



## HRS PLANNING COUNCIL MINUTES

April 21, 2015

The meeting of the Human Resource Services Planning Council was held on Tuesday, April 21, 2015 in the HRS A-1 conference room. HRS Manager, Lisa Hornsby, called the meeting to order at 4:05 pm upon establishment of a quorum.

### **Roll Call**

Members Present: Shawna Cohen, Lisa Hornsby, Aaron Hudson, Ken McMullen, Suzanne Sebring

Members Absent: Darla Mulder, John Tortarolo, Jose Vargas

Recorder: Jennie Vastola

### **I. Approval of Minutes**

The minutes from the April 7, 2015 meeting were approved. (MSC: SC/SS)

The minutes will be posted on the Palomar webpage at:

<http://www.palomar.edu/strategicplanning/hrspc>

### **II. Projects**

#### **Staffing Master Plan Year 5 Update – 2<sup>nd</sup> Reading**

HRS Analyst, Shawna Cohen, asked if there were any questions related to the Staffing Master Plan. As there were no questions from the committee, the Plan will go to SPC for 2<sup>nd</sup> reading on Tuesday, May 5<sup>th</sup>.

#### **HRS Budget Development FY15-16**

HRS Manager, Lisa Hornsby, provided information regarding the FY15-16 HRS budget development. She explained HRS is requesting an increase in two (2) areas:

1. Increase budget for temporary hourly classified salaries – An increase of funds will allow HRS to hire short-term temporary employees to assist with the increased recruiting workload due to the SRP.
2. Increase budget for advertising – An increase of funds will allow HRS to advertise for the numerous part-time faculty and classified staff positions that will be available as a result of the SRP.

A discussion ensued regarding the current internal transfer process.

### **III. Other – None**

### **IV. Adjournment - The meeting was adjourned at 4:25 pm.**