

## **SABBATICAL LEAVE - Applicant Timeline**

**2023-2024**

(Applications for 2024-2025 sabbatical leave)

### **Fall 2023**

Monday, September 18	2024-25 Notification of Intent for Sabbatical Leave due.
Thursday, September 21	Sabbatical Leave Workshop – 4:00 p.m. in-person & Zoom.
Friday, October 6	2024-25 sabbatical leave applications due.
Oct 13 - 31	Sabbatical Leave Applications reviewed by department chairs and deans.
Friday, November 17	Notice to applicants of any necessary revisions.
Friday, December 15	Revised applications due. Individual due dates may be earlier at the discretion of the committee.

## **SABBATICAL LEAVE - Report Timeline**

**2023-2024**

(2022-23 reports)

### **Fall 2023**

Monday, August 21	Spring 2023 and Full Year 2022-2023 Sabbatical Leave Reports due.
8/22 – 9/8	Reports reviewed by department chairs and deans.
Thursday, December 14	All reports approved by SBLV Committee. Outstanding reports must have extensions.
Friday, January 19	Approved reports to the President's office.

### **Spring 2024**

Friday, March 1	Fall 2023 reports due.
3/6 – 3/29	Reports reviewed by department chairs and deans.
Friday, April 26	All reports approved by SBLV Committee. Outstanding reports must have extensions.
Friday, June 7	Approved reports to the President's office.