TA PACKET	Ayda Jear_	Oct 1, 2020	Souro	Oct 1, 2020
	Teresa LC Laughlin	Oct 1, 2020	Barbara Baer (C. 7., 2020 14-55 PDT)	Oct 1, 2020
Evaluee:			Name of Evaluator:	
Semester:			Position of Evaluator:	
Date:			Evaluator's Signature:	

Project Evaluation Matrix for Barry Valentine

Tenure Review Evaluation

Listed below are responsibilities assigned to Barry Valentine. Please rate Barry Valentine on each item using the rating scale. If you are unable to rate an item, select UA (unable to answer). Comments may be included in the space provided.

	4	3	2	1	UA	Comments
Develop canvas shell for lecture component for ACR 103.						
Develop 32 labs (with lesson plans) for F2F instruction for ACR 103.						
Develop canvas shell for lecture component for ACR 110.						
Develop 32 labs (with lesson plans) for F2F instruction for ACR 110.						

Develop process for faculty to use ACE guide to evaluate their courses.			
Assess all ACR courses for articulation with military courses.			
Teach faculty how to assess courses for CPL. Serve as a resource for them as they do this work.			
Work with CPL team and Evaluations Office to research military transcripts and Industry Certifications for our database.			
Prep physical labs for Spring 2021 classes.			

Evaluee:	 	 	
Semester: _	 		
Date:			

Name of Evaluator:

Position of Evaluator:

Evaluator's Signature:

Project Evaluation Matrix for Ashley Wolters

Tenure Review Evaluation

Listed below are responsibilities assigned to Ashley Wolters. Please rate Ashley Wolters on each item using the rating scale. If you are unable to rate an item, select UA (unable to answer). Comments may be included in the space provided.

	4	3	2	1	UA	Comments
Revise and launch curriculum for WELD 150.						
Revise and launch curriculum for WELD 145.						
Develop canvas shell for online instruction of lecture portion of WELD 145.						
Revise and launch curriculum for WELD 120.						

Develop canvas shell for online instruction of lecture portion of WELD 120.			
Participate in the Guided Pathways Pillar 2 Career Development Continuum work group.			
Prep physical labs for Spring 2021 classes.			

	Completed/In Progress	No Progress Made	Unable to Answer	Comments
Enroll in DT 103 to learn SolidWorks in order to develop a new welding lab				
course.				

Evaluee:	 	
Semester:		
Date:		

Name of Evaluator:

Position of Evaluator:

Evaluator's Signature:

Project Evaluation Matrix for Michael Wright

Tenure Review Evaluation

Listed below are responsibilities assigned to Michael Wright. Please rate Michael Wright on each item using the rating scale. If you are unable to rate an item, select UA (unable to answer). Comments may be included in the space provided.

	4	3	2	1	UA	Comments
Revise and launch curriculum for MACH 190.						
Revise and launch curriculum for MACH 191.						
Revise and launch curriculum for MACH 228.						
Revise and launch curriculum for MACH 120.						

Revise and launch curriculum for MACH 125.			
Prepare physical lab and materials for use with a variety of MACH courses.			

Coordinator/Co-Coordinator:

Semester:

Date: _____

Name of Evaluator:

Position of Evaluator:

Evaluator's Signature:

Coordinator/Co-Coordinator for Puente Project

Tenure Review Evaluation

Listed below are responsibilities assigned to the Coordinator/Co-Coordinator for the Puente Project. Please rate the Coordinator/Co-Coordinator on each item using the rating scale. If you are unable to rate an item, select UA (unable to answer). Comments may be included in the space provided.

	4	3	2	1	UA	Comments
Collaborate with other Puente team members to maintain the successful operation of the Puente Program.						
Act as an advisor/mentor to Puente students.						
Help organize and coordinate events, trips, meetings, and other activities for the Puente program.						

Assist in recruitment process for the following academic year.			
Assist in maintenance of the Puente website.			
Assist in maintenance of Puente social media accounts.			
Assist counselors in tracking Puente students.			

Evaluee:	Name of Evaluator:
Semester:	Position of Evaluator:
Date:	Evaluator's Signature:

Project Evaluation Matrix

Peer Review Evaluation

Listed below are responsibilities assigned to______. Please rate ______ on each item using the rating scale. If you are unable to rate an item, select UA (unable to answer). Comments may be included in the space provided.

4	3	2	1	UA	Comments

Completed/In Progress	No Progress Made	Unable to Answer	Comments

Simplified Rating of Instructor for Online Courses, ESL

RATING-BASED QUESTIONS [Strongly Agree | Agree | Disagree | Strongly Disagree | Not Applicable]

1. [InstructorName] is organized and clear. presents material in a clear and well-organized manner.

2. [InstructorName]'s online course is easy to use. -develops an online course that is easy to navigate and use.

3. [InstructorName] explains how I will be graded. clearly describes the course grading policy in the syllabus and in other ways.

4. [InstructorName] grades fairly and clearly. uses fair and clear criteria for grading.

5. [InstructorName] returns all of my work quickly. grades tests and assignments in a reasonably prompt manner.

6. [InstructorName] wants me to participate and ask questions. encourages discussion and questions.

7. [InstructorName] helps us learn using many different activities. provides a variety of learning activities.

8. [InstructorName] allows students to learn from each other. provides opportunities for students to learn from each other.

9. [InstructorName] wants me to think carefully and deeply. promotes critical and independent thinking.

10. [InstructorName] shows respect for students. treats students with respect.

11. [InstructorName] asks students to show respect for each other. encourages students to treat each other with respect.

12. [InstructorName] is enthusiastic. communicates enthusiasm for the subject manner.

13. [InstructorName] regularly communicates with the class- interacts with the class on a regular basis.

14. [InstructorName] explains material clearly. provides clear explanations of the subject matter.

15. [InstructorName] answers my questions and helps me. responds to my questions and to my requests for help.

NARRATIVE QUESTIONS

What does [InstructorName] do well as a teacher? What are [InstructorName]'s teaching strengths?

What would you like [InstructorName] to change about the course? What do you like least about the course and what might [InstructorName] do to change that?

What teaching methods does [InstructorName] use that help you learn the material?

Do you have any additional comments?

BEHAVIORAL HEALTH COUNSELING OBSERVATION FORM

Counselor	Date	
Workplace Observation Type		
Name of evaluator		
Signature of evaluator		

After observing the counselor in the workplace (outreach/workshop/information session) etc.), describe the counselor in each of the following areas:

- 1. The evaluee shows interest and enthusiasm for the subject and assignment.
- 2. The evaluee communicates in a clear and effective manner with the diverse student body and staff.
- 3. The evaluee demonstrates proficiency in their area of specialization.
- 4. Maintains a mutually respectful relationship with students and others.
- 5. Demonstrates ability to provide students (and/or others) with resources related to personal counseling.

Additional comments/suggestions:

TERB Forms

Final Audit Report

2020-10-01

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Status:	Signed
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