PALOMAR COLLEGE
Learning for Success

	Instructional Planning Council **AGENDA**

MEETING TYPE:

X	**Staff**	**Date:**	January 31, 2018	
	Product/Project	**Start Time:**	2:30 p.m.	
	Special	**End Time:**	4:00 p.m.	
		Location:	AA-140	

Chair:	Dr. Jack S. Kahn
Members:	Michelle Barton, Mark Bealo, Glyn Bongolan, José Briceño, Sarah DeSimone, Katy Farrell, Marlene Forney, Margie Fritch, Monica Galindo, Kathy Kailikole, Barb Kelber, Michael Large, Pearl Ly, Zeb Navarro, Jim Odom, Nichol Roe, Seth San Juan, Suzanne Sebring, Shayla Sivert, Justin Smiley, Susan Snow and Nicholas Vallone
Recorder:	Michelle LaVigueur

Agenda Item	Outcome
I. Announcements a. New Members b. Accreditation Training "Party" on 2/14/18 at 12:30 p.m. in AA-140 (I.C.12) https://palomar.csod.com/LMS/LoDetails/DetailsLo.aspx?loId=6aa456a1-2ce7-4707-a63b-0ae6bea81de9&back=%2fLMS%2fBrowseTraining%2fBrowseTraining.aspx%3ftab_page_id%3d-6#t=1 c. Department Chairs "signing" PRPs d. Doctorates e. Faculty hires f. Guided Pathways Self-Assessment Tool draft and plan update (I.B.4) g. March industry event – South Center h. NOHEs	Information
II. Comments from Constituencies	Information
III. Approve minutes – December 13, 2017	Action
IV. North/South Center presentation	Information
V. New Instructional Program Approval process (II.A.1) (Attachment A)	Discussion
VI. Book Club – Redesigning America's Community Colleges -(Attachment B)	Discussion
VII. Resource Allocation Process (I.B.6) a. Review Timeline b. Review form https://docs.google.com/forms/d/e/1FAIpQLSeRmfeHLzixe0Cj4oT_qL51Mf1ATSujQKmuNubzp6Oc4b7i3A/viewform 1. Hardware and infrastructure requests (IS)	Discussion

	2. Instructional technology resources requests (ATRC) c. Funding Update	
VIII.	Review Resource Allocation Timeline & Review the Form	Discussion
IX.	Review Faculty Prioritization Timeline	Discussion
X.	Gainful Employment Certificates (I.A.3)	Discussion & Plan

XI.	IPC Membership Discussion (IV.A.3)
	  a. Add Members:
	     i. Instructional Services Office Manager
	     ii. Classified member (additional)
	     iii. ASG representative (additional)
	  b. Service Areas – Recommendation
	     i. ATRC – to attend in spring 2018
	     ii. Director, Telecommunications - Grants
	     iii. Director, IS
		Discussion

XII.	Waitlists Workgroup – Update	Information

XIII.	PRP Feedback
	     a. Electronic vs. In-person (can still do in person!)
	     b. Redundancies on the comprehensive form
	     c. Overall
		Discussion

XIV.	IPC Processes (I.B.5) (I.B.9) a. Change routing form in IPC for technology	Information

XV.	For Spring 2018 semester:
	     a. PRP Presentation to Campus
	     b. Survey for spring 2018
	     c. Materials fee process
		Discussion

XVI.	FON – Faculty Hiring (III.A.7)
	  a. Process to hire outside faculty
	  b. Hiring w/in our resources/needs
		Discussion

XVII.	Standing Reports
	  A. Accreditation
	  B. Enrollment
	  C. 3SP/SE/NC3SP/BSI
	  D. LOC
	  E. SPC
	  F. CTEE
	  G. PD
	  H. ROC update
		Information

Next Meeting
February 14, 2018
AA-140