

August 9, 2022

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT &
THE PALOMAR FACULTY FEDERATION**

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF"), collectively "the parties" and is in relation to Appendix F: Extra Duty Stipend Salary Schedule.

The parties agree to the 20% reassigned time for a full-time faculty in Water Technology appointed by the department for Fall 2022 and Spring 2023 for program coordinators duties:

- Faculty recruitment, hiring, evaluating, and professional development
- Program outreach: social media, website management, Newsletter, career fairs, career talks, etc.
- Budgeting, equipment, and consumables management and purchasing
- Course planning, scheduling, and adjunct offerings
- Industry collaboration including sitting on industry committees and boards
- Planning and hosting executive committee meetings and advisory board meetings
- Student inquiries--emails and phone calls with interested and current students
- Grant application and management such as Perkins and Strong Workforce
- Program Review & Planning (PRP) development
- Hiring committees for other disciplines or departments
- Coordinating water lab installation
- Preparation of new courses and course changes

The parties agree to revisit the above reassigned time during negotiations for the 2022-2025 CBA.

Dated: Aug 11, 2022



[David Joseph Montoya III \(Aug 11, 2022 08:31 PDT\)](#)

David Montoya
Assistant Superintendent/Vice President, Human
Resource Services

Dated: Aug 10, 2022



Jenny Fererro
Lead Negotiator, PFF

Dated: Aug 10, 2022



Lawrence Hamilton Lawson
Co-President, PFF

Dated: Aug 11, 2022



[Barbara Baer \(Aug 11, 2022 06:28 PDT\)](#)

Barbara Baer
Co-President, PFF












MOUwatertech (FINAL)


Final Audit Report

2022-08-11


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