



**PALOMAR COLLEGE**  
**PAYROLL SERVICES**

**REQUEST FOR 10/12 PAY BEGINNING IN FISCAL YEAR 2023-2024**

Employee's Name \_\_\_\_\_  
Last First MI

Employee ID Number \_\_\_\_\_

I request that the District implement the 10/12 pay option beginning in the 2023/2024 Fiscal Year, with the August 31, 2023 payroll warrant, and for every fiscal year thereafter.

I fully understand that the first 10 months from August through May my gross base salary will be reduced by 16 2/3 percent to be distributed to me in the last two months of June and July. I also understand that no interest shall accrue to me during this time.

I am aware that STRS/PERS will be computed and deducted from my salary on the full base salary each month from August through May.

Once I have elected to be brought under the provisions of this section, such election shall not be revocable until the commencement of the ensuing fiscal year, per Education Code 88164, and only by my written request.

Signed by: \_\_\_\_\_  
Signature Date