**Palomar College – Program Review and Planning**

**Instructional Programs**

**YEAR 1**

**Academic Year** **2010-11**

**Purpose of Program Review and Planning:** The institution assesses progress toward achieving stated goals and makes decisions regarding the improvement of institutional effectiveness in an on-going and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. Evaluation is based on analyses of both quantitative and qualitative data (ACCJC/WASC, Standard I, B.3.)

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| **Discipline: Physical Education** | **3-10-11** |
| **Instructional Discipline Reviewed (Each discipline is required to complete a Program Review)** | **Please Add Date (00/00/2011)** |

**STEP I. ANALYSIS**

|  |  |  |  |  |  |  |  |
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|   |   |  |  |  | **<<Prelim>>** | ◄▬ Preliminary Fall 2010 data are as of 1/30/2011 |   |
|   |   | **Fall 2007** | **Fall 2008** | **Fall 2009** | **Fall 2010** | **Definitions** |
| **Enrollment at Census** | 3,446 | 3,477 | 3,710 | 3,084 | *Self Explanatory* |
| **Census Enrollment Load %** | 68.67% | 74.39% | 86.08% | 81.24% | Enrollment at Census Divided By Sum of Caps (aka "Seats") |
| **WSCH** | 7,978 | 8,167 | 9,218 | 7,719 | Weekly Student Contact Hours |
| **FTES** | 265.93 | 272.24 | 307.25 | 257.31 | One Full-Time Equivalent Student = 30 WSCH |
| **Total FTEF** | 19.92 | 17.32 | 16.48 | 15.08 | Total Full-Time Equivalent Faculty |
| **WSCH/FTEF** | 401 | 472 | 559 | 512 | WSCH Generated per Full-Time Equivalent Faculty Member |
| **Full-time FTEF** | 4.20 | 4.45 | 4.20 | 4.37 | FTEF from Contract Faculty |
| **Hourly FTEF** | 12.50 | 10.15 | 9.53 | 7.43 | FTEF from Hourly Faculty |
| **Overload FTEF** | 3.23 | 2.72 | 2.75 | 3.28 | FTEF from Contract Faculty Overload |
| **Part-Time FTEF** | 15.72 | 12.87 | 12.28 | 10.71 | Hourly FTEF + Overload FTEF |
| **Part-Time/(Total FTEF) %** | 78.94% | 74.30% | 74.51% | 71.04% | Percent of Total FTEF Taught By Part-Time Faculty |
| Student Achievement: **Non Distance Education Courses** |   |   | Those NOT taught via Distance Ed (see below) methods of instruction |
|  **● Retention Rate** | 94.95% | 96.19% | 96.38% | 95.46% | Non-W Eligible Grades (see next line) Divided by All Eligible Grades |
|  **● Success Rate** | 76.46% | 77.63% | 76.76% | 74.74% | A,B,C,CR/P Grades Divided By A,B,C,CR/P,D,F,FW,NC/NP,W Grades |
| Student Achievement: **Distance Education Courses** |   |   | Those taught via Internet, TV or non line-of-sight interactive methods |
|  **● Retention Rate** | - | - | - | - | Non-W Eligible Grades (see next line) Divided by All Eligible Grades |
|  **● Success Rate** | - | - | - | - | A,B,C,CR/P Grades Divided By A,B,C,CR/P,D,F,FW,NC/NP,W Grades |
| **Degrees Awarded** |  - |  - |  - | N/A\* | Degree Counts Are for the Full Academic Year (thus, \*N/A for 2010-11) |
| **Certificates Awarded:** |  - |  - |  - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2010-11) |
| **- Under 18 Units** |  - |  - |  - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2010-11) |
| **- 18 or More Units** |  - |  - |  - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2010-11) |

| **I. A. Reflect upon and provide an analysis of the four years of data above (for a sample analysis see** <http://www.palomar.edu/irp/11PRYear1/sampleforIA.pdf>) |
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| **It is clear from the above numbers that the Physical Education discipline (Kinesiology effective Fall 2011) within the Department of Physical Education has been affected by the cuts and reductions of class sections it was directed to perform. This past year beginning Spring 2009, we faced severe pressure and challenges from the state which resulted in the loss of 40 sections in addition to the 51 (10%) we were directed to cut the year before. The total, 91 sections, equated to 25% of our discipline's offerings, which explains the impact on our enrollment. The 40 sections were courses which were near 100% enrollment to capacity. These courses included: PE 120/121 (Surfing), PE 110/111 (Badminton), PE 112 (Yoga) and PE 115 (Bowling). This accounts for the significant drop in enrollment, yet our census to enrollment load still was 81% for the Fall 2010.****Our adjunct carry a large FTEF % (71-78%). Our retention rate remains high averaging 95% and our success rate average is 75%. Despite the cuts to the PE discipline, we were still able to generate a WSCH/FETF of 512 in Fall 2010.** |

| **I. B. Please summarize the findings of a Course or Program SLO assessment conducted by your discipline. (For examples, see** <http://www.palomar.edu/irp/11PRYear1/PRPsloExamples.pdf>) |
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| **To ensure departmental goals are met and we reflect institutional goals as set forth in the Strategic Plan 2013, our PE 229 (Lifeguarding) and PE 231 (Water Safety Instruction) courses meets the student learning outcome by providing students the ability to develop knowledge and an undertanding of physical activity and fitness and its role in personal development and lifelong wellness. Fall 2010, 98% of the students completed the WSI Certificate Program, which indicates students have met proficiency in lifeguarding knowledge, competency acquired skills, thus qualifying them for lifeguard employment in the public and private sectors of our community.**  |

| **I. C. Reflect upon the SLO assessment findings in Box B above. Discuss overall observations and any areas of concern or noteworthy trends.**  **(For examples of such analysis, see** <http://www.palomar.edu/irp/11PRYear1/PRPsloExamples.pdf>) |
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| **Based on the results of successful completion rate, the Lifeguard/Water Safety Instruction Program has provided valuable feedback for the department in assessing the outcomes learned by the students. The program is providing 98% of students the necessary lifelong skills and knowledge not only to serve the local community but, most significantly, serve the college. Our Kinesiology aquatics classes can be staffed with our own certified student lifeguards who have completed the program. Serving as a paid intern training program for the students while at the same time meeting the district safety/liability requirements.** |

| **I. D. For Career Technical disciplines only, please provide a brief summary of the labor market outlook. This data can be found at** [**http://www.labormarketinfo.edd.ca.gov/**](http://www.labormarketinfo.edd.ca.gov/) **Please include job projections and trends that may influence major curriculum revisions.** |
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| **STEP II. PLANNING****Reflecting on the 4-year trend data, the SLO assessment results, and the college’s** [**Strategic Plan 2013**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**, describe/discuss the discipline planning related to the following: (For sample reflections, see** <http://www.palomar.edu/irp/11PRYear1/samplesforII.pdf>) |

| **II. A. Curriculum, programs, certificates and degrees (consider changes due to Title 5 or other regulations, CSU/UC transfer language updates, articulation updates, student retention or success rates, workforce and labor market projections, certificate or degree completions, etc.)** |
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| **Conversion of 63 PE courses to the new discipline of Kinesiology has created a restructuring and revision of the entire Physical Education Major AA degree. We have updated articulation requirements to meet CSU/UC transfer model curriculum (AB 1440) for Kinesiology. To meet the needs of the students who make up the 7th largest major program in the CSU system, we have recently hired 2 full time faculty whose credentials and expertise lie in the area of Kinesiology/Exercise Science. This allows us to help meet goal 4 of the district Strategic Plan 2013.** |

| **II. B. Class scheduling (consider enrollment trends, growth, course rotation, sequencing, Center/Site offerings, comprehensiveness, etc.)** |
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| **Look for enrollment trends to increase should we be able to reinstate the four courses which were suspended from course offerings 2 years ago. The new discipline of Kinesiology will offer a more comprehensive program, meeting the needs of a larger student population seeking a career and lifelong benefits in Exercise Science, Kinesiology, and related Health and fitness fields. It will encourage students who are seeking to transfer into what is now the 7th largest major in the state. This conversion to our new discipline will accomplish Goal 2 of the district's Strategic goals and objectives. The new center in Pala Mesa, along with Rancho Bernardo and Escondido remodel, will allow us to expand our offering, thus meeting the needs of the students in the extreme Northern and Southern part of the district. Our overall program will be strengthened, thus enhancing the support of our students' educational goals with the Transfer Model Curriculum.** |

| **II. C. Faculty (Briefly discuss the faculty hiring needs for this discipline. This discussion does not replace the requirement to submit a Rationale Form for Faculty Hiring to IPC.)** |
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| **Our department was down 3 Full Time faculty positions prior to the 2009/2010 academic year. We hired 2 Full time faculty in Spring 2010, but had an additional faculty member retire in 2010. So we will be down 3 Full time faculty by the end of 2012 academic year. With departmental growth the past four years, anticipating center site expansion in Rancho Bernardo, Escondido and Pala mesa, Kinesiology curriculum emphasis and reinstatement of courses, the need for replacement of Full Time faculty and staff is certainly warrented. Should the 3 not be replaced and the department absorb potentially 3 additional retirements, in the next 3 years, the department would be down 6 Full Time positions. This would be devastating to the integrity of the department and discipline.**  |

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| **STEP III. RESOURCE REQUESTS FOR DISCIPLINE:**  |
| **III. A. Describe the resources necessary to successfully implement the planning described above. Provide a detailed rationale for each request by referring to the analyses of data and SLO assessment results in Step I and/or to any other evidence not apparent in the data or SLO Assessment** results. NOTE: Do **NOT** include Resource Requests that duplicate requests from other disciplines In your department. Place requests common to two or more disciplines on the form: ACADEMIC DEPARTMENT RESOURCE REQUESTS. |

| **a. Equipment (per unit cost is >$500) *Enter requests on lines below.*** |
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| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **a1.**  | **Refer to Department Report** |  |  |  |  |  |  |
| **a2.**  |  |  |  |  |  |  |  |
| **a3.**  |  |  |  |  |  |  |  |
| **a4.**  |  |  |  |  |  |  |  |
| **a5.**  |  |  |  |  |  |  |  |

| **b. Technology (computers, data projectors, document readers, etc.) *Enter requests on lines below.*** |
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| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **b1.**  | **Refer to Department Report** |  |  |  |  |  |  |
| **b2.**  |  |  |  |  |  |  |  |
| **b3.**  |  |  |  |  |  |  |  |
| **b4.**  |  |  |  |  |  |  |  |
| **b5.**  |  |  |  |  |  |  |  |

| **c. Budget for 4000s (per unit cost is <$500 supplies) *Enter requests on lines below.*** |
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| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **c1.**  | **Refer to Department Report** |  |  |  |  |  |  |
| **c2.**  |  |  |  |  |  |  |  |
| **c3.**  |  |  |  |  |  |  |  |
| **c4** |  |  |  |  |  |  |  |
| **c5.**  |  |  |  |  |  |  |  |

|  **d. Budget for 5000s (printing, maintenance agreements, software license etc.) *Enter requests on lines below.*** |
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| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **d1.**  | **Refer to Department Report** |  |  |  |  |  |  |
| **d2.**  |  |  |  |  |  |  |  |
| **d3.**  |  |  |  |  |  |  |  |
| **d4.**  |  |  |  |  |  |  |  |
| **d5.**  |  |  |  |  |  |  |  |

|  **e. Classified staff position (permanent/contract position requests unique to this discipline) *Enter requests on lines below.*** |
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| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **e1.**  | **Refer to Department Report** |  |  |  |  |  |  |
| **e2.**  |  |  |  |  |  |  |  |
| **e3.**  |  |  |  |  |  |  |  |
| **e4.**  |  |  |  |  |  |  |  |
| **e5.**  |  |  |  |  |  |  |  |

| **f. Classified staff position (temporary and student workers position requests unique to this discipline) *Enter requests on lines below.*** |
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| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **f1.**  | **Refer to Department Report** |  |  |  |  |  |  |
| **f2.**  |  |  |  |  |  |  |  |
| **f3.**  |  |  |  |  |  |  |  |
| **f4.**  |  |  |  |  |  |  |  |
| **f5.**  |  |  |  |  |  |  |  |

| **III. B. Are there other resources (including data) that you need to complete your discipline review and planning?** |
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| **STEP IV. SHARE YOUR ACCOMPLISHMENTS (AKA Brag, Toot your horn) Please include at least one discipline accomplishment that you’d like to share with the college community.** |
| **• The Physical Education Department in conjunction with Team Life continues to provide activities for faculty and staff and physical fitness assessments in helping promote lifelong wellness on campus.****• Expansion of our curriculum is in progress to implement future renovation of CT-8 into a Fitness Testing Lab. Team Life and new courses such as Evaluative Fitness, Pre-Kinesiology, Intro to Biomechanics are some of the courses which would utilize the lab.****• Major conversion of entire PE curriculum to the new discipline of Kinesiology. 63 new course to be implemented for Fall 2011. Will enhance the opportunity for students to better meet their needs as it relates to the new AB1440 Transfer Model Curricula (TMC).****• Converted 63 lec/lab courses to new lecture plus lab format for the new discipline of Kinesiology. To be implemented Fall 2011.** |

| **STEP V. ACCREDITATION For programs with an external accreditation, indicate the date of the last accreditation visit and discuss recommendations and progress made on the recommendations.** |
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| **STEP VI. COMMENTS Other comments, recommendations: (Please use this space for additional comments or recommendations that don’t fit in any category above.)** |
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| **Please identify faculty and staff who participated in the development of the plan for this department:** |
| **Robert Vetter and Melissa Grant*Name*** | **Hugh Gerhardt*Name*** | **Kelly Falcone and Lacey Craft*Name*** |

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| **Dan Early*Name*** | **Scott Lawson*Name*** | **Patti Waterman*Name*** |

**Department Chair/Designee Signature Date**

**Division Dean Signature Date**

* **Provide a hard copy to the Division Dean no later than March 11**
* **Provide a hard copy with the Dean’s sign-off to Instructional Services by March 18**
* **Email an electronic copy to** **jdecker@palomar.edu** **by March 18**