

~~July 11, 2019~~ July 17, 2019

**MEMORANDUM OF UNDERSTANDING BETWEEN**  
**THE PALOMAR COMMUNITY COLLEGE DISTRICT AND**  
**THE COUNCIL OF CLASSIFIED EMPLOYEES CCE/AFT LOCAL 4522**

This Memorandum of Understanding ("MOU") between the Palomar Community College District ("District") and the Council of Classified Employees CCE/AFT Local 4522 ("CCE"), collectively "the parties."

WHEREAS, five million dollars has been allocated in the 2018-2019 California State budget for professional development for community college district classified employees; and

WHEREAS, the California Community Colleges Chancellor's Office ("CCCCO") used the Fall term 2017 community college districts Full Time Equivalent ("FTE") Employee Annual Report to determine district classified FTE numbers; and

WHEREAS, the CCCCCO has allocated \$75,857 in funding for professional development for classified employees within the District based on the District's Fall 2017 FTE report; and

WHEREAS, the CCCCCO has advised the District that the 2018-19 Professional Development for Classified Community College Employees Funds may be carried over in the District's budget from the 2018-2019 fiscal year into the 2019-2020 fiscal year; and

WHEREAS, the March 26, 2019 Guidance Memorandum for 2018-19 *Professional Development for Classified Community College Employees Funds* (#AA 19-14) from the CCCCCO, attached hereto, guides the use of this funding to support the California Community Colleges *Vision for Success*; and

WHEREAS, the CCCCCO requires certification between the District and the exclusive bargaining representatives of the following:

1. The District has consulted with the exclusive representatives of its classified staff in determining what professional development services or opportunities are provided to classified community college employees; and
2. These funds will be used for classified professional development to support the Vision for Success, which is the strategic plan for the California Community College System. All factions use the Vision for success in the System to insure our colleges will promote student success; therefore, it is important to use these goals to support classified advancement.

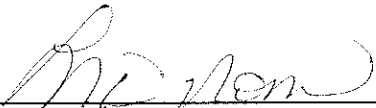
THEREFORE, after consultation, the District and CCE agree to implement the use of the District's 2018-19 Professional Development for Classified Community College Employees Fund allocation as follows:

1. The District's allocation from the State will be disbursed in accordance with the District's budget model.
2. The District's Professional Development Committee will be responsible for developing and implementing classified development activities and programs that align with the *Vision for Success* initiatives as established by the CCCCCO.


3. The Professional Development Coordinator will consult with the CCE President or his/her designee to review, discuss and draft a plan for use of the funding **along with the Professional Development Committee.** Part of the plan will include receiving the results of the PD survey, from all classified employees, to determine priorities and interests before the plan is drafted. **All final plans and actions will be approved and implemented through the Professional Development Committee process.**
  
4. Classified staff will receive mileage reimbursement pursuant to Board Policy and Procedure 6900 for PD activities that involves traveling from one center to the other.

The parties acknowledge that this MOU satisfies the "meet and confer" certification requirements established by the CCCC in order to obtain and use 2018-2019 Professional Development for Classified Community College Employees (AB1840, Section 38) funding.

Dated: 7/17/19

  
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Dr. Lisa M. Norman  
Assistant Superintendent/Vice President, Human  
Resource Services

Dated: 7/17/19

  
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Anel Gonzalez  
President, CCE/AFT Local 4522