

# Request for Program Extension



Attach this form to:

- a current copy of bank statement (\$26,300 minimum)
- an updated educational plan (must see counselor to do this)

Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Palomar Email Address: \_\_\_\_\_@\_\_\_\_\_

Educational Goal:

AA degree: \_\_\_\_\_  
Major

Certificate of Achievement: \_\_\_\_\_  
Major

Transfer to a 4 year institution: \_\_\_\_\_  
Major

**Why do you need to apply for a program extension?** (The reason that you have not completed your program requirement within the authorized time printed on the I-20 form)

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Student's Signature: \_\_\_\_\_  
Signature Date

\*\*\*\*\* office use only \*\*\*\*\*

- In F-1 visa status
- Probation?
- Updated Ed plan
- Bank statement

Fall Units: \_\_\_\_\_ Spring Units: \_\_\_\_\_ Outstanding Balance: \_\_\_\_\_

## Program Extension

### *Eligibility*

- Student is in F-1 status
- The delay in completion is caused by “compelling academic or medical reasons” such as changes of major or research topics or documented illness
- Delays caused by academic probation or suspension are not acceptable reasons for program extension
- Student must apply for a program extension and receive a new I-20, if approved, before the program end date typed on the current I-20 form

### *Procedure*

#### **To apply for a program extension, the student must:**

- Complete the program extension request form
- See the International Student Counselor to develop an updated educational plan indicating how many more semesters s/he needs to complete the program
- Submit the program extension request form with an official copy of the current (less than 6 months old) bank statement (\$26,300 USD or more), and printed educational plan to the Office of International Education by the due date determined by the Office of International Education