

### 2009-2010 Instructional Program Review and Planning Supplemental Form

Please complete this form for each priority you identified in the 2008-2009 progress report (review these at [PRP Supplemental Report Form](#)). Please list at the end of this form the faculty and staff who participate in this report. Forward (1) a hard copy to Instructional Services and (2) email a Microsoft Word copy to [jdecker@palomar.edu](mailto:jdecker@palomar.edu) no later than 3/05/2010.

<b>Department</b> Coop Ed	<b>Department Priority #</b> 1	<input type="checkbox"/> <b>No funding/resources are being requested</b>
<b>Program/Discipline:</b> Career, Technical & Extended Education		<b>Program/Discipline Priority # FOR 2010-2011:</b> 1

To establish a priority, use the current Program Review and Planning (PRP) document submitted Spring 2009 (posted at [PRP Supplemental Report Form](#)) for this program or discipline. Identify from Box #2 in the PRP a priority for the upcoming academic year or develop a priority based on the data analysis discussed in Box #2.

<b>*2. Data Analysis (restate or summarize the data analysis from the PRP):</b> Prgram continues to be in high demand.					
<b>*3.a/b. Describe your goal (priority) based on data analysis from the PRP:</b> Our goal is to accommodate students and maintain requested enrollment.					
<b>Resources requested: Identify all the resources you are requesting to support the implementation of this priority. These resources would be additional funding needed beyond what is already provided to the discipline through the base resource allocation process.</b>	<b>Describe the resource(s) requested</b>	<b>Cite page(s) that provide rationale for this priority request</b>	<b>Estimated Amount of Funding Requested</b>	<b>New, one-time funding</b>	<b>New, on-going funding</b>
<b>*4.a. Equipment – Per unit cost is ≥\$500 (microscopes, table saw, etc.)</b>					
<b>*4.a. Technology (computers, data projectors, document readers, etc.)</b>					
<b>*4.b. Budget for 4000s - Per unit cost is ≤\$500 (supplies)</b>	<b>Necessary to continue demand because of weak current economic/unemployment situation.</b>	page 1-3	2,000		on going
<b>*4.b. Budget for 5000s – Printing, maintenance agreements, software license, accreditation fees, etc.</b>	<b>Roll over plus antipated increase in growth.</b>	pages 1-3	8,000		on going
<b>*4.c. Facilities</b>					
<b>*4.d. Faculty position</b>					
<b>*4.e. Classified staff position (contract)</b>					
<b>*4.e. Classified staff position (hourly)</b>					
			<b>TOTAL 10,000</b>		

\*Numbering parallels sections in original Program Review and Planning document  
 Program Review and Planning Supplemental 2009-2010 Form Updated with IPC input 1.28.10  
 Reviewed by Faculty Senate on 02/01/2010; Reviewed by SPC on 02/02/2010

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**How will you evaluate whether or not you have met your goal/priority with the requested resources?  
Evaluation plus growth and student outcomes.**

**What evidence will you provide to reflect the impact these resources had on student learning?  
Numerical and written.**

<p><b>*5. Strategic Plan goal or objective addressed by this priority in <a href="#">Strategic Plan 2013</a>?</b>  1.4; 2.3; 2.4; 5.3; and 6.1</p>	<p><b>Course(s) &amp; SLO(s) addressed by this priority in <a href="#">Curricunet</a>?</b>  CE 100, CE 110, and CE 150</p>	<p><b>Program(s) and SLO(s) addressed by this priority (program is defined as a certificate, degree, or discipline) in <a href="#">Curricunet</a>?</b>  Certificate(s) Component</p>
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**6. Reflect on the progress your discipline and/or department is making on defining, implementing, and assessing course, program, GE/Institutional level SLOs. What have been the benefits and what have been the challenges?  
Evaluation is on going by department. Benefits include program quality improvement in Coop Ed/Internships.**

**Individuals completing this Program Review and Planning Supplemental document:**

<b>Name(s):</b>	<b>Signatures:</b>	<b>Date:</b>
Bruce McDonough		
Nancy Galli		
Kevin Barrett		

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