



## HRS PLANNING COUNCIL MINUTES

February 3, 2015

The meeting of the Human Resource Services Planning Council was held on Tuesday, February 3, 2015 in the HRS A-1 conference room. Vice President John Tortarolo called the meeting to order at 4:05 pm upon establishment of a quorum.

### **Roll Call**

Members Present: Shawna Cohen, Lisa Hornsby, Aaron Hudson, Ken McMullen, Darla Mulder, Suzanne Sebring, Jose Vargas

Members Absent: No absences

Recorder: Jennie Vastola

### **I. Approval of Minutes**

The minutes from the December 2, 2014 meeting were approved. (MSC: AH:SC)

The minutes will be posted on the Palomar webpage at:

<http://www.palomar.edu/strategicplanning/hrspc>

### **II. Projects**

#### **Staffing Master Plan Year 5 Update**

Shawna Cohen reported that once all prioritizations have been submitted, an overview will be written to analyze the rationale. Planning Council priority factors must link to the Strategic Plan and the SERP may affect priorities. After April 15, 2015, the District will begin actively recruiting. A goal for FY15-16 will be to fill the classified positions left vacant due to the SERP. The first reading of the Staffing Plan will be sent to HRSPC members electronically on April 7, 2015.

#### **SPPF Funding**

SPC recently changed the way remaining SPPF funds are delegated and the allocation to HRSPC was raised. The final amount allocated to HRSPC for FY14-15 SPPF PRP Priorities is \$14,940. These and other SPPF funds will be used to finance the scanning of personnel records.

#### **Accreditation Update**

The Accreditation site visit is scheduled for March 2-5, 2015. It is anticipated that members of the Accreditation Team will meet with various constituent groups, Planning Councils, Board members, ASG, PFF, CCE, and the President.

#### **Staff Development and SPPF Funding**

Institutional Research was unable to meet the deadline for the focus group project (related to the technology training for classified staff members). Once they have completed several high priority projects, they will begin work on the focus group project.

### **III. Other – None**

### **IV. Standing Reports**

- **SPC/Budget** – The ending fund balance is expected to drop at the end of FY14-15. There will be funds to hire FT faculty in FY15-16. The SERP funds will pay for opening the new South Center when it opens Fall 2017.
- **Benefits** – The District has entered into an agreement for professional and educational services with the California Education Coalition for Health Care Reform (“CECHCR”). CECHCR will conduct an independent evaluation of the reasonableness of the costs and the quality of the current employer-sponsored Health Benefits offered, including recommendations as to how these benefit offerings might be improved, and support the District in obtaining our current level of benefits at a lower cost.

### **V. Adjournment**

The meeting was adjourned at 5:00 pm.