

SABBATICAL LEAVE - Applicant Timeline

2024-2025

(Applications for 2025-2026 sabbatical leave)

Fall 2024

Monday, September 23	2025-26 Notification of Intent for Sabbatical Leave due.
Thursday, October 3	Sabbatical Leave Workshop – 4:00 p.m. in-person & Zoom.
Oct 18 - 31	Sabbatical Leave Applications reviewed by department chairs and deans.
Friday, November 22	Notice to applicants of any necessary revisions.
Friday, December 20	Revised applications due. Individual due dates may be earlier at the discretion of the committee.

Spring 2025

Monday, January 27	As requested by the committee, final applications modifications due. Individual due dates may be earlier at the discretion of the committee.

SABBATICAL LEAVE - Reporting Timeline

2024-2025

(2023-24 reports)

Fall 2024

Monday, August 26	Spring 2024 and Full Year 2023-2024 Sabbatical Leave Reports due.
8/28 – 9/11	Reports reviewed by department chairs and deans.
Friday, October 11	Approved reports to the President's office.

Spring 2025

Monday, March 3	Fall 2024 reports due.
3/4 – 3/14	Reports reviewed by department chairs and deans.
Monday, April 28	Approved reports to the President's office.