**Palomar College – Program Review and Planning**

**Instructional Programs**

**YEAR 1**

**Academic Year** **2012-13**

**Purpose of Program Review and Planning:** The institution assesses progress toward achieving stated goals and makes decisions regarding the improvement of institutional effectiveness in an on-going and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. Evaluation is based on analyses of both quantitative and qualitative data (ACCJC/WASC, Standard I, B.3.)

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| **Discipline: Judaic Studies** | **09/09/2012** |
| **Instructional Discipline Reviewed (Each discipline is required to complete a Program Review)** | **Please Add Date (00/00/2012)** |

**STEP I. ANALYSIS**

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|  |  |  |  |  | **<<Prelim>>** | ◄▬ Preliminary Fall 2011 data are as of 1/31/2012 |  |
|  |  | **Fall 2008** | **Fall 2009** | **Fall 2010** | **Fall 2011** | **Definitions** | |
| **Enrollment at Census** | | 11 | 20 | 24 | 18 | *Self Explanatory* | |
| **Census Enrollment Load %** | | 26.19% | 47.62% | 57.14% | 45.00% | Enrollment at Census Divided By Sum of Caps (aka "Seats") | |
| **WSCH** | | 33 | 60 | 72 | 54 | Weekly Student Contact Hours | |
| **FTES** | | 1.10 | 2.00 | 2.40 | 1.80 | One Full-Time Equivalent Student = 30 WSCH | |
| **Total FTEF** | | 0.20 | 0.20 | 0.20 | 0.20 | Total Full-Time Equivalent Faculty | |
| **WSCH/FTEF** | | 165 | 300 | 360 | 270 | WSCH Generated per Full-Time Equivalent Faculty Member | |
| **Full-time FTEF** | | - | - | - | - | FTEF from Contract Faculty | |
| **Hourly FTEF** | | 0.20 | 0.20 | 0.20 | 0.20 | FTEF from Hourly Faculty | |
| **Overload FTEF** | | - | - | - | - | FTEF from Contract Faculty Overload | |
| **Part-Time FTEF** | | 0.20 | 0.20 | 0.20 | 0.20 | Hourly FTEF + Overload FTEF | |
| **Part-Time/(Total FTEF) %** | | 100.00% | 100.00% | 100.00% | 100.00% | Percent of Total FTEF Taught By Part-Time Faculty | |
| Student Achievement: **Non Distance Education Courses** | | | |  |  | Those NOT taught via Distance Ed (see below) methods of instruction | |
| **● Retention Rate** | | 90.00% | 87.50% | 77.78% | 72.22% | Non-W Eligible Grades (see next line) Divided by All Eligible Grades | |
| **● Success Rate** | | 50.00% | 62.50% | 72.22% | 72.22% | A,B,C,CR/P Grades Divided By A,B,C,CR/P,D,F,FW,NC/NP,W Grades | |
| Student Achievement: **Distance Education Courses** | | | |  |  | Those taught via Internet, TV or non line-of-sight interactive methods | |
| **● Retention Rate** | | - | - | - | - | Non-W Eligible Grades (see next line) Divided by All Eligible Grades | |
| **● Success Rate** | | - | - | - | - | A,B,C,CR/P Grades Divided By A,B,C,CR/P,D,F,FW,NC/NP,W Grades | |
| **Degrees Awarded** | | - | - | - | N/A\* | Degree Counts Are for the Full Academic Year (thus, \*N/A for 2011-12) | |
| **Certificates Awarded:** | | - | - | - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2011-12) | |
| **- Under 18 Units** | | - | - | - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2011-12) | |
| **- 18 or More Units** | | - | - | - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2011-12) | |

| **I. A. Reflect upon and provide an analysis of the four years of data above (for a sample analysis see** <http://www.palomar.edu/irp/11PRYear1/sampleforIA.pdf>) |
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| **The Judaic Studies Discipline of the Multicultural Studies Department at Palomar College offers two courses (JS 106 and JS 107) which alternate each Fall Semester, every other year.**  **The distribution of Judaic Studies courses offered during four years covered in this Program Review were:**  **• Fall, 2008 – JS 106 – Introduction to Judaism I**  **• Fall, 2009 – JS 107 – Introduction to Judaism II – Culture**  **• Fall, 2010 – JS 106 – Introduction to Judaism I**  **• Fall, 2011 – JS 107 – Introduction to Judaism II – Culture**  **Enrollment at Census reflects two strategic situations:**  **1. Significant increase in enrollment for JS 106**  **a. 11 – 2008**  **b. 24 – 2010**  **2. Slight decrease in enrollment for JS 107**  **a. 20 – 2009**  **b. 18 – 2011**  **Possible reasons for enrollment fluctuation**  **o JS 106 and JS 107 are offered only once in the Fall Semester, on alternating years. Perhaps the long gap between Judaic Studies courses detracts from the necessary momentum for effective enrollment**  **o JS 106 and JS 107 are not continuing courses. Perhaps this may contribute to a misperception of them as sequential courses.**  **Recommendation – in order to encourage increasing enrollment, please consider the need to reinstate Judaic Studies at Palomar College as two courses offered every year**  **• JS 106 for every Fall Semester**  **• JS 107 for every Spring Semester**  **Students Achievement reflects two significant rates**  **1. Student Retention Rate declined by**  **a. 10% – 2008 (90% retention)**  **b. 12.5% – 2009 (87.50% retention)**  **c. 22% – 2010 (77.78% retention)**  **d. 27.78% – 2011 (72.22% retention)**  **• Possible reasons for student retention rate decline include:**  **o misperceived academic expectations**  **o inability to continue to participate in late night class hours**  **o various personal issues**  **2. Student Success Rate increased and steadied**  **a. 50% – 2008**  **b. 62.50% –2009**  **c. 72.22% – 2010**  **d. 72.22% – 2011**  **Possible reasons for student success rate increase include:**  **o realistic academic expectations in compliance with course demands**  **o commitment to all aspects of class participation (attendance, assignments, quizzes, tests, research projects)**  **o personal enthusiasm and cooperation**  **Proposed Action – on the first day of class, with ongoing reinforcement throughout the semester, encourage both student retention and student success by directly implementing the Palomar College “GRAD (Goal, Responsibility, Attitude, Determination) campaign which encourages students to take responsibility for achieving their educational goals” (Palomar College Strategic Plan 2013)** |

| **I. B. Please summarize the findings of Course AND Program SLO assessments conducted by your discipline. (For examples, see** <http://www.palomar.edu/irp/11PRYear1/PRPsloExamples.pdf>) |
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| **I.B.1 Summarize Course SLO assessment results beginning on the next line.**  **JS 106 Course Outcome:**  **The Research Project assessment was used to demonstrate student’s ability to successfully differentiate between the beliefs and practices of Biblical and Rabbinic Judaism (from prehistory to 70 CE, and from 70 CE to the present), and analyze the historical significance of Israel’s land, people, and accomplishments.**  **o 75% of students received a B or higher in 2008**  **o 85% of students received a B or higher in 2010**  **JS 107 Course Outcome:**  **The Research Project assessment was used to demonstrate student’s ability to successfully identify and describe major elements in the historical development of Jewish religion and culture from the 3rd millennium BCE to the 21st century CE, and indicate significant contributions of Jews in all areas of human endeavors.**  **o 85% of students received B or higher in 2009**  **o 90% of students received B or higher in 2011**  **I.B.2 Summarize Program SLO assessment results beginning on the next line.** |

| **I. C. Reflect upon the SLO assessment findings in Box B above. Discuss overall observations and any areas of concern or noteworthy trends.**  **(For examples of such analysis, see** <http://www.palomar.edu/irp/11PRYear1/PRPsloExamples.pdf>) |
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| **I.C.1 Please reflect upon the Course SLO findings in Box B (above) beginning on the next line.**  **JS 106 Research Projects:**  **o 75% of students received a B or higher in 2008**  **o 85% of students received a B or higher in 2010**  **JS 107 Research Projects:**  **o 85% of students received B or higher in 2009**  **o 90% of students received B or higher in 2011**  **These findings reflect a significant rate of increase in students’ ability to research, analyze, and present pertinent information necessary for their academic success in the course. Students are encouraged to utilize Palomar College Library resources as well as consult with rabbis and Jewish scholars to access archival information at various libraries in synagogues and Jewish academies.**  **I.C.2 And, please reflect upon the Program SLO findings in Box B beginning on the next line.**  **N/A** |

| **I. D. For Career Technical disciplines only, please provide a brief summary of the labor market outlook. This data can be found at** [**http://www.labormarketinfo.edd.ca.gov/**](http://www.labormarketinfo.edd.ca.gov/) **Please include job projections and trends that may influence major curriculum revisions.** |
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| **N/A** |

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| **STEP II. PLANNING**  **Reflecting on the 4-year trend data, the SLO assessment results, and the college’s** [**Strategic Plan 2013**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**, describe/discuss the discipline planning related to the following: (For sample reflections, see** <http://www.palomar.edu/irp/11PRYear1/samplesforII.pdf>) |

| **II. A. Curriculum, programs, certificates and degrees (consider changes due to Title 5 or other regulations, CSU/UC transfer language updates, articulation updates, student retention or success rates, workforce and labor market projections, certificate or degree completions, etc.)** |
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| **II. B. Class scheduling (consider enrollment trends, growth, course rotation, sequencing, Center/Site offerings, comprehensiveness, etc.)** |
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| **Recommendation – please consider rescheduling JS 106 and JS 107 for 6:00 to 8:50 PM on Thursdays instead of 6:30 to 9:20 PM as is the current schedule. This would encourage increased enrollment.** |

| **II. C. Faculty (Briefly discuss the faculty hiring needs for this discipline. This discussion does not replace the requirement to submit a Rationale Form for Faculty Hiring to IPC.)** |
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| **The departent continuous to rely on the excellent work of Jackie Smith.** |

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| **STEP III. RESOURCE REQUESTS FOR DISCIPLINE:** |
| **III. A. Describe the resources necessary to successfully implement the planning described above. Provide a detailed rationale for each request by referring to the analyses of data and SLO assessment results in Step I and/or to any other evidence not apparent in the data or SLO Assessment** results.  NOTE: Do **NOT** include Resource Requests that duplicate requests from other disciplines In your department. Place requests common to two or more disciplines on the form: ACADEMIC DEPARTMENT RESOURCE REQUESTS. |

| **a. Equipment (per unit cost is >$500) *Enter requests on lines below.*** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Resource** | **Describe Resource Requested** | **Prioritize these requests**  **1,2,3, etc.** | **Strategic Plan 2013 Goal/**  **Objective Addressed by This Resource**  **(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)** | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **a1.** | **No request** |  |  |  |  |  |  |
| **a2.** |  |  |  |  |  |  |  |
| **a3.** |  |  |  |  |  |  |  |
| **a4.** |  |  |  |  |  |  |  |
| **a5.** |  |  |  |  |  |  |  |

| **b. Technology (computers, data projectors, document readers, etc.) *Enter requests on lines below.*** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Resource** | **Describe Resource Requested** | **Prioritize these requests**  **1,2,3, etc.** | **Strategic Plan 2013 Goal/**  **Objective Addressed by This Resource**  **(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)** | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **b1.** | **No request** |  |  |  |  |  |  |
| **b2.** |  |  |  |  |  |  |  |
| **b3.** |  |  |  |  |  |  |  |
| **b4.** |  |  |  |  |  |  |  |
| **b5.** |  |  |  |  |  |  |  |

| **c. Budget for 4000s (per unit cost is <$500 supplies) *Enter requests on lines below.*** | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Resource** | **Describe Resource Requested** | | **Prioritize these requests**  **1,2,3, etc.** | | **Strategic Plan 2013 Goal/**  **Objective Addressed by This Resource**  **(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)** | | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | | **Estimated Amount of Funding Requested** | | **Will this be one-time or on-going funding?** | | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **c1.** | **No request** |  | |  | |  | |  | |  | |  | |
| **c2.** |  |  | |  | |  | |  | |  | |  | |
| **c3.** |  |  | |  | |  | |  | |  | |  | |
| **c4** |  |  | |  | |  | |  | |  | |  | |
| **c5.** |  |  | |  | |  | |  | |  | |  | |

| **d. Budget for 5000s (printing, maintenance agreements, software license etc.) *Enter requests on lines below.*** | | | | | | | | | | | | | |
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| **Resource** | **Describe Resource Requested** | | **Prioritize these requests**  **1,2,3, etc.** | | **Strategic Plan 2013 Goal/**  **Objective Addressed by This Resource**  **(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)** | | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | | **Estimated Amount of Funding Requested** | | **Will this be one-time or on-going funding?** | | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** | |
| **d1.** | **No request** |  | |  | |  | |  | |  | |  | |
| **d2.** |  |  | |  | |  | |  | |  | |  | |
| **d3.** |  |  | |  | |  | |  | |  | |  | |
| **d4.** |  |  | |  | |  | |  | |  | |  | |
| **d5.** |  |  | |  | |  | |  | |  | |  | |

| **e. Classified staff position (permanent/contract position requests unique to this discipline) *Enter requests on lines below.*** | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Resource** | **Describe Resource Requested** | | **Prioritize these requests**  **1,2,3, etc.** | | **Strategic Plan 2013 Goal/**  **Objective Addressed by This Resource**  **(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)** | | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | | **Estimated Amount of Funding Requested** | | **Will this be one-time or on-going funding?** | | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **e1.** | **No request** |  | |  | |  | |  | |  | |  | |
| **e2.** |  |  | |  | |  | |  | |  | |  | |
| **e3.** |  |  | |  | |  | |  | |  | |  | |
| **e4.** |  |  | |  | |  | |  | |  | |  | |
| **e5.** |  |  | |  | |  | |  | |  | |  | |

| **f. Classified staff position (temporary and student workers position requests unique to this discipline) *Enter requests on lines below.*** | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Resource** | **Describe Resource Requested** | | **Prioritize these requests**  **1,2,3, etc.** | | **Strategic Plan 2013 Goal/**  **Objective Addressed by This Resource**  **(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)** | | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | | **Estimated Amount of Funding Requested** | | **Will this be one-time or on-going funding?** | | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **f1.** | **No request** |  | |  | |  | |  | |  | |  | |
| **f2.** |  |  | |  | |  | |  | |  | |  | |
| **f3.** |  |  | |  | |  | |  | |  | |  | |
| **f4.** |  |  | |  | |  | |  | |  | |  | |
| **f5.** |  |  | |  | |  | |  | |  | |  | |

| **III. B. Are there other resources (including data) that you need to complete your discipline review and planning?** |
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| **No** |

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| **STEP IV. SHARE YOUR ACCOMPLISHMENTS (AKA Brag, Toot your horn) Please include at least one discipline accomplishment that you’d like to share with the college community.** |
| **Continue to encourage and promote ongoing Jewish awareness among the culturally diverse population on the Palomar College campus**  **o Every week the Jewish organization, Hillel of San Diego, spends several hours on campus promoting Jewish cultural awareness**  **Invited guest speakers to visit the Judaic Studies class and present informative lectures on various aspects of Judaism**  **o Reform Rabbi Goldman**  **o Israeli Artist Nira Peleg**  **o Uzi Pinchas, Director of Hillel**  **o Attorney J.J. Surbeck, Director of T.E.A.M.** |

| **STEP V. ACCREDITATION For programs with an external accreditation, indicate the date of the last accreditation visit and discuss recommendations and progress made on the recommendations.** |
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| **STEP VI. COMMENTS Other comments, recommendations: (Please use this space for additional comments or recommendations that don’t fit in any category above.)** |
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| **Recommendation – In order to encourage increased enrollment and retention, please reinstate Judaic Studies at Palomar College as two courses offered every year from 6:00 to 8:50 PM:**  **o JS 106 for every Fall semester from 6:00 to 8:50 PM**  **o JS 107 for every Spring semester from 6:00 to 8:50 PM** |

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| **Please identify faculty and staff who participated in the development of the plan for this department:** | | |
| **Dr. Rodolfo Jacobo, Director Multicultural Studies Department *Name*** | **Jacquelin Smith, Instructor Judaic Studies *Name*** | ***Name*** |

|  |  |  |
| --- | --- | --- |
| ***Name*** | ***Name*** | ***Name*** |

**Department Chair/Designee Signature Date**

**Division Dean Signature Date**

* **Provide a hard copy to the Division Dean no later than September 14, 2012**
* **Provide a hard copy with the Dean’s sign-off to Instructional Services by September 28, 2012**
* **Email an electronic copy to** [**jdecker@palomar.edu**](mailto:jdecker@palomar.edu) **by September 28, 2012**