

June 22, 2020

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT**  
**AND THE PALOMAR FACULTY FEDERATION**

This Memorandum of Understanding (“MOU”) is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT (“District”) and the PALOMAR FACULTY FEDERATION (“PFF”), collectively “the parties” and is in relation to Article 4 Workload.

Due to the unexpected switch to distance learning instruction related to COVID-19 precautions and restrictions, and due to the requirements of the California Community College Chancellor’s Office (CCCCO) Emergency Distance Education Addendum, the District will compensate full-time or part-time faculty members who revise curriculum materials for emergency or non-emergency distance education approval during Summer 2020 only.

Participation requires a “distance education modify” launch in META by August 7, 2020 and Curriculum Committee approval. Compensation will be a one-time stipend of \$80 per course using CARES Act funds for one faculty member per course: faculty originator, department chair, or chair designee. Payment will be processed once the Curriculum Committee approves the course(s).

Dated: Jun 22, 2020

*Lisa Norman*

Lisa M. Norman, Ed.D., J.D.  
District Chief Negotiator

Dated: Jun 22, 2020

*Jenny Fererro*

Jenny Fererro  
Lead Negotiator, PFF

Dated: Jun 22, 2020

*Teresa LC Laughlin*

Teresa Laughlin  
Co-President, PFF

Dated: **Jun 22, 2020**

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Barbara Baer (Jun 22, 2020 14:11 PDT)

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Barbara Baer

Co-President, PFF