priority) based on data analysis from the PRP: We encourage students to become ASE certified in Automotive Technology as part of their certificate. Certification will make our students more employable and encourage them to complete their degrees and certificates. The requested software will take advantage of our automotive computer lab to better prepare our students for certification.</p>					
<p>Resources requested: Identify all the resources you are requesting to support the implementation of this priority. These resources would be additional funding needed beyond what is already provided to the discipline through the base resource allocation process.</p>	<p>Describe the resource(s) requested</p>	<p>Cite page(s) that provide rationale for this priority request</p>	<p>Estimated Amount of Funding Requested</p>	<p>New, one-time funding</p>	<p>New, on-going funding</p>
*4.a. Equipment – Per unit cost is ≥\$500 (microscopes, table saw, etc.)					
*4.a. Technology (computers, data projectors, document readers, etc.)	100 user software license for ASE certification test preparation	2	\$3,000		\$3,000 Annually
*4.b. Budget for 4000s - Per unit cost is ≤\$500 (supplies)					
*4.b. Budget for 5000s – Printing, maintenance agreements, software license, accreditation fees, etc.					
*4.c. Facilities					
*4.d. Faculty position					
*4.e. Classified staff position (contract)					
*4.e. Classified staff position (hourly)					
			TOTAL \$3,000 Ann		

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How will you evaluate whether or not you have met your goal/priority with the requested resources?
More students will achieve certification and complete their degrees and certificates

What evidence will you provide to reflect the impact these resources had on student learning?
Student test scores in related automotive courses will go up

<p>*5. Strategic Plan goal or objective addressed by this priority in Strategic Plan 2013? Goal 6, Objective 6.1</p>	<p>Course(s) & SLO(s) addressed by this priority in Curricunet? AT105, AT110, AT115, All SLO(s) in these courses are addressed by this priority</p>	<p>Program(s) and SLO(s) addressed by this priority (program is defined as a certificate, degree, or discipline) in Curricunet? Chassis and Driveline, Electronic Computer Control Technician, and General Mechanics</p>
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6. Reflect on the progress your discipline and/or department is making on defining, implementing, and assessing course, program, GE/Institutional level SLOs. What have been the benefits and what have been the challenges?
We have about 75% of our course SLO(s) completed for automotive technology. SLO(s) have been identified for all 3 of our programs. Assesments will be interpreted in the next semester. We hope to be able to enhance our courses as a result of these SLO(s).

Individuals completing this Program Review and Planning Supplemental document:

Name(s):	Signatures:	Date:
Steve Bertram		3/3/2010

*Numbering parallels sections in original Program Review and Planning document
 Program Review and Planning Supplemental 2009-2010 Form Updated with IPC input 1.28.10
 Reviewed by Faculty Senate on 02/01/2010; Reviewed by SPC on 02/02/2010