



HRS PLANNING COUNCIL MINUTES

May 5, 2015

The meeting of the Human Resource Services Planning Council was held on Tuesday, May 5, 2015 in the HRS A-1 conference room. Vice President John Tortarolo called the meeting to order at 4:05 pm upon establishment of a quorum.

Roll Call

Members Present: Shawna Cohen, Lisa Hornsby, Aaron Hudson, Ken McMullen, Darla Mulder, Suzanne Sebring

Members Absent: Jose Vargas

Recorder: Jennie Vastola

I. Approval of Minutes

The minutes from the April 21, 2015 meeting were approved. (MSC: SS:SC)

The minutes will be posted on the Palomar webpage at:

<http://www.palomar.edu/strategicplanning/hrspc>

II. Projects

Staffing Master Plan:

Shawna Cohen reported the Staffing Master Plan went to SPC for 2nd reading and was approved on 5/5/15. The approved Plan will be posted on both the HRS and IRP websites.

Program Review:

Lisa Hornsby provided an overview of the draft Human Resource Services Program Review Plan 2014-2016. The PRP will be available for 1st and 2nd reading in the Fall 2015 semester. The Draft PRP will be sent to Institutional Research & Planning and posted as a draft.

Budget:

The May 12th Budget Committee meeting was cancelled and a special Budget Committee meeting will be scheduled following the state budget update on May 20th.

SPC:

Vice President Tortarolo reported on items discussed at the 5/5/15 SPC meeting.

- Summer enrollment is down 7% from last year and strategies are being developed to increase enrollment and retain students.
- There is a significant need for additional technology support.
- A 7% minimum ending fund balance was approved.
- The final compressed FY16-17 academic calendar will be discussed at District/PFF Negotiations on 5-6-15.

Other

- Final interviews of the candidates for the position of interim Vice President/Human Resource Services are scheduled on Thursday, 5/7/15.

III. Adjournment

The meeting was adjourned at 4:45 pm.