

## 2009-2010 Instructional Program Review and Planning Supplemental Form

Please complete this form for each priority you identified in the 2008-2009 progress report (review these at [PRP Supplemental Report Form](#)). Please list at the end of this form the faculty and staff who participate in this report. Forward (1) a hard copy to Instructional Services and (2) email a Microsoft Word copy to [jdecker@palomar.edu](mailto:jdecker@palomar.edu) no later than 3/05/2010.

<b>Department</b> Emergency Medical Education	<b>Department Priority #</b> 1	<input type="checkbox"/> <b>No funding/resources are being requested</b>
<b>Program/Discipline:</b> Emergency Medical Education		<b>Program/Discipline Priority # FOR 2010-2011:</b> 1

To establish a priority, use the current Program Review and Planning (PRP) document submitted Spring 2009 (posted at [PRP Supplemental Report Form](#)) for this program or discipline. Identify from Box #2 in the PRP a priority for the upcoming academic year or develop a priority based on the data analysis discussed in Box #2.

<p><b>*2. Data Analysis (restate or summarize the data analysis from the PRP):</b>          After our data analysis, we concluded that our major problem area is student retention. Although the students that pass our classes have a very high success rate on the national tests almost 30% of our students fail or withdraw with failing grades due to poor preparedness.</p> <p><b>*3.a/b. Describe your goal (priority) based on data analysis from the PRP:</b>  <b>We are working to implement strategies to raise our student success rate by 5% each year until we reach the State Negotiated Perkins rate of 92.8%. These strategies include one or a combination of the following activities: contextualized basic skills, one-on-one tutoring, enhanced study skills and supplemental instruction.</b></p>					
<b>Resources requested: Identify all the resources you are requesting to support the implementation of this priority. These resources would be additional funding needed beyond what is already provided to the discipline through the base resource allocation process.</b>	<b>Describe the resource(s) requested</b>	<b>Cite page(s) that provide rationale for this priority request</b>	<b>Estimated Amount of Funding Requested</b>	<b>New, one-time funding</b>	<b>New, on-going funding</b>
<b>*4.a. Equipment – Per unit cost is ≥\$500 (microscopes, table saw, etc.)</b>	<b>1) Annual budget to fill oxygen tank and maintenance of equipment that we currently have and use. 2) New Sim Man and Sim Baby to provide current technology training.</b>	2	\$215,000	\$180,000	on going maintenance and replacement \$25,000
<b>*4.a. Technology (computers, data projectors, document readers, etc.)</b>	<b>1) Increase number of classroom computers for student use for standardized testing and training. 2) Equipment for smart classrooms to include projectors, video and computers. 3) Wireless printer for Sim Man/Baby for student documentation.</b>	2	\$65,000	\$50,000	Ongoing \$3000
<b>*4.b. Budget for 4000s - Per unit cost is ≤\$500 (supplies)</b>	<b>1) New instructional supplies instead of using expired supplies donated by agencies for student use. 2) Up to date OSHA required student protective gear to be lent to student.</b>	2 and 3	\$15,000	\$15,000	Ongoing \$8,000

\*Numbering parallels sections in original Program Review and Planning document  
 Program Review and Planning Supplemental 2009-2010 Form Updated with IPC input 1.28.10  
 Reviewed by Faculty Senate on 02/01/2010; Reviewed by SPC on 02/02/2010

**2009-2010 Instructional Program Review and Planning Supplemental Form**

*4.b. Budget for 5000s – Printing, maintenance agreements, software license, accreditation fees, etc.	1) Testing software for EMT and Paramedic students, ability to print for students. 2) Annual accreditation funds.	2 and 3	\$8,000	\$5,000	Ongoing \$2,500
*4.c. Facilities	Current facilities are make do at best. New Educational and Facilities plans are being developed for the Escondido Center. Program staff are actively involved in these plans.				
*4.d. Faculty position	1) One additional contract faculty will be needed in the next two years. 2)Augment budget for professional travel. EMS is experiencing a tremendous amount of changes with mandated new curriculum and changes in CPR. 3) In addition one faculty member will be retiring in 2 years and the director in 3 years which will need to be replaced.	3 and 4	\$115,000	\$115, 000	Ongoing \$115,000
*4.e. Classified staff position (contract)	We currently have a 45% Clinical Coordinator. During our last site visit CoAEMSP (our accrediting agency) stated that a program of our size should have 100% Clinical Coordinator.	4	\$45,000	\$45,000	Ongoing \$45,000
*4.e. Classified staff position (hourly)	1) We need to hire part time instructional staff, tutors and classroom assistants in a basic skills lab. This would augment our budget. 2)We need to return to our previous level of instructional staffing.	4  2	\$20,000/ \$20,000	\$20,000/ \$20,000	Ongoing \$20,000 / \$20,000
			<b>TOTAL</b> \$503,000		

**2009-2010 Instructional Program Review and Planning Supplemental Form**

**How will you evaluate whether or not you have met your goal/priority with the requested resources?**  
**Student success is measured annually and reported to our accrediting body. This is a Core Measure for all CTE programs and is measured by dividing the number of students who receive A,B,C, or CR grades by all enrolled students. (Those receiving A,B,C,CR,D,F,FW,NC,or W grades. Currently our student success rate is 73%. Our target goal as set by the State is 92.8%.**

**What evidence will you provide to reflect the impact these resources had on student learning?**  
**We will see an increase in this core measure, fewer dropouts for academic reasons**

<p><b>*5. Strategic Plan goal or objective addressed by this priority in <a href="#">Strategic Plan 2013</a>?</b></p>	<p><b>Course(s) &amp; SLO(s) addressed by this priority in <a href="#">Curricunet</a>?</b></p>	<p><b>Program(s) and SLO(s) addressed by this priority (program is defined as a certificate, degree, or discipline) in <a href="#">Curricunet</a>?</b></p>
<p><b>Goal # 1 and 2</b></p>	<p><b>EME 106 Demonstrate the ability to conduct a complete and patient appropriate assessment based on complaints and signs and symptoms. EME 206 Appropriately assess patients based on chief complaint and associated pathophysiology.</b></p>	<p><b>Appropriate assessment and care of assigned patients</b></p>

**6. Reflect on the progress your discipline and/or department is making on defining, implementing, and assessing course, program, GE/Institutional level SLOs. What have been the benefits and what have been the challenges?**

**Individuals completing this Program Review and Planning Supplemental document:**

Name(s):	Signatures:	Date: