



## Human Resource Services Planning Council (HRSPC) MINUTES

**December 13, 2017**

The meeting of the Human Resource Services Planning Council was held on Wednesday, December 13, 2017 in the HRS A-1 conference room. Human Resource Services Vice President, Dr. Lisa Norman, called the meeting to order at 2:05 pm upon establishment of a quorum.

### **Roll Call**

Members Present: Shawna Cohen, Tiffany Hickey, Aaron Hudson, Kevin Kearney, Diane Studinka, Jose Vargas, Christine Winterle

Members Absent: Bret Bandick

Recorder: Jennie Vastola

### **I. Approval of Minutes**

The minutes from the regular meeting of October 25, 2017 were approved with 1 abstention. (MSC: SC/AH)

The minutes will be posted on the Palomar College website at:  
<http://www2.palomar.edu/pages/hrspc/minutes-and-agendas/>

### **II. New Business**

#### **HR Staffing Plan Overview**

There was a brief discussion about the possibility of adding another member to the HRS Planning Council as it would be helpful if there was someone on the Council from Fiscal Services who could provide input as the new Staffing Master Plan is being developed. A PowerPoint slideshow was presented by S. Cohen outlining the history and future of the Staffing Master Plan. One focus of the 2016-22 Plan is on ensuring the District has a sufficient number of classified staff and administrators. Council members were asked for ideas on ways to improve the Staffing Plan. It was suggested that the group look at existing Plans at other institutions. Dr. Norman explained Council members will work in groups on specific sections of the new Plan. There was some discussion regarding funding for positions at the new North and South Centers. Ways to structure staffing and the prioritization process were also discussed.

### **III. Other**

Kevin Kearney reported he will not be able to serve on the committee next semester.

### **IV. Adjournment**

The meeting was adjourned at 3:00 p.m.