



## HRS PLANNING COUNCIL MINUTES

March 4, 2014

The meeting of the Human Resource Services Planning Council was held on Tuesday, March 4, 2014 in the HRS A-1 conference room. Vice President John Tortarolo was absent due to illness, so HRS Manager, Lisa Hornsby, served as chair and called the meeting to order at 4:05 pm upon establishment of a quorum.

### Roll Call

Members Present: Shawna Cohen, Lisa Hornsby, Aaron Hudson, Darla Mulder, Jose Vargas

Members Absent: Shanon Dreyer, Krista Eliot, Christina Moore, John Tortarolo

Recorder: Jennie Vastola

### **I. Approval of Minutes**

The minutes from the November 5, 2013 meeting were approved with two abstentions.  
(MSC: SC:AH)

The minutes will be posted on the Palomar webpage at:  
<http://www.palomar.edu/strategicplanning/hrspc>

### **II. Projects**

#### **Staffing Master Plan Update**

Shawna Cohen reported the staffing plans will be reviewed for first reading at the April 1<sup>st</sup> SPC meeting. The HRS Staffing Plan will also be reviewed at the April 1<sup>st</sup> HRSPC meeting. All staffing plans will be reviewed again for 2<sup>nd</sup> reading at the May 6<sup>th</sup> SPC meeting before they are recommended to the Governing Board for approval. The plans indicate prioritizations for FY14-15.

#### **Strategic Plan 2016**

Shawna Cohen talked about Strategic Planning Priority Funding (SPPF). She explained that the funds are tied to Palomar College goals and objectives. HRS has requested "SPPF" funds for technology training for classified staff.

### **III. Other – None**

### **IV. Standing Reports**

#### **SPC:**

The FY14-15 Holiday Schedule and the FY15-17 Winter Holidays Schedule were reviewed for 2<sup>nd</sup> reading at the March 4<sup>th</sup> SPC meeting and approved. Both calendars will be recommended to the Governing Board for approval.

### **V. Adjournment**

The meeting was adjourned at 4:30 pm.