**SABBATICAL LEAVE REPORT**

**REQUEST FOR APPROVAL**

Please refer to the [Applicant and Reporting Timelines](https://www.palomar.edu/instruction/wp-content/uploads/sites/283/2024/05/SL-Applicant-and-Reporting-Timeline-for-2024-2025-DRAFT-2.pdf) link for due dates.

**A copy of the approved Sabbatical Leave Application and any approved revisions must be attached to the report.**

**To be completed by applicant (PLEASE TYPE):**

|  |  |  |
| --- | --- | --- |
| Name: Type name here.  Department: Type department here. | Semester  Fall  Spring  Full Year | Year: Type year here. |

1. **Describe in detail how your sabbatical leave has been beneficial to you, your students, and the district.**

Describe in detail how your sabbatical leave has been beneficial to you, your students, and the district.

1. I certify that I have completed the objectives set forth in the Sabbatical Leave Application, and subsequent revisions, if any were approved, **and that the document of those objectives is attached (see Part IV for the Sabbatical Leave Application).**

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Signature Date

*To be completed by Reviewers:*

I have reviewed and evaluated the report based on the approved proposal and subsequent revisions, if applicable.

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| **Reviewer** | **Report is Satisfactory** | **Report is not Satisfactory (Comments required)** |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Chairperson/Director or Department Representative, if applicant is Chairperson/Director  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date |  |  |
|  |  |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Division Dean  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date |  |  |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Sabbatical Leave Committee Co-Chair (Faculty)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Sabbatical Leave Committee Co-Chair (Vice President, Instruction)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date |  |  |

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| --- | --- | --- |
| Report Committee established by Sabbatical Leave Committee  Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Yes | No |
| Report Committee submitted to Sabbatical Leave Committee  Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Yes | No |
| Result: | | |

Report submitted to Superintendent/President for placement in the Library

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_