



HRS PLANNING COUNCIL MINUTES

September 1, 2015

The meeting of the Human Resource Services Planning Council was held on Tuesday, September 1, 2015 in the HRS A-1 conference room. Interim Vice President Mike Popielski called the meeting to order at 4:00 pm upon establishment of a quorum.

Roll Call

Members Present: Shawna Cohen, Lisa Hornsby, Aaron Hudson, Ken McMullen, Chris Sinnott, Suzanne Sebring, Jose Vargas

Guests: Michelle Barton – Senior Director, Institutional Research and Planning
Dan Sourbeer - Interim Vice President, Instructional Services

Recorder: Jennie Vastola

I. Approval of Minutes

The minutes from the May 5, 2015 meeting were approved. (MSC: AH/SS)

The minutes will be posted on the Palomar webpage at:

<http://www.palomar.edu/strategicplanning/hrspc>

II. Projects

Orientation -Michelle Barton:

Michelle Barton presented an overview of the Palomar College Governance Structure, along with roles & responsibilities of the HRS Planning Council. Michelle discussed the college planning cycles and how there is much work to be done on all plans this academic year. It is the 6 year check in for the Master Plan's 12 year cycle. It is the final year of both the 6 year Technology & Staffing Plan and the 3 year Strategic Plan. In addition, work continues on the regular cycle of Program Review & Planning.

Enrollment Management - Dan Sourbeer:

Interim Vice President Dan Sourbeer explained how the college has been funded as a *large* college, receiving an additional \$1M in apportionment. However, we do not have the FTES to be considered a *large* college, so Palomar may be entering into *Stability Funding*, a three year process which would allow the college to continue to receive the additional apportionment while adjusting to actual enrollment numbers. In doing so, the District would be re-benched to its actual FTES after the 3rd year. During this time, the college would not be eligible for growth funding, but will be eligible following the 3 year process.

Budget – Dan Sourbeer:

Interim Vice President Dan Sourbeer discussed District-wide concerns including the need to balance the budget by aligning continuous expenditures with continuous revenue, addressing accreditation recommendations, the unfunded liability retiree health benefits, the STRS/PERS increases in employer contributions which will gradually increase until doubled in 2021, the Prop 30 tax expiration and declining enrollment.

Benefits:

Interim Vice President Mike Popielski reported on the Benefit Committee's recommendation to move to another consortium (SISC) because it will provide a richer plan for employees and a cost savings to the District.

III. Adjournment

The meeting was adjourned at 5:15 pm.