

### 2009-2010 Instructional Program Review and Planning Supplemental Form

Please complete this form for each priority you identified in the 2008-2009 progress report (review these at [PRP Supplemental Report Form](#)). Please list at the end of this form the faculty and staff who participate in this report. Forward (1) a hard copy to Instructional Services and (2) email a Microsoft Word copy to [jdecker@palomar.edu](mailto:jdecker@palomar.edu) no later than 3/05/2010.

<b>Department Business Administration</b>	<b>Department Priority # 4</b>	<input type="checkbox"/> <b>No funding/resources are being requested</b>
<b>Program/Discipline: Accounting</b>		<b>Program/Discipline Priority # FOR 2010-2011: 2</b>

To establish a priority, use the current Program Review and Planning (PRP) document submitted Spring 2009 (posted at [PRP Supplemental Report Form](#)) for this program or discipline. Identify from Box #2 in the PRP a priority for the upcoming academic year or develop a priority based on the data analysis discussed in Box #2.

<p><b>*2. Data Analysis (restate or summarize the data analysis from the PRP):</b>                  The Accounting Program has continued to grow and maintain very high student retention, especially when compared to national means in the field of specialization. WSCH has continued to increase. Note that Full-time FTEF has continued to decrease.</p>					
<p><b>*3.a/b. Describe your goal (priority) based on data analysis from the PRP:</b>                  We desire to improve the Accounting Curriculum by becoming more current in course and entire curriculum development. We plan to consolidate some course offerings while creating new ones as funding becomes available to offer new courses and provide adequate Full-time FTEF in Accounting.</p>					
Resources requested: Identify all the resources you are requesting to support the implementation of this priority. These resources would be additional funding needed beyond what is already provided to the discipline through the base resource allocation process.	Describe the resource(s) requested	Cite page(s) that provide rationale for this priority request	Estimated Amount of Funding Requested	New, one-time funding	New, on-going funding
*4.a. Equipment – Per unit cost is ≥\$500 (microscopes, table saw, etc.)					
*4.a. Technology (computers, data projectors, document readers, etc.)					
*4.b. Budget for 4000s - Per unit cost is ≤\$500 (supplies)					
*4.b. Budget for 5000s – Printing, maintenance agreements, software license, accreditation fees, etc.					
*4.c. Facilities					
*4.d. Faculty position	1 new faculty member dedicated to the Accounting Curriculum	Page 3 of the 2006 "Institutional Review and Planning Instructional Programs" indicated a desperate need for additional Full-time Accounting Faculty Members. We have one	91,000		Yes, but this individual will be replacing a FTEF member that will be retiring May of 2011.

\*Numbering parallels sections in original Program Review and Planning document  
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		Accounting Faculty Member retiring next year. Two retiring a year later. That will leave the area with only one FTEF member.			Therefore, the cost is really only a one-time additional cost.
*4.e. Classified staff position (contract)					
*4.e. Classified staff position (hourly)					
			<b>TOTAL</b> <b>91,000</b>		

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**How will you evaluate whether or not you have met your goal/priority with the requested resources?**  
 This can easily be evaluated based upon a Full-time FTEF of 2.5 or higher; an improved success and retention rate; new and improved courses and curriculum; and increased numbers of students receiving awarded Accounting A. A. Degrees.

**What evidence will you provide to reflect the impact these resources had on student learning?**  
 The evidence will be produced in the students abilities to complete analytical homework problems and describe methodologies to determine the potential success or failure of businesses in discussion exam questions. In addition, the program will attract a higher number of Accounting majors.

<p><b>*5. Strategic Plan goal or objective addressed by this priority in <a href="#">Strategic Plan 2013</a>?</b></p> <p>Strengthen programs and services for our students in order to support their educational goals.</p>	<p><b>Course(s) &amp; SLO(s) addressed by this priority in <a href="#">Curricunet</a>?</b></p> <p>ACCT 103, ACCT 104, ACCT 110, ACCT 120. Students capability to create financial statement and analyze them for forecasting purposes.</p>	<p><b>Program(s) and SLO(s) addressed by this priority (program is defined as a certificate, degree, or discipline) in <a href="#">Curricunet</a>?</b></p> <p>A. A. Degree and Certificate of Achievement in Accounting</p>
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**6. Reflect on the progress your discipline and/or department is making on defining, implementing, and assessing course, program, GE/Institutional level SLOs. What have been the benefits and what have been the challenges?**  
 The Accounting Area has been doing an excellent job in developing SLO's for all courses. However, the assessment of SLO's is in its infancy stage, but we will be successful in completing all course SLO assessments within the next few years.

**Individuals completing this Program Review and Planning Supplemental document:**

Name(s):	Signatures:	Date:
David Forsyth		Mar. 4, 2010
Sherry Gordon		Mar. 4, 2010
Gil Noble		Mar. 4, 2010
Carol Bruton		Mar. 4, 2010

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