



HRS PLANNING COUNCIL MINUTES

April 19, 2016

The meeting of the Human Resource Services Planning Council was held on Tuesday, April 19, 2016 in the HRS A-1 conference room. HRS Manager, Lisa Hornsby, called the meeting to order at 4:10 pm upon establishment of a quorum.

Roll Call

Members Present: Shawna Cohen, Molly Faulkner, Lisa Hornsby, Aaron Hudson, Patrick O'Brien, Catherine Parshalle

Members Absent: Mike Popielski, Suzanne Sebring, Jose Vargas

Recorder: Jennie Vastola

I. Approval of Minutes

The minutes from the March 15, 2016 meeting were approved. (MSC: SC/CP)

The minutes will be posted on the Palomar webpage at:

<http://www2.palomar.edu/pages/hrspc/minutes-and-agendas/>

II. Projects

EEO Plan (First Reading)

Human Resources Analyst, Shawna Cohen, explained the draft of the EEO Plan that was presented at the March 15, 2016 EEO Advisory Committee meeting was rescinded because after review, it was determined more information needed to be added. She said the EEO Plan will go back to HRSPC, EEO Advisory Committee, and SPC for a second reading in May. Upon review and approval, it will then go to the Governing Board in June for final review and approval before being submitted to the Chancellor's Office for EEO funding.

After providing an overview of the amended EEO Plan, there was a good deal of discussion as committee members were given the opportunity to make comments and ask questions. Molly Faulkner and Patrick O'Brien pointed out some minor formatting issues and requested clarification in various areas of the document. Shawna thanked the committee for their input and will make revisions as recommended before the EEO Plan goes forward for second reading.

III. Other – None

IV. Standing Reports – None

V. Adjournment

The meeting was adjourned at 5:00 pm.