
Present: Antonecchia, Rosie, Barton, Michelle, Bongolan, Glyn, Chirkova-Sikora, Elena V., DeMaris, P.J., Emerick, Dillon R., Falcone, Kelly, Madan, Nimoli, Moriarty, Shauna K., Moss, Benjamin (Jamie), Nelson, Wendy, Ritt, Travis W., Sinnott, Chris, Smiley, Justin, Waite, Lori E., Zavodny, Anastasia T., Haun, Kena H., Graham, Christopher,

Absent: Anfinson, Cynthia, Browne, Nancy, CampoGriggs, Rita, Carrillo, Melinda, Cunningham, April, Diaz, Olga A., Hooper, Wayne, Huskey, Karan, Lee, Adrienne R., Ly, Pearl, Magnuson, Kendyl L., Maunu, Leanne, OBrien, Patrick, Rivera-Lacey, Star, Roe, Nichol, Sadat, Hossna, Salter, Steven M.,

Guests:

Recorder: M. Victoria de la Torre

Victoria de la Torre called meeting to order at 1:05 p.m.

1. Announcements (Victoria)

- a. Two Year Plan – All workgroups have done a good job in working on their areas' 2 Year goals. However, there are a few workgroups still missing one or two goals on their 5 Year plan. All workgroups were advised to wrap up by Thursday, February 14, 2019.
- b. Newsletter – Next Steps – A shared Google doc was created for all GP team members to review and help update. It was announced that VP Kahn wants the newsletter to read so that anybody who has no knowledge or background about Guided Pathways will understand exactly what Palomar College is doing.

The updates need to be completed by Thursday, February 14, 2019, and it will still need to be sent to Creative Services for final printing.

- c. GP Webinar Series – Academic Senate from CCCCCO is hosting a webinar series (three consecutive Wednesdays) and Victoria has registered and reserved a conference room for all interested to attend. Outlook invites will be sent out.
- d. Florida Colleges Trip – Details are still being finalized, but it is looking like Sunday, April 21, 2019 will be the travel day, since the first meeting is at 1:30pm on Monday, April 22, 2019.

2. Rob Johnstone Project/NCII

Discussion and consensus from the group was that Rob's services are valuable and his services would best be used for purposeful meetings (e.g. Department and Division meetings). The group decided to continue reaching out to both Wendy Smith and Stacy Teeters, Regional Coordinators, Career Ladders, and other free resources.

Kelly advised that during NCHCA, a suggestion was for Palomar College to make a presentation to CSUSM about Guided Pathways, but thought that Rob would be a good resource for that request. Rob would be making the connection with CSUSM through Palomar College's contract, as support to connect the pathway with CSUSM.

3. Using GP Regional time/team

The group agreed that having the Regional Coordinators once a month at the Guided Pathways meetings would be a good start for getting both Stacy and Wendy's feedback of where the Region is compared to Palomar. It would also enhance our connections to what is going on at the Region. Victoria will contact both Stacy and Wendy to coordinate their participation on the 2nd Friday of every month.

Kelly reminded the group that Connect Me in 3D Portal had a lot of activity about Guided Pathways with other colleges communities and that the Regional coordinators are also part of that community.

4. Organization

Move towards a small steering committee to set agendas who meets once a month and the larger GP team would meet the following month. What would be a good core? One lead from the 6 workgroups to work as a cross-functional team (making sure that each of the 4 Pillars are represented) would make up the steering committee. Making sure that staff and administrators are included in the steering coming.

Victoria will contact the Regional Representatives (Wendy and Stacy) to get sample steering committee from around the region. Kelly will contact the Central Regional Coordinator. The group will review the models at the next meeting.

The GP team also discussed shared governance structure and how GP group fits in the big picture of that model. Kelly suggested the GP group have a defined model to present to the IEPI group for evaluation.

5. Meta-Majors Plan/Next Steps (Travis & Wendy)

Wendy reported that the maps will be finished on Friday (2/15/19) and reviewed in March.

The plan has been to have a lot of discussions and both Wendy and Travis proposed facilitating a card-swap activity with Faculty, student, and Mira Costa. The fourth dialog encompass analyzing maps and how they overlap with Mira Costa and/CSUSM, thus facilitating Palomar's Meta Majors to align. The first card swap with Faculty would be on March 1, 2019 at the Chairs & Directors meeting (but invite all groups, not just Faculty), with possible lunch prior to the meeting.

More discussion needs to happen to outline the dialog with students. Kelly referred to the 3D Portal for other colleges on work for including students' voices, which has examples and outlines of activities they have completed.

Additionally, the inclusion of the whole campus community is also important. Possibly, creating an on-line survey to include everybody's input for the final four options that come out of the initial Meta Major outcomes.

Michelle presented information from the RP group and Faculty working with Janet Falks (?) on GP (Academic Senate with the State). The RP group is working on a pilot program that pulls data from COKIE (the program that the Chancellor's office uses to collect data) and combines it with MIS to identify coarse overlaps and identify clusters, thus helping colleges with the conversation for analyzing maps. The RP group is looking for a large college as "proof-of-concept." The GP group supports Palomar's participation in this RP pilot program and Michelle will be the contact representing Palomar College.

6. Maps part 2: (Travis & Wendy)

Wendy explained that the deadline is on Friday (2/15/19) and there may be a need to have one more mapping session. Karan Huskey and Wendy will be reviewing the maps for completion (e.g. GE requirements complete). If not complete, then the Department Chairs (department expert/lead) will be asked review. Wendy anticipates this will take a week's turnaround. Counselors will be reviewing all the maps by mid- end of March. There has been a 90% participation, but not all those who participated may be done.

Next steps – some mapping has been completed for some non-program disciplines under University Studies. However, further conversation needs to continue for the AAT disciplines (e.g. Religious Studies, Humanities, Political Science).

7. Using Completion Data (R&P) – (Michelle)

Michelle talked about the average units per awards data presented at an earlier meeting. She explained that the Data Dashboard and Student Success Matrix that was recently released had all the elements the GP group was requesting. She continued to compare the data on the Matrix and showed the group how to sort data by different student journeys (e.g. degree transfer, adult ed, undecided, etc.). Michelle cautioned using the Matrix data because it included all units attempted by a student. Therefore, she recommends using local data to continue the conversation for mapping. Currently has one year of data pulled but will work on pulling 3 years of data. She will continue to work on data by local units completed by majors and report back to the group.

**Next Meeting: Tuesday, February 19, 2019
1:00 – 2:30pm – AA-140**