

**Part-Time Faculty Workroom
Room NS-153**

Hours of Operation: Monday – Thursday 7:30 am – 6:00 pm and Friday’s 8:00am – 11:00am

Phone Number 760-744-1150 x3987

**Part-time Faculty Offices are available to reserve for (student) Office Hours.
Use the reservation book in NS-153 (up to 6 weeks in advance)**

Note: If meeting with students, instruct them to wait outside the Faculty Workroom Door.

Escort your student(s) to the conference room you have reserved. Please limit to 2 students at a time.

Close the conference room door to keep the workroom quiet for other workroom faculty.

Do you need use of the Faculty after hours? Form requests are available in NS-153.

<p>Services and Equipment Available:</p> <ul style="list-style-type: none">• PCs• MAC Computers• Printer• Scan Documents• Wireless Connection for Laptops• Faculty/Student Conference Rooms• Scantron Machine• FAX Machine• Telephones	<p>Faculty Services After 6:00pm</p> <p>Self Service Copy Machines are available Monday-Saturday</p> <p>Room A-25 7:30 am - 10:00pm Room NS-144 7:30 am - 10:00pm</p> <p>Scantron Machine NS-210</p> <p>Academic Technology Faculty Computer Lab is located in LRC-215.</p> <p>Monday-Thursday 7:30am - 5:00pm Friday 7:30am - 4:00pm</p>
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