



Instructional Planning Council AGENDA

MEETING TYPE:

X

Staff
Product/Project
Special

Date: May 8, 2019
Start Time: 2:30 p.m.
End Time: 4:30 p.m.
Location: AA-140

Chair: Dr. Jack S. Kahn

Members: Richard Albistegui-Dubois, Michelle Barton, Mark Bealo, Glyn Bongolan, Sarah DeSimone, Kelly Falcone, Katy Farrell, Jenny Fererro, Marlene Forney, Margie Fritch, Juan Gonzalez, Cheryl Kearse, Barb Kelber, Pearl Ly, Susan Miller, Jim Odom, Seth San Juan, Suzanne Sebring, Shayla Sivert, Justin Smiley, Angela Smith, and Susan Snow.

Recorder: Michelle LaVigueur

Agenda Item	Outcome
I. Announcements a. IPC Timeline reminders i. Program review in the fall	Information
II. Comments from Constituencies	Information
III. Approve minutes – April 24, 2019	Action
IV. SPPF IPC Funds update – FY 2018-19 in the amount of \$41,884 (0811909)	Information
V. Health and Health Lab AA Requirement – Hugh Gerhardt	Discussion
VI. New Program Process – draft (Attachment A)	Discussion
VII. New Program Approval – ESL Conversation Certificate of Completion (Attachment B)	Action
VIII. Criteria for Schedule Block deviations: a. High Demand Classes as determined by the dean of the division and VPI b. Cohorted programs c. External criteria which <u>require</u> alternate timelines i. Industry/educational / partnership specific ii. Seasonal programs (Athletics etc.) iii. Environmental/Safety concerns (Needing daylight etc.) iv. Off-campus programming All exceptions under consideration will a. Need the approval of the chair, dean and VPI (or VPSS if appropriate) b. Need to consider student demand and minimizing overlap with other instructional offerings	Discussion
IX. Accreditation – Instructional Programs II.A and Library & Learning II.B - Attachment A - https://tinyurl.com/PalomarAccreditationApp	Discussion
X. CCSSE Faculty Results – Michelle Barton	Discussion
XI. Integrated Planning	Information
XII. Waitlists Workgroup Update - Dr. Kelly Falcone & Dr. Barb Kelber	Information
XIII. <u>Standing Reports</u> A. AB 705	Information

B. Accreditation C. Enrollment D. Guided Pathways (II.C.6) E. LOC & Curriculum F. Student Equity and Achievement program (SEA) G. SPC H. CTEE I. PD J. ROC update	
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Next Meeting
May 22, 2019 in AA-140