

**PALOMAR COLLEGE  
ADMINISTRATIVE EMPLOYEE MID-TERM EVALUATION FORM**

**EVALUATION PERIOD: FROM \_\_\_\_\_ TO \_\_\_\_\_**

Employee	Department
Title	Evaluator

PLEASE ASSESS AND COMMENT ON PERFORMANCE PROGRESS SINCE LAST EVALUATION.

My signature acknowledges that I have read and discussed with my supervisor this mid-term evaluation and the progress of established goals for the next evaluation period. Any new goals and objectives will be included as part of this administrative review. I understand that the mid-term evaluation will become a permanent part of my personnel file, and that I have the right to submit written comments within ten (10) workdays and to have those comments attached to this mid-term evaluation for inclusion in my file.

Employee: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_