

May 10, 2017

The meeting of the Human Resource Services Planning Council was held on Wednesday, May 10, 2017 in the HRS A-1 conference room. Shawna Cohen called the meeting to order at 2:00 pm upon establishment of a quorum.

Roll Call

Members Present: Shawna Cohen, Molly Faulkner, Aaron Hudson, Catherine Parshalle

Members Absent: Jose Vargas

Recorder: Jennie Vastola

I. Approval of Minutes

The minutes from the April 26, 2017 meeting were approved with one abstention. (MSC: MF/CP)

The minutes will be posted on the Palomar webpage at:

<http://www2.palomar.edu/pages/hrspc/minutes-and-agendas/>

II. New Business

EEO Fund Allocation 2017-2018

S. Cohen reported EEO funds will once again be allocated pursuant to the Multiple Method model for fiscal year 2017-2018. The District utilizes these funds for many things, such as EEO-related programs, training, employment advertising, and 2nd level interview travel reimbursements. S. Cohen provided a thorough overview of the new *Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2016-17* and explained how the District has meet all the methods. Multiple Method #1 requires each district to 1) Submit a Board-adopted EEO Plan to the Chancellor's Office at least every 3 years, 2) Establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan, and 3) Submit a report on the use of EEO funds for the prior fiscal year (new requirement).

In order to qualify for EEO funding, districts are required to demonstrate compliance with Multiple Method #1, and at least 5 of the remaining 8 Multiple Methods. The Chancellor's Office has not yet announced how much the EEO fund allocations will be for Districts who meet all the requirements.

III. Old Business

IEPI Visit

S. Cohen reported on the April 27th meeting she attended to review and discuss initial recommendations and suggestions made by the Partnership Resource Team (PRT). One recommendation is to revise AP7120 – Recruitment and Hiring, to allow more flexibility in the District's hiring procedure. The PRT will schedule a follow-up visit in Fall 2018 and final recommendations will be presented. The District will receive \$200,000 to assist in the implementation of the recommended improvements.

IV. Other - None

V. Adjournment

The meeting was adjourned at 2:40 pm.