



## HRS PLANNING COUNCIL MINUTES

May 7, 2013

The meeting of the Human Resource Services Planning Council was held on Tuesday, May 7, 2013 in the HRS A-1 conference room. John Tortarolo called the meeting to order at 4:05 pm upon establishment of a quorum.

### **Roll Call**

Members Present: Shawna Cohen, Lisa Hornsby, Aaron Hudson, Janis Kellgren, Jose Vargas

Members Absent: Christina Moore, Anna Morrison, Shanon Dreyer

Recorder: Jennie Vastola

### **I. Approval of Minutes**

The minutes from the April 16, 2013 meeting were approved (MSC: SC/LH).

The minutes will be posted on the Palomar webpage at:

<http://www.palomar.edu/strategicplanning/hrspc>

### **II. 2012 – 2013 Projects**

#### **• Program Review Plan 2012-2014**

The committee had no questions or comments and the HRS Program Review Plan 2012-2014 was approved by consensus.

### **III. Other – Reports from Vice President Tortarolo**

- Committee members were encouraged to complete a survey that will be sent via email from Institutional Research and Planning. All comments are welcome and results will be used for planning.
- At the 5/7/13 SPC meeting, the EEO Plan was approved. Additionally, some important employment related policies were passed, i.e. BP 3410-Nondiscrimination and BP 3430 Prohibition of Harassment.

### **IV. Adjournment**

The meeting was adjourned at 4:10 pm.