

SEVIS Record Release Request



PLEASE READ THE FOLLOWING INFORMATION VERY CAREFULLY

International students are issued a SEVIS I-20 from the school they attend full-time. When a student wants to change full-time enrollment to a different school in the United States, their SEVIS I-20 record must be release to the new school. The SEVIS record is only available for ONE SCHOOL at a time.

- Students can request a SEVIS I-20 release once they choose which school they will attend full-time
- Palomar will not release a SEVIS record until the end of the final semester of attendance
- Students must provide proof of admission to new school (acceptance letter or email)
- Releasing a SEVIS record is date specific. On the release date, Palomar will no longer have access to the SEVIS record. ***You cannot receive a new SEVIS I-20 from the new school until the release date***

Name: _____
Last First

Student ID Number: _____ Preferred Email Address: _____

SEVIS I-20 number: N _____ Last Semester at Palomar _____
Semester Year

Full name of the school you are transferring to including campus name: _____

The new school's SEVIS School Code* (Required): _____

** If you do not know the SEVIS code of the new school, you need to contact the admissions office and ask for the information. Without this information, we WILL NOT release your record.*

Semester (or date) you are expected to begin _____
Term Year

Preferred date to release your SEVIS record: _____
Month Day Year

- Student must provide proof of admission to new school (attach acceptance letter or email)

Address of the New School:

Street Address _____

City

State

Zip Code

Please release my SEVIS record to the school mentioned above.

- I understand Palomar College will not have access to my SEVIS record after the release date.
- If I travel outside the United States, I understand I need a new SEVIS I-20 from my new school before returning to the U.S.

Student's Signature

Date

Verification below – for office use only _____