**Palomar College – Program Review and Planning**

**Instructional Programs**

**YEAR 1**

**Academic Year** **2010-11**

**Purpose of Program Review and Planning:** The institution assesses progress toward achieving stated goals and makes decisions regarding the improvement of institutional effectiveness in an on-going and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. Evaluation is based on analyses of both quantitative and qualitative data (ACCJC/WASC, Standard I, B.3.)

|  |  |
| --- | --- |
| **Discipline: Health** | **3-10-11** |
| **Instructional Discipline Reviewed (Each discipline is required to complete a Program Review)** | **Please Add Date (00/00/2011)** |

**STEP I. ANALYSIS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|   |   |  |  |  | **<<Prelim>>** | ◄▬ Preliminary Fall 2010 data are as of 1/30/2011 |   |
|   |   | **Fall 2007** | **Fall 2008** | **Fall 2009** | **Fall 2010** | **Definitions** |
| **Enrollment at Census** | 2,136 | 2,112 | 1,931 | 2,015 | *Self Explanatory* |
| **Census Enrollment Load %** | 91.52% | 98.51% | 98.82% | 105.72% | Enrollment at Census Divided By Sum of Caps (aka "Seats") |
| **WSCH** | 6,527 | 6,453 | 5,929 | 6,195 | Weekly Student Contact Hours |
| **FTES** | 217.55 | 215.10 | 197.62 | 206.49 | One Full-Time Equivalent Student = 30 WSCH |
| **Total FTEF** | 6.73 | 6.33 | 5.60 | 5.60 | Total Full-Time Equivalent Faculty |
| **WSCH/FTEF** | 970 | 1,019 | 1,059 | 1,106 | WSCH Generated per Full-Time Equivalent Faculty Member |
| **Full-time FTEF** | 3.09 | 3.20 | 3.05 | 3.90 | FTEF from Contract Faculty |
| **Hourly FTEF** | 2.80 | 2.03 | 1.30 | 1.00 | FTEF from Hourly Faculty |
| **Overload FTEF** | 0.84 | 1.10 | 1.25 | 0.70 | FTEF from Contract Faculty Overload |
| **Part-Time FTEF** | 3.64 | 3.13 | 2.55 | 1.70 | Hourly FTEF + Overload FTEF |
| **Part-Time/(Total FTEF) %** | 54.04% | 49.46% | 45.54% | 30.36% | Percent of Total FTEF Taught By Part-Time Faculty |
| Student Achievement: **Non Distance Education Courses** |   |   | Those NOT taught via Distance Ed (see below) methods of instruction |
|  **● Retention Rate** | 95.27% | 96.03% | 95.80% | 96.97% | Non-W Eligible Grades (see next line) Divided by All Eligible Grades |
|  **● Success Rate** | 68.52% | 68.84% | 68.62% | 74.78% | A,B,C,CR/P Grades Divided By A,B,C,CR/P,D,F,FW,NC/NP,W Grades |
| Student Achievement: **Distance Education Courses** |   |   | Those taught via Internet, TV or non line-of-sight interactive methods |
|  **● Retention Rate** | 94.17% | 91.35% | 90.10% | 97.78% | Non-W Eligible Grades (see next line) Divided by All Eligible Grades |
|  **● Success Rate** | 74.76% | 75.00% | 78.22% | 80.00% | A,B,C,CR/P Grades Divided By A,B,C,CR/P,D,F,FW,NC/NP,W Grades |
| **Degrees Awarded** |  - |  - |  - | N/A\* | Degree Counts Are for the Full Academic Year (thus, \*N/A for 2010-11) |
| **Certificates Awarded:** |  - |  - |  - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2010-11) |
| **- Under 18 Units** |  - |  - |  - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2010-11) |
| **- 18 or More Units** |  - |  - |  - | N/A\* | Certificate Counts Are for the Full Academic Year (\*N/A for 2010-11) |

| **I. A. Reflect upon and provide an analysis of the four years of data above (for a sample analysis see** <http://www.palomar.edu/irp/11PRYear1/sampleforIA.pdf>) |
| --- |
| **One of our strongest disciplines within the Physical Education Department (Kinesiology effective Fall 2011). It is clear the consistency the past four years indicates Health as being one of the leading institutional disciplines. Enrollment to census exceeds 100% with Fall 2010 posting 105.7% and a WSCH/FTEF of 1106. both distance and non-distant education courses reflect a 97% retention rate and 74/80% success rate respectively. This indicates students remain enrolled and successfully complete our Health courses at a high rate. A significant factor contributing to our steady improvement in the above areas, was the restructiong of our Health 100/100L format in the 2006/2007 academic year. i.e. including a 1 unit lab as a co-requisite while expanding the lecture.** |

| **I. B. Please summarize the findings of a Course or Program SLO assessment conducted by your discipline. (For examples, see** <http://www.palomar.edu/irp/11PRYear1/PRPsloExamples.pdf>) |
| --- |
| **For Health courses, SLO assessments are scheduled to be conducted Spring 2011. findings will be entered upon completion.** |

| **I. C. Reflect upon the SLO assessment findings in Box B above. Discuss overall observations and any areas of concern or noteworthy trends.**  **(For examples of such analysis, see** <http://www.palomar.edu/irp/11PRYear1/PRPsloExamples.pdf>) |
| --- |
| **For Health courses, SLO assessments are scheduled to be conducted Spring 2011. findings will be entered upon completion.** |

| **I. D. For Career Technical disciplines only, please provide a brief summary of the labor market outlook. This data can be found at** [**http://www.labormarketinfo.edd.ca.gov/**](http://www.labormarketinfo.edd.ca.gov/) **Please include job projections and trends that may influence major curriculum revisions.** |
| --- |
|  |

|  |
| --- |
| **STEP II. PLANNING****Reflecting on the 4-year trend data, the SLO assessment results, and the college’s** [**Strategic Plan 2013**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**, describe/discuss the discipline planning related to the following: (For sample reflections, see** <http://www.palomar.edu/irp/11PRYear1/samplesforII.pdf>) |

| **II. A. Curriculum, programs, certificates and degrees (consider changes due to Title 5 or other regulations, CSU/UC transfer language updates, articulation updates, student retention or success rates, workforce and labor market projections, certificate or degree completions, etc.)** |
| --- |
| **The future plan for the Health discipline is to expand its offerings while maintaining its high rate of success. We have revised the Health Management Certificate Program to reflect the CSU/UC transfer Model. This will afford the student a more comprehensive program and realistic transfer model. Expansion to take place at the San Marcos Campus and the new Pala Mesa campus. Plans will include a fitness center, lecture rooms, fitness rooms, and testing labs to accommodate Health 100/ 100L and Health 165 courses (see attached Fallbrook). This will enable our discipline to meet goal 2, 4, and 5 of the college Strategic Plan 2013.** |

| **II. B. Class scheduling (consider enrollment trends, growth, course rotation, sequencing, Center/Site offerings, comprehensiveness, etc.)** |
| --- |
| **Class scheduling for the discipline of Health Education will be enhanced with the expansion of the Fallbrook/Pala Mesa center and remodel of our Escondido and Rancho Bernardo centers. Plans are to utilize the new facilities with additional sections of lecture and lab. The goals of the department/discipline have not changed, reflecting the goals of Strategic Plan 2013.** **1. Improved student learning for success.** **2. Increase student retention.** **3. Expansion** **4. Diversificaiton****To ensure these goals are met, efforts in class secheduling and faculty hiring will be focused on a comprehensive class schedule build, growth and replacement of faculty.** |

| **II. C. Faculty (Briefly discuss the faculty hiring needs for this discipline. This discussion does not replace the requirement to submit a Rationale Form for Faculty Hiring to IPC.)** |
| --- |
| **The recent hiring (Spring 2010) of 2 full time faculty replacements, whose strength lies within Health Education, Exercise Science, and Nutrition has reduced our Prt Time (Total FTEF) from Fall 2007 (54%)/ Fall 2008 (45.5%) to Fall 2010 (30.36%). The ability to assign full time contract within our Health discipline gives us increased stability and consistency. This has influenced the increase in our enrollment, WSCH, Total FTEF and our WSCH/FTEF. Anticipating 3 more retirees by Spring 2013, plus the expansion to our Fallbrook/Pala Mesa site, it is critical to maintain the core strength of our discipline with the replacement of FT faculty. The need will be significant.**  |

|  |
| --- |
| **STEP III. RESOURCE REQUESTS FOR DISCIPLINE:**  |
| **III. A. Describe the resources necessary to successfully implement the planning described above. Provide a detailed rationale for each request by referring to the analyses of data and SLO assessment results in Step I and/or to any other evidence not apparent in the data or SLO Assessment** results. NOTE: Do **NOT** include Resource Requests that duplicate requests from other disciplines In your department. Place requests common to two or more disciplines on the form: ACADEMIC DEPARTMENT RESOURCE REQUESTS. |

| **a. Equipment (per unit cost is >$500) *Enter requests on lines below.*** |
| --- |
| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **a1.**  | **Please refer to Department Report** |  |  |  |  |  |  |
| **a2.**  |  |  |  |  |  |  |  |
| **a3.**  |  |  |  |  |  |  |  |
| **a4.**  |  |  |  |  |  |  |  |
| **a5.**  |  |  |  |  |  |  |  |

| **b. Technology (computers, data projectors, document readers, etc.) *Enter requests on lines below.*** |
| --- |
| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **b1.**  | **Please refer to Department Report** |  |  |  |  |  |  |
| **b2.**  |  |  |  |  |  |  |  |
| **b3.**  |  |  |  |  |  |  |  |
| **b4.**  |  |  |  |  |  |  |  |
| **b5.**  |  |  |  |  |  |  |  |

| **c. Budget for 4000s (per unit cost is <$500 supplies) *Enter requests on lines below.*** |
| --- |
| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **c1.**  | **Please refer to Department Report** |  |  |  |  |  |  |
| **c2.**  |  |  |  |  |  |  |  |
| **c3.**  |  |  |  |  |  |  |  |
| **c4** |  |  |  |  |  |  |  |
| **c5.**  |  |  |  |  |  |  |  |

|  **d. Budget for 5000s (printing, maintenance agreements, software license etc.) *Enter requests on lines below.*** |
| --- |
| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **d1.**  | **Please refer to Department Report** |  |  |  |  |  |  |
| **d2.**  |  |  |  |  |  |  |  |
| **d3.**  |  |  |  |  |  |  |  |
| **d4.**  |  |  |  |  |  |  |  |
| **d5.**  |  |  |  |  |  |  |  |

|  **e. Classified staff position (permanent/contract position requests unique to this discipline) *Enter requests on lines below.*** |
| --- |
| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **e1.**  | **Please refer to Department Report** |  |  |  |  |  |  |
| **e2.**  |  |  |  |  |  |  |  |
| **e3.**  |  |  |  |  |  |  |  |
| **e4.**  |  |  |  |  |  |  |  |
| **e5.**  |  |  |  |  |  |  |  |

| **f. Classified staff position (temporary and student workers position requests unique to this discipline) *Enter requests on lines below.*** |
| --- |
| **Resource**  | **Describe Resource Requested** | **Prioritize these requests****1,2,3, etc.** | **Strategic Plan 2013 Goal/****Objective Addressed by This Resource****(**[**Link**](http://www.palomar.edu/strategicplanning/STRATEGICPLAN2013.pdf)**)**  | **Provide a detailed rationale for the requested resource. The rationale should refer to your discipline’s plan, analysis of data, SLO assessments, and/or the College’s Strategic Plan** | **Estimated Amount of Funding Requested** | **Will this be one-time or on-going funding?** | **Is resource already funded (in part or in full)? If so, name source. Why is that source not sufficient for future funding?** |
| **f1.**  | **Please refer to Department Report** |  |  |  |  |  |  |
| **f2.**  |  |  |  |  |  |  |  |
| **f3.**  |  |  |  |  |  |  |  |
| **f4.**  |  |  |  |  |  |  |  |
| **f5.**  |  |  |  |  |  |  |  |

| **III. B. Are there other resources (including data) that you need to complete your discipline review and planning?** |
| --- |
|  |

|  |
| --- |
| **STEP IV. SHARE YOUR ACCOMPLISHMENTS (AKA Brag, Toot your horn) Please include at least one discipline accomplishment that you’d like to share with the college community.** |
| **• Health 100 text revision to include student lab card. This will have a significant effect on reducing printing costs.****• The new Health format has been a huge success as Health 100 students do their fitness workouts in a quality facility on campus. This has increased the fitness level of our students in general. We are maximizing the Wellness Center as we have never done before.****• Added 3 new sections ie. Health 100/100L, Health 165, and PE 104 for Spring 2011. New sections warranted due to previous 100% enrollment to capacity in all sections year in and year out. Not shown in Spring 2011 schedule of classes, yet each section exceeded enrollment loads again.****• Fall 2010 Health Discipline reached an all time record high of WSCH/FTEF of 1106 and an enrollment to capacity load of 105.72%.** |

| **STEP V. ACCREDITATION For programs with an external accreditation, indicate the date of the last accreditation visit and discuss recommendations and progress made on the recommendations.** |
| --- |
|  |

| **STEP VI. COMMENTS Other comments, recommendations: (Please use this space for additional comments or recommendations that don’t fit in any category above.)** |
| --- |
|  |

|  |
| --- |
| **Please identify faculty and staff who participated in the development of the plan for this department:** |
| **Hugh Gerhardt*Name*** | **Kelly Falcone*Name*** | **Dan Early*Name*** |

|  |  |  |
| --- | --- | --- |
| **Robert Vetter*Name*** | **Melissa Grant*Name*** | **Scott Lawson, and Patti Waterman*Name*** |

**Department Chair/Designee Signature Date**

**Division Dean Signature Date**

* **Provide a hard copy to the Division Dean no later than March 11**
* **Provide a hard copy with the Dean’s sign-off to Instructional Services by March 18**
* **Email an electronic copy to** **jdecker@palomar.edu** **by March 18**